

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: December 6, 2022 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:03am	10:51am	48 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Hastey moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hastey moved to approve the Checks and Warrants. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Jared Hastey – RD784 Board Trustee					
5. Sarbdeep Atwal – RD784 Board Trustee – Late Arrival – 10:08am					
6. Patrick Meagher – RD784 Secretary of the Board					

7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney – Via Zoom
<i>Items for Discussion and Possible Actions:</i>
<p>6. Board to Consider Authorizing Reimbursement Payments to Cresleigh Homes Corporation, Plumas 134 L.P., and TRLIA –</p> <p>The developer reimbursement agreement program is set up on a “first in, first out” basis. Cresleigh Homes Corporation, Plumas 134, L.P., and TRLIA are eligible to receive semi-annual reimbursement payments at this time. Jared Hastey moved to approve the reimbursement payments to developers listed above. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>7. Board to Consider TRLIA Request to Amend Pump Station 3, 6, and 10 Reimbursement Agreements –</p> <p>The TRLIA reimbursement agreements include language which says all parties are to review the effectiveness of the agreements after 15 years and every 5 years thereafter. On November 17, 2022 staff met with TRLIA to discuss the agreements. The methodology in the 2011 RD 784 Nexus Study explains how outstanding cash reimbursement amounts subject to future payment will be increased annually by the same adjustment factor used to adjust the drainage fee. To help the District out, TRLIA is willing to relieve the District’s obligation to pay annual escalation on all past and future outstanding balances for Pump Stations 3, 6, and 10. Sarbdeep Atwal moved to approve amending the Pump Station 3, 6, and 10 Reimbursement Agreements. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>8. Board to Consider Awarding 3-Year Livestock Grazing Service Provider Agreement –</p> <p>Sealed proposals for livestock grazing services were due at the RD784 office at 2:00 PM on Tuesday, November 8, 2022. Gregory Livestock, who has been providing this service to the District for many years, was the only bidder. The total annual bid is \$189,792.50 which includes a \$14,900.00 optional line item for the Horseshoe Rural Levee if needed. Staff recommends awarding a 3-year agreement with the option, at the District’s sole discretion, to extend the contract for an additional three one-year extensions as described in the bid documents. Sarbdeep Atwal moved to approve the 3-Year Livestock Grazing Service Provider Agreement be awarded to Gregory Livestock. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>9. Board to Consider Allowing a Drainage Impact Fee Deferral for the Avondale Self-Storage Project Located at 5958 Avondale Avenue –</p> <p>Sarwan Johl, owner/developer of the Avondale Self-Storage project submitted a request to the District to defer drainage impact fees. The drainage impact fees are roughly estimated at \$287,000 and the project has not started yet. David Read moved to approve allowing the drainage impact fees to be deferred until the end of construction and prior to certificate of occupancy, or 18 months after the date the County grading permit is issued, whichever</p>

occurs first, and the rate of the fees owed will be whatever the current fee rate is for that fiscal year. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to receive an Update on the Submission of a Yuba LAFCO Application for Adjusting Urban Boundaries – Goldfields 200 Year Levee, WPIC, Bear, and Feather River Setback Levee Areas –

In September 2021, YWA awarded the District funding for adjusting the District’s boundaries where necessary along the Goldfields 200-YR, WPIC, Bear, and Feather River Setback Levee areas. Preparation of the Yuba-LAFCO application package is near completion. Prior to submitting a resolution of application to LAFCO, the District is required to conduct a public hearing on the resolution, which will be held at a future Board meeting after posting proper notice.

11. Board to Receive Information Regarding a Letter in Support for Yuba County’s Eliza Bend Restoration and Community Resilience Project Grant –

TRLIA, in collaboration with Yuba County will engage in a planning and design process to construct a multi-benefit project at Eliza Bend and the State Cut Channel along the Feather River. The primary objective of the project is to restore shaded backwater and side channel habitat for Spring-run Chinook Salmon and California Central Valley Steelhead on the Feather River. This will be accomplished by re-opening a plug where Eliza Bend meets the Feather River, and additional grading and revegetation throughout the riparian corridor. The proposed project is located approximately 5 miles downstream of the confluence of the Feather and Yuba Rivers. Eliza Bend is a former side channel - now cutoff from the Feather River by a sediment plug. The Feather River Regional Flood Management Program steering committee requested the District and other RFMP members provide a letter in support of this project. The County will apply for the Central Valley Project Habitat & Facilities Improvements grant through USBR for up to 10M. If grant funds are awarded in 2023, the estimated completion date for the project is December 31, 2028. With the consent of Rick Brown, staff provided the letter to meet timeline needs.

