

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting <b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference</b>					
<b>Date:</b> November 3, 2020 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:06am	1 Hr 6 Min
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard, Present.</b>					
<b>2. Closed Session:</b>					
<b>A. None</b>					
<b>3. Open Session:</b>					
<b>4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>5. Approve Board Meeting Minutes -</b> David Read moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>6. Approve Checks and Warrants -</b> David Read moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Rick Brown - RD784 Board President</b>					
<b>2. David Read - RD784 Board Vice-President</b>					
<b>3. Sarbdeep Atwal - RD784 Board Trustee</b>					
<b>4. Joe Danna - RD784 Board Trustee</b>					

<b>5. Jared Hastey – RD784 Board Trustee</b>
<b>6. Patrick Meagher – RD784 Secretary of the Board</b>
<b>7. Kimberly Ford – RD784 Deputy Secretary of the Board</b>
<b>8. Jess McLaughlin – RD784 Field Superintendent</b>
<b>9. Sean Minard – RD784 Engineer</b>
<b>10. Jesse Barton – RD784 Attorney</b>
<b>11. Scott Morris</b>
<b>12. Brian Manning</b>
<b>13. Stuart Hanson</b>
<b>14. Ric Reinhardt</b>
<b>15. David Gibb</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>7. Board to Receive Information About a Meeting With State Officials Regarding the Horseshoe Levee Transfer to the State –</b>  Resolution 2019-09-01 stating RD784’s desire to no longer operate and maintain the Horseshoe Levee was adopted during the September 11, 2019 Special Board Meeting. On October 5, 2020, Staff was contacted by CVFPB staff who requested a meeting with RD784 for purposes of discussing alternative solutions for funding future Horseshoe OMRR&amp;R before going down a typical path of forming a State Maintenance Area. On Monday, October 19, Staff, Jesse Barton, and MHM met with CVFPB staff as well as MBK Engineers, landowners, landowner representatives, and state legislators to discuss the topic.</p>
<p><b>8. Board to Consider Approving the Credit/Reimbursement Agreement for River Oaks East Villages 1, 2, 3, and River Oaks North Village 1 –</b>  This item was moved to the December 1, 2020 Meeting.</p>
<p><b>9. Board to Consider Authorizing the GM to execute an MOU to Defer Drainage Impact Fees for a Property Split at 1736 &amp; 1738 Linda Avenue (APN 021-080-032, Parcel Map #2020-004, approx. 1.16 acres) –</b>  Landowner Tabish Anwar of BURRAQ Inc. is requesting an MOU to defer RD784 drainage impact fees in the amount of \$15,820.00 (or amount then in effect in any given year from now) because he does not intend to ever develop the remaining half of his property where structures do not already exist. In order to satisfy Final County Conditions of Approval, RD784 will need to provide the County Surveyor a letter stating all District requirements have been met before Mr. Anwar’s map can be recorded. Either paying the drainage impact fees or executing an MOU to defer the fees will meet District requirements. Staff recommends approving the MOU. Jared Hastey moved to approve the MOU. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>10. Board to Receive an Update on the Yuba County River Parkways Working Group –</b>  Staff continues to attend YCRPWG meetings to discuss the conceptualization of possible future recreational parkways along the Yuba, Feather, and Bear Rivers. <b>No Action was Taken</b></p>
<p><b>11. Board to Receive Information Regarding Assembly Bill 992 – New Law Applies Brown Act to Social Media –</b></p>

On September 18, 2020 Governor Newsom signed Assembly Bill 992 into law which amends the Ralph M. Brown Act to now govern acceptable communications by public officials on social media platforms.

***12. Board to Consider Self-Nominating RD784 as a Special District Candidate in Preparation for the Upcoming GSRMA Board Member Election –***

There is currently a vacancy of the Special District Representative position on the GSRMA Board of Directors. The deadline for Special Districts to self-nominate is December 20, 2020. Once the nomination period is closed, GSRMA will conduct an election among all Special District members between February 1, 2021 and April 16, 2021. The District that wins the election can then appoint a member of their governing board. Jared Hastey moved to **Not Self Nominate**. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

***13. Board to Receive Information on an Anticipated Future Request by The Regional Housing Authority for Deferral of Drainage Impact Fees and Plan Check Fees –***

The Regional Housing Authority (RHA) and Pacific West Communities, Inc. (PWC) have partnered as developers in the planning of a 48-unit apartment construction project (Phase 1 of 2) in Plumas Lake. The parties are jointly working to prepare a multi-family housing program application to the California Department of Housing & Community Development. If MHP funding is awarded, the parties will then jointly work on applying for low-income housing tax credits and tax-exempt bonds to complete the financing package necessary to construct the project. In September 2020, the County Board of Supervisors authorized entering into an agreement to defer County impact and building permit fees for the project for a term of 55 years at 3% interest. Staff, Sean Minard, and Jesse Barton attended a preliminary project overview meeting on October 26. Staff anticipates the RHA project team will address the RD784 Board in the future to make a similar request.

***14. Board to Receive an Update on the DWR Fall Levee Inspection –***

The annual DWR Fall levee inspection was conducted on October 27 along the Urban and Rural levees. RD784 received “Very Good” comments and High Marks.

***15. Board to Consider Monthly Budget Snapshot –***

The RD784 Board was presented the October monthly snapshot for the FY 2020-2021

***Field Manager’s Report:***

Field Manager’s Report  
November 3, 2020

Maintenance and Projects Completed

Unit 1

1. Unit 1 under highway 70 bridge erosion repairs.
2. Unit 1 LM 0.6 fallen tree removal.
3. Unit 1 vegetation abatement at gate structures.
4. Unit 1 W/S debris removal with backhoe.
5. Unit 1 debris removal from LM 0.70-1.10.

6. Unit 1 remove two homeless vehicles off service road toe area LM 0.50-1.00.

#### Unit 2A

1. Unit 2A set blocks W/S LM 0.3.
2. Unit 2a W/S LM 1.16-1.65 cut sucker trees.
3. Unit 2a LM 0.0-1.8 cut suckers and fix gopher holes.
4. Unit 2a pipe fence welding repair. Sherriff report number 0120900407.

#### Unit 2B

1. Pump Station #2
  - Backup generator exercised on 10/5 and 10/19.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Trash rack debris removal.
  - Exercise valves.
2. Unit 2b rodent hole repair throughout unit.
3. Unit 2b L/S LM 10.20 grout squirrel holes.
4. Unit 2b goat and sheep depression repair throughout unit L/S and W/S.
5. Unit 2b smoke squirrel holes L/S LM 10.10.
6. Unit 2b fill in sheep divots LM 12.00-12.70.

#### Unit 3A

1. PS #6
  - Backup generators exercised on 10/5 and 10/19.
  - Vegetation abatement inside and surrounding the pump station.
  - Exercise valves.
2. Unit 3a under Highway 70 Bridge trash removal.
3. Unit 3a rodent hole repair W/S LM 0.10-1.00.
4. Unit 3a sheep depression repair.

#### Unit 4

1. Unit 4 LM 1.50 crack resealing.
2. Unit 4 reset blocks W/S LM 6.0.
3. Unit 4 W/S LM 0.0 rip rap vegetation abatement on slope.
4. Unit 4 tractor mowing of crowns, ramps, and flats.
5. Unit 4 Vegetation abatement, Johnson grass.
6. Unit 4 at Olivehurst Pump Station L/S slope vegetation abatement.

#### Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 3B, 5 and 6 mowing of crowns and ramps.
3. Unit 3b, 5 and 6 vegetation abatement of Johnson grass WS and LS.

4. Unit 5 vegetation abatement LM 2.85-3.25 and LM 0.75.

#### Unit 7

1. Unit 7 sucker tree cutting throughout unit.
2. Unit 7 farm equipment removal at dairy, off of L/S toe. (three follows ups for owner removal).

#### Unit 8

1. Unit 8 sheep depression repairs.
2. Unit 8 rodent hole repair W/S LM 1.94.
3. Unit 8 paddle marker cleaning.

#### Unit 9

1. Pump Station #3
2. The backup diesel generator was exercised on 10/5 and 10/19.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
3. Unit 9 repair levee access gate at Anderson Rd.
4. Unit 9 flats tractor mowing.
5. Unit 9 L/S LM 1.5 pipe fence repair.
6. Unit 9 Block delivery, off load and painting at Country Club in the Messick area.
7. Unit 9 repair cut pipe fence just north of Murphy.
8. Unit 9 Shoei foods L/S trash removal.
9. Unit 9 L/S LM 4.03-4.05 v ditch sucker tree cutting.
10. Unit 9 Murphy gate repair. (Would not shut properly)
11. Unit 9 Anderson gate repair. (Hit by vehicle and needed to be straightened)  
Sherriff report number 0120900384.
12. Unit 9 debris removal LM 0.0.
13. Unit 9 grouting squirrel holes L/S LM 1.5 to 2.01.
14. Unit 9 cut sucker trees L/S.
15. Unit 9 L/S LM 0.6 remove trailer load of sucker trees.
16. Unit 9 fence repair of two 10" sections north of Ella. Sherriff report number 0120900408.
17. Unit 9 LM 3.50 sheep depressions on the crown.
18. Unit 9 at country club remove car from wave wash buffer.

#### Drainage Laterals and Detention Basins

1. Lateral 5 West of River Oaks Blvd. ditch vegetation abatement.
2. Lateral 5 sucker tree cutting.
3. Lateral 5 vegetation abatement.
4. Large tree branch removal out of the Mall ditch.
5. Mall ditch vegetation abatement and trash rack clean up.

6. Chestnut basin service road fallen tree clean up.
7. Unit 8 paddle marker replacement LM 1.0.
8. Pump Station 7 (Chestnut Basin) light bulb change (indicates pump running).

#### Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 10/5 and 10/19.
2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid 19.
3. Backhoe fuel tank leak and brake repair.

#### Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.

#### Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Exercise valves at Olivehurst Pump Station.
3. Video inspections for Plumas mutual pump station, LCWWTP, PS2, PS3, PS6, PS9, PS1055 and Olivehurst pump station. This requires RD 784 prep to open vaults and lids to give access.
4. Broadway internment camp memorial lot grading.
5. Check and maintain bait stations throughout all units.

#### ***Administrative Assistant's Report:***

### **Administrative Assistant Monthly Report November 3, 2020**

#### **Accounting:**

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal
5. Checks, Warrants and Deposits
6. Financial Audit Preparation

#### **Clerical/Office:**

1. Impact Fees
  - A. Regional Housing Authority – Proposed Apartment Complex – Research for Impact Fees
2. Permit Clearance Request Sign Offs
  - A. Cresleigh Homes – The Bluffs
  - B. Cresleigh Homes – Woodside Village, Riverside Meadows
  - C. Richmond American Homes
  - D. Lennar – Sonoma Ranch

E. BURRAQ INC

F. 1782, 1786, and 1788 8<sup>th</sup> Avenue

3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.
4. EDD Form -SUI
5. New Hire Paperwork, Benefits

**Contract Management:**

1. 2019-2020 FMAP OMRR&R Grant Agreement – Progressive Billing
2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
3. YWA Rural Grant Pipe Replacement – Progressive Billing
4. Gregory Livestock
5. T&S Construction
6. Summit Pipelines
7. 2019-2020 Delinquent Assessment Payments, Refunds and Tracking
8. 2020-2021 Current Assessment Payments and Tracking

**Regulatory Compliance:**

1. Managing PWC 100 projects. Summit, Badger
2. GSRMA Actual Payroll Survey
3. 2020 Flood Fight Class Letters and Sign Ups

**Projects:**

1. Streamline Website Updating
2. LPSF – Reimbursement for December 2020 Flood Fight Class

**Contacts:** Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Kyle Sanchez @ MHM, Chris Evans @ Streamline, Patricia Eyres @ GSRMA, Megan Jonsson @ LWA, Ken Schoech @ Cresleigh Homes, Lloyd @Alliant Networking, Tiffany Shacklett and Jennifer Jensen, and Kyle Close – Permit Runner.

***General Manager's Report:***

General Manager's Report  
November 3, 2020

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**Administration:**

1. Approved employee time off requests and task scheduling.
2. Notice of Delinquent Assessment Letters – Handled questions and payments from letter recipients.
3. Meetings (Via Teleconference or Webinars) - [Horseshoe SMA Formation Meeting, River Parkway Planning Subcommittee meeting, River Oaks Apartments planning meeting with Regional Housing Authority, SSJDD Subcommittee meeting, RD784 Flood Contingency Plan Update Meeting, River Parkways Meeting, Project Follow-Ups with MHM, Weekly TRLIA Goldfields Construction Meetings, and Rotary]
4. Provide correspondence to TRLIA Goldfields Construction Team as necessary.
5. EDD Paperwork

- 6. New Field Worker Hired.
- 7. Impact Fee Program.
  - A. New Residence at 1029 Grand Avenue
  - B. New Residence at 5512 Alicia Avenue
  - C. Woodside Villages 3A and 3B – Cresleigh Homes
  - D. Parcel Split at 1736/1738 Linda Avenue
  - E. AT&T Backup Diesel Generators

**Project Management:**

- 1. Horseshoe Levee Pipe Replacements - Unit 3B LM 4.66 and Unit 5 LM 2.04
- 2. Urban Pipe Crossing CCTV Inspections
- 3. Arboga Memorial Site
- 4. Lennar Pond South Pipe Pressure Grouting Repairs – Ongoing, pending completion
- 5. River Oaks Detention Basin Improvements
- 6. Routine inspection corrections submitted to the USACE (UPRR items in Units 3A and 4)
- 7. FMAP Contracts – 2019/2020, and 2020/2021
- 8. Schedule and coordinate tentative annual DWR Regional Flood Fight Training Class for December

**Regulatory Compliance:**

- 1. Monthly pesticide spray use report submitted on-line to the County.
- 2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
- 3. Updated compliance programs (Ongoing)
- 4. Training: Continued education webinar on the safe use of Pesticides.

**Meeting Adjourned:**

***Meeting was adjourned at 11:06am.***

***The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.***

***If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.***

Rick Brown, President

Kimberly Ford, Deputy Board Secretary