12. Board to Consider Authorizing a Pesticide QAC Incentive Program –

This item was deferred to the January 11, 2023 Special Board Meeting after staff was given direction by the Board to have GSRMA’s labor attorney take a look at the proposed program.

13. Board to Consider Postponing the Regular January 3, 2023 Board Meeting until Wednesday, January 11, 2023, and Receive the 2023 Board Meeting Schedule –

Joe Danna moved to approve the postponement of the Regular January 3, 2023 Board Meeting until Wednesday, January 11, 2023. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Receive the Monthly Budget Snapshot –

The Board was presented with the Monthly Budget Snapshot for the Budget ending November 30, 2022.

15. Field Manager’s Report:

Maintenance and Projects Completed

Unit 1

1. LM 1.20 Set blocks behind Cemex.

Unit 2A

1. W/S debris removal adjacent to Island gate.
2. LM 1.00 repair service road rutting from ATV.
3. W/S slope rutting repair LM 1.96.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 11/14 and 11/28.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Tesco EMASS repairs.

Unit 3A

1. PS #6
 - Backup generators exercised on 11/14 and 11/28.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Tesco EMASS repairs.

Unit 4

1. Pre-Storm checks around all urban levee units.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all levee units.

Unit 7

2. Pre-Storm checks around all urban levee units.

Unit 8

1. Pre-Storm checks around all urban levee units.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 11/14 and 11/28.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).

- Tesco EMASS repairs.
- 2. L/S Set blocks Star Bend/Shoei ramp to deter parking in front of gate.
- 3. LM 0.70 fence welding repair.
- 4. LM 4.00 Country Club reset blocks W/S toe.
- 5. L/S LM 0.50 block set.

Goldfields

1. Brophy gate locking mechanism/handle repair.

Drainage Laterals and Detention Basins

1. Mall ditch debris removal.
2. Anderson mitigation debris removal with Code enforcement.
3. Lateral 9 vegetation abatement VRF # 2.
4. Lateral 10 vegetation abatement VRF # 2.
5. Lateral 11 vegetation abatement VRF # 2.
6. Cal Trans Basin vegetation abatement.
7. Lateral 5 (West side) vegetation abatement and sucker tree removal.
8. Lateral 15 CDF Algodon canal near Feather River Blvd. vegetation abatement.
9. Pond 20 manhole inspection and cleaning.
10. Lateral 12 vegetation abatement VRF # 2.
11. Lateral 14 vegetation abatement VRF # 2.
12. Lateral 14 Curtis Rd. culvert dirt removal.
13. Lateral 15 (N) Homewood truss sucker tree and couch removal.
14. Lateral 13 VRF # 2 golf course vegetation abatement.
15. Lateral 13 sucker tree removal (North of Ella Ave).
16. Pond 18 service gate welding repair.
17. Mall ditch clearing of debris.
18. Lateral 8 vegetation abatement.
19. Lateral 13 (S) vegetation abatement.
20. Lateral 9 culvert cleanout.
21. Lateral 8 culvert cleanout vine removal.
22. Lateral 9-13 cleanout extension ring concrete sack repair.
23. Lateral 20 debris and fallen tree removal.
24. Plumas Lake Canal sucker trees and fallen tree (2) removal.
25. Lateral 15-17 culvert clearing.
26. Lateral 20 sucker tree removal.
27. Lateral 20 tree removal and clearing.
28. Lateral 13 Plumas Lake Golf course VRF # 2.
29. Lateral 13 (N) sucker tree removal VRF # 2.
30. Lateral 16 River Oaks service road vegetation abatement.

31. Lateral 15 (S) sucker tree removal.
32. Pond 18 black iron fence welding repair.
33. Pond 16 basin tractor mowing.
34. Pond 16 borrows site tractor mowing.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 11/14 and 11/28.
2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Tesco repairs PS 2, 3, 6, 10, 1, 5, 9. These repairs were noted on our annual EMASS maintenance contract. Various items such as filters, gaskets, hour meters, a transfer switch screen, and retorquing of relays etc.
3. Hand-held radios serviced at Sutter Buttes Comm.
4. Purchase kayak at Walmart for levee inspections.
5. Flood fight training preparation.
6. VRF # 2 completion.
7. Sonitrol site survey for communications over cellular.

16. Administrative Assistant's Report:

Administrative Assistant Monthly Report December 6, 2022

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing

Clerical/Office:

- 1. Impact Fees & Plan Check Fees
 - A. Linda Commons - New Faze Advisors
 - B. 1527 11th Street – Jay Bolcon
 - C. 3774 Feather River Blvd. Feather River Cold Storage
- 2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. KB Homes – Cobblestone Phase 4
 - C. Cresleigh Homes – Woodside Village 2A

Human Resources:

- 1. GSRMA Application – RMAP Program – Research, Compile and Submit in Feb 2023
- 2. ACWA/JPIA Health Insurance – Sent all applications in and Received Temp Cards

Contract Management:

- 1. 2021-2022 FMAP Grant
- 2. 2022-2023 FMAP Grant
- 3. YWA District Boundary Grant – Submitted 2nd Invoice Received Payment – On-Going
- 4. YWA/DWR IRWMP Grant Preparation – Received Payment
- 5. TRLIA Goldfields – Maintenance Billing - On-Going
- 6. Olivehurst Pump Station – Maintenance Billing – On-Going
- 7. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

- 1. Managing PWC 100 projects
- 2. Managing Flood Fight Training Sign Ups and Attendance for the Nov. 30, 2022 Flood Fight Training Course at Plumas Lake Golf & Country Club

Contacts:

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Brian Edinger & Ryan Schimke@ GSRMA, Patrick Soper @ LWA, Eric & Jacob @ Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Russ Powell @ EPS, and Megan Jonsson @ LWA.

17. General Manager’s Report:

General Manager’s Report
December 6, 2022

Administration:

- 1. Meetings: 10/27 USACE LSOG, 10/28 Urban District Boundaries Discussion, 11/1 RD784 and TRLIA Board, 11/04 Levee Tour with Supervisor Blaser, 11/08 FRRFMP, 11/08 Livestock Grazing bid opening, 11/09 DWR Pre-Season Flood Coordination, 11/14 FR Steering Committee, 11/16 IRWMP, 11/23 Yuba-LAFCO

application discussion, Project Follow-Ups with MHM, Staff meetings, and Rotary.

2. Approved employee time off requests and task scheduling.
3. Plan Reviews/Impact Fee Program:
 - A. Tentative Parcel Map subdivide at 3774 Feather River Blvd (*Feather River Cold Storage*)
 - B. *County of Yuba "Friendship Park" – 5669 Cottonwood Avenue*
 - C. Avondale Self-Storage - 5958 Avondale Avenue
 - D. Costco Wholesale – 6000 Lindhurst Avenue.
 - E. Trull RV & Boat Storage – 4131 Hazel St. - *Updated plan in review with MHM*

Projects:

1. 2022-23 DWR Flood Maintenance Assistance Program (FMAP) Grant Application – *Funding approved, pending executed agreement.*
2. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
3. Sonitrol Security upgrades – Working on internet hotspot installations at pump station sites.
4. Unit 5, Levee Mile 1.86 Pipe Replacement – Completed, pending CVFPB final approval.
5. Unit 2A waterside levee rut repairs.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

Announcements/Updates:

1. The District employee Christmas Party will be on Friday, December 9th starting at Noon.
2. The District office will be closed on the following dates in observance of the Christmas and New Year's Holidays:
 - Friday, December 23
 - Monday, December 26
 - Friday, December 30
 - Monday, January 2

18. Meeting Adjourned:

The Meeting was adjourned at 10:51 am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary