



Yuba County, California



BOARD MEETING AGENDA

**Reclamation District 784
1594 Broadway Street
Arboga, CA 95961-8821**

Meeting Description:

Reclamation District No. 784 Board of Trustee’s Board Meeting

Date: June 6, 2023 Time: 10:00 a.m. Location: Reclamation District 784 Office

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

1. Call to Order: Welcome to the Reclamation District 784 Board of Trustees Meeting.
Roll Call: Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.
2. Open Session:
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.
Consent Items
4. Approve Meeting Minutes -
5. Approve Checks and Warrants -

6. *Board to Consider Entering into an Updated Agreement Between the County of Yuba, Auditor-Controller and Reclamation District 784 –*

Discussion Items:

7. *Board to Receive the 2023/2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2023-06-01 and 2023-06-02 for a New Assessment Rate and Collection of Charges on the County Tax Roll –*

8. *Board to Consider Adopting the Annual Drainage Impact Fee Inflator for Fiscal Year 2023-2024 –*

9. *Board to Receive an Update on Caltrans Delinquent Assessments –*

10. *Board to Receive the Monthly Budget Snapshot –*

11. *Field Manager's Report –*

12. *Administrative Assistant's Report –*

13. *General Manager's Report –*

14. *Board Reports –*

15. *Adjournment*

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Reclamation District 784
Regular Board Meeting Agenda Briefing
June 6, 2023

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:
6. Board to Consider Entering into an Updated Agreement Between the County of Yuba, Auditor-Controller and Reclamation District 784: Before the District's benefit assessments may be placed on the next County secured assessment roll for FY 2023-2024, an updated agreement between the District and the County must be executed. Under the new agreement, the County will continue to collect the District's assessments by imposing a \$0.20 (twenty cent) per parcel charge for this service which will now be deducted in two equal installments in January and May of each tax year, rather than just one per year. Pursuant to Section 29304 of the Government code, the County is permitted to charge for the cost of applying and handling special assessments on the tax roll. The new agreement also explains that all future assessments collected on the tax roll will be non-teetered.

Discussion Items:

7. Board to Receive the 2023-2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2023-06-01 and 2023-06-02 for a New Assessment Rate and Collection of Charges on the County Tax Roll: Annual Escalation – (Ref: July 10, 2019 LWA Final Engineer's Report for RD784) During the 218 Process, the assessment engineer determined that an appropriate escalation factor is reflective of construction labor and materials used for the services provided. Therefore, in FY

2023-2024, the maximum authorized assessment rate will be subject to an annual inflationary escalator pursuant to Government Code 53739(b) based on the annual change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI with Base Year 1913 = 100, published by the Engineering News-Record (ENR), subject to a minimum of 0 percent and a maximum of 4 percent in any given year. The RD784 Board may elect to levy the assessment up to the maximum authorized assessment rate in any given year, based on an annual budget analysis. Based on the ratio of the ENR 20-City CCI for May 2023 compared to May 2022, LWA has calculated for FY 2023/2024, RD784 could select an escalation rate between 0% and 1.97% plus the additional 1% that is needed annually through FY 2025/26 to make up for the approved 4% 2021-2022 escalation that was not applied to the tax roll due to a submission error. The total proposed escalation is 2.97% (See Handout)

8. Board to Consider Adopting the Annual Drainage Impact Fee Inflation for Fiscal Year 2023-2024: EPS has calculated the annual inflator for the District's Impact fee program. Consistent with the methodology set forth in the 2013 RD784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record. Once adopted by the District Board, the technical memo is forwarded to the Yuba County Board of Supervisors for formal adoption. The average increase from May 2022 to May 2023 was 1.97%. (See Handout)
9. Board to Receive an Update on Caltrans Delinquent Assessments: Caltrans currently owes the District \$298,483.17 for past due assessments which includes \$82,149.59 of late fees and interest. The District sent the original assessment invoices for payment to District 3 in the fall of 2021 which became delinquent on December 10, 2021. After receiving a letter from Caltrans in April 2022 rejecting payment, the District began to pursue Caltrans and continues to do so.
10. Board to Receive the Monthly Budget Snapshot:

Agreement

This AGREEMENT is entered into by and between the County of Yuba, Auditor-Controller, herein after referred to as COUNTY and _____, hereinafter referred to as AGENCY.

WITNESSETH:

WHEREAS, AGENCY desires to be the recipient of certain services from COUNTY; and

WHEREAS, AGENCY and COUNTY wish to enter into an agreement whereby the services to be provided, the conditions under which the services are to be provided and the compensation, if any, to COUNTY for services provided shall be stipulated and binding upon the parties who do so agree; and

WHEREAS, services to AGENCY include the collection and distribution of special assessments.

WHEREAS, Section 29304 of the Government code, provides that COUNTY can collect any cost of collecting assessments for Agency;

NOW, THEREFORE, the parties hereto agree as follows:

Property Tax Related Services:

I. Collections

COUNTY will collect for AGENCY all fixed charge benefit assessments based on benefit conferred to each parcel without regard to assessed valuation.

Said assessments shall be collected at the same time and in the same manner as COUNTY taxes are collected and all laws applicable to the levy and collection of COUNTY taxes shall be and are hereby made applicable to such assessments.

II. Fee for Collection Services

Except when compensation is otherwise provided by law, such as for 1915 Act assessments and bonds (Streets & Highways Code Section 8682), COUNTY will collect fees as follows:

1. For collection for all fixed charge benefit assessments for AGENCY, COUNTY shall collect \$ 0.20 cents per assessment per parcel.
2. In addition, for any extended services requested by AGENCY, COUNTY may charge a fee sufficient to recover actual costs.

3. Paid and unpaid reports can be requested by AGENCY, COUNTY charges \$20 per report.

COUNTY hereby certifies that the fees charged are for the purpose of recovering costs attributable to the service provided and that said fees do not exceed costs of providing said service.

III. Method of Collection

1. Fixed Charge Benefit Assessments

At the time fixed charge benefit assessments are entered on the tax roll, the County Auditor will calculate the amount due to the COUNTY from AGENCY as follows:

Twenty cents per parcel, \$ 0.20.

The total amount due to the COUNTY will be deducted in two equal installments. If your Agency is part of the Teeter plan, the deduction will occur in December and April of each tax year. For Non-Teeter Agencies, the deduction will occur in January and May of each tax year.

2. Extended Services

COUNTY charges for extended services not included in regular rates. These may be directly billed to AGENCY.

IV. Transmission of Information

1. On or before August 10, AGENCY shall certify and deliver to the County Auditor a listing showing, as a minimum, the amount of the assessment against each parcel that shall be designated by assessment number, (i.e. parcel number to be collected by COUNTY for AGENCY).
2. It shall be the obligation of AGENCY, prior to the time of delivery to COUNTY of the fixed charge benefit assessments roll, to verify that the parcel numbers on the assessment roll for fixed charge benefit assessments certified by AGENCY correspond benefit assessments (i.e., parcel) numbers shown on the County Secured Assessment Roll. AGENCY shall, as between itself and COUNTY, be responsible for the indemnification of and shall hold COUNTY harmless against and from any and all claims by third parties which are related in any way to the services provided by the COUNTY for the AGENCY'S benefit pursuant to this Agreement.

3. Requests for the levy of fixed charge special assessment shall be accompanied by a resolution or alternative document of AGENCY stating the following:

- (1) That AGENCY has complied with all laws pertaining to the levy of the particular assessment;
- (2) That the charge being levied is in accordance with benefit conferred to each parcel without regard to assessed valuation; and
- (3) The purpose of the fixed charge benefit assessment.
- (4) Requests for the levy of fixed charge special assessments shall be accompanied by a summary statement of the total number of assessments and the total charges.

V. Modification of Collections and Charges

COUNTY reserves the right to increase or decrease any charges herein provided in proportion to any changes in costs incurred by COUNTY in providing the services described herein, provided that written notice of any increase or decrease in charges shall be given by COUNTY to AGENCY on or before June 1, of any year the term of Agreement.

VI. No Change in Liability

It is the purpose and intent of the parties not to change their existing legal responsibilities and relationships by virtue of this agreement. The purpose of this agreement is to establish the fees herein set forth together with description and scheduling of the tasks to be accomplished by each party that are in accordance with existing provisions of law.

VII. Term of Agreement

All existing agreements between COUNTY and AGENCY pertaining to collection of special assessments by COUNTY for AGENCY shall be terminated upon the execution of this Agreement. This Agreement shall continue from year to year and shall be subject to cancellation by either party by giving written notice to the other party of cancellation on or before July 1 of any year during the term of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the first day above written.

COUNTY OF YUBA

AGENCY

By: _____

By: _____

Auditor-Controller

Title

Reclamation District 784
 Levee and Internal Drainage O&M Assessment
 Fiscal Year 2023/2024 Assessment Escalation Evaluation

		Formula
FY 2022/2023 Maximum Allowable TBU Rate	\$0.001572	A
FY 2022/2023 Assessment Revenue	\$3,562,704.85	B
FY 2022/2023 Forecasted Assessment Collection [1]	\$3,494,210.29	C
Escalation Factor [2]	1.97%	D
Escalation Rate Cap	4.00%	
FY 2023/2024 Escalation [3]	1.97%	E
1/4 of Missed FY 2021/2022 Escalation [4]	0.99%	F
Allowable FY 2023/2024 Escalation	2.97%	$G = (1 + E) \times (1 + F) - 1$
FY 2023/2024 Maximum Allowable TBU Rate [5]	\$0.001603	$H = A \times (1 + E)$
FY 2022/2023 Board Approved TBU Rate	\$0.001527	J
FY 2023/2024 Total Proposed Escalation	2.97%	$K = G$
FY 2023/2024 Proposed TBU Rate	\$0.001572	$L = J \times (1 + K)$
FY 2023/2024 Maximum Assessment Revenue [6]	\$3,668,686.48	$M = B \times (1 + K)$
FY 2023/2024 Forecasted Assessment Collection [7]	\$3,598,154.38	$N = C \times (1 + K)$

[1] FY 2022/2023 Assessment Revenue less unpaid current assessments on direct bills, as of 05/01/2023.

[2] Based on the average of the ENR May 2022 San Francisco CCI (15326.99) and 20-City CCI (13004.47) compared to the May 2023 San Francisco CCI (15595.35) and 20-City CCI (13288.27) report. The Escalation Factor is rounded to four significant digits.

[3] The calculated Escalation Factor does not exceed the Escalation Rate Cap; therefore, FY 2023/2024 Escalation is equivalent to the Escalation Factor.

[4] The FY 2021/2022 board approved escalation of 4% was not applied to FY 2021/2022 assessments due to an error during the assessment roll preparation. The delayed FY 2021/2022 Escalation will continue to be applied incrementally, beginning in FY 2022/2023 and ending after FY 2025/2026.

[5] Tracks the Maximum Allowable TBU Rate had the FY 2021/2022 board approved rate been applied correctly to FY 2021/2022 assessments.

[6] Based on FY 2022/2023 parcel data. Assessment revenues may increase/decrease based on parcel data updates.

[7] Reduced collection assumes the amount of unpaid direct bills for FY 2023/2024 will be similar to FY 2022/2023.

RESOLUTION NO. 2023-06-01
REQUESTING ADOPTING ASSESSMENT RATE
FOR THE 2023-2024 FISCAL YEAR

Whereas, RECLAMATION DISTRICT NO. 784 presented the proposed assessment rate for the 2023-2024 fiscal year, and

Whereas, the following resolution was adopted,

Now therefore, be it resolved, that the assessment rate of Reclamation District No. 784 for the 2023-2024 fiscal year be set at \$0.001572 per Total Benefit Unit (TBU).

ADOPTED, this 6th day of June 2023 by the following vote:

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

Sarbdeep Atwal, President of the Board of Trustees

Secretary of the Board

Attachments: Reclamation District 784 Levee and Internal Drainage O&M Assessment Fiscal Year 2023/2024 Assessment Escalation Evaluation

**Reclamation District 784
Levee and Internal Drainage O&M Assessment
Fiscal Year 2023/2024 Assessment Escalation Evaluation**

		<i>Formula</i>
FY 2022/2023 Maximum Allowable TBU Rate	\$0.001572	A
FY 2022/2023 Assessment Revenue	\$3,562,704.85	B
FY 2022/2023 Forecasted Assessment Collection [1]	\$3,494,210.29	C
Escalation Factor [2]	1.97%	D
Escalation Rate Cap	4.00%	
FY 2023/2024 Escalation [3]	1.97%	E
1/4 of Missed FY 2021/2022 Escalation [4]	0.99%	F
Allowable FY 2023/2024 Escalation	2.97%	$G = (1 + E) \times (1 + F) - 1$
FY 2023/2024 Maximum Allowable TBU Rate [5]	\$0.001603	$H = A \times (1 + E)$
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[3] The calculated Escalation Factor does not exceed the Escalation Rate Cap; therefore, FY 2023/2024 Escalation is equivalent to the Escalation Factor.

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[5] Tracks the Maximum Allowable TBU Rate had the FY 2021/2022 board approved rate been applied correctly to FY 2021/2022 assessments.

[6] Based on FY 2022/2023 parcel data. Assessment revenues may increase/decrease based on parcel data updates.

[7] Reduced collection assumes the amount of unpaid direct bills for FY 2023/2024 will be similar to FY 2022/2023.

RESOLUTION NO. 2023-06-02

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the RECLAMATION DISTRICT NO. 784, (hereinafter "District") requests the County of Yuba collect on the County tax rolls certain charges which have been imposed pursuant to Government codes section 29304 by the District, attached hereto, and

Whereas, the County has requested as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, therefore, be it hereby resolved by the Board of District that:

1. The Auditor-Controller of Yuba County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Yuba County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.
4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its offices, agents, and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for responses.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by District this 6th day of June 2023, by the following vote on roll call:

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

Sarbdeep Atwal, President of the Board of Trustees

ATTEST:

Secretary of the Board

MEMORANDUM

To: Patrick Meagher, Reclamation District 784
From: Russ Powell
Subject: Inflation-Adjusted Reclamation District 784 Drainage Impact Fees; EPS #192072
Date: May 11, 2023

The Economics of Land Use



Reclamation District No. 784 (RD 784) has a drainage impact fee program in place to fund drainage improvements serving new development in Basins A, B, and C. A discrete fee is computed by EPS for each drainage basin based on the drainage improvements required to serve benefitting development in each individual basin. In addition, discrete fees are computed for drainage sub-basins in Basin A (Basin A-1) and Basin C (Basin C-2).

A discrete fee has been collected previously for sub-basin C-1. The Board of Trustees adopted Resolution No. 2022-06-05 on June 7, 2022, which acknowledges that all funds necessary to construct the required improvements within Basin C-1 have been collected. As such, the resolution further stipulates that RD 784 will no longer collect the discrete fee for Basin C-1.

The drainage impact fee program also includes an Advance Funding Charge applicable to Basin C development that provides funding for regional improvements benefitting Basin C. After consulting with the District's staff, engineer, and attorney, the Board found that the Drainage Basin C Advanced Funding Impact Fee could be reduced without jeopardizing future drainage improvements or reimbursements to developers that paid into the Drainage Basin C Advanced Funding Impact Fee Program. According to Resolution No. 2019-07-05, the Drainage Basin C Advanced Funding Impact Fee was therefore reduced to match the fee currently imposed under the current Drainage Basin C Impact Fee, such that no additional funds will be collected pursuant to the Drainage Basin C Advance Funding Impact Fee Program.

The discussion below and attached tables provide the basis for the Drainage Impact Fee program inflation adjustments by drainage basin. This analysis calculates inflated RD 784 drainage fees for the following basins and sub-basins:

*Economic & Planning Systems, Inc.
455 Capitol Mall, Suite 701
Sacramento, CA 95814
916 649 8010 tel
916 649 2070 fax*

*Oakland
Sacramento
Denver
Los Angeles*

www.epsys.com

- Drainage Basin A.
- Drainage Basin A-1.
- Drainage Basin B.
- Drainage Basin C (also applies to Drainage Basin C Advance Funding Charge).
- Drainage Basin C-2.

Consistent with the methodology set forth in the 2013 RD 784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record.

The table below summarizes the basis for the improvement cost estimate adjustment from May 2022 to May 2023.

Construction Cost Index Adjustment Factor for 2023 Update			
Construction Cost Index	May 2022	May 2023	Adjustment Factor
20-City Average	13,004	13,288	2.18%
San Francisco	15,327	15,595	1.75%
Average % Increase			1.97%

cci_23

Source: Engineering News Record.

Table 1 through **Table 5** provide the updated fees for each basin, sub-basin, and the Drainage Basin C Advance Funding Charge.

Please contact Russ Powell at (916) 649-8010 with questions or comments regarding this memorandum.

Table 1
 Reclamation District 784
 Drainage Impact Fee Update
 Summary of Drainage Impact Fees - Basin A and A-1 (2023\$)

Basin A

Land Use Category	2022 Cost per Acre	2023 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		1.97% [1]	3%	1%	
	DRAINAGE BASIN A [2]				
Residential Land Uses					
Low Density Residential	\$7,890	\$8,045	\$241	\$80	\$8,366
Medium Density Residential	\$9,862	\$10,056	\$302	\$101	\$10,459
Medium/High Density Residential	\$11,835	\$12,068	\$362	\$121	\$12,551
High Density Residential	\$12,821	\$13,073	\$392	\$131	\$13,596
Nonresidential Land Uses					
Business Park	\$17,752	\$18,101	\$543	\$181	\$18,825
Commercial	\$17,752	\$18,101	\$543	\$181	\$18,825
Industrial	\$15,780	\$16,090	\$483	\$161	\$16,734
Agricultural Building [3]	\$14,182	\$14,461	\$434	\$145	\$15,040
Public/Other Land Uses					
School	\$10,849	\$11,062	\$332	\$111	\$11,505
Other [4]	\$15,780	\$16,090	\$483	\$161	\$16,734
	DRAINAGE BASIN A-1 [2]				
Residential Land Uses					
Low Density Residential	\$14,182	\$14,461	\$434	\$145	\$15,040
Medium Density Residential	\$17,728	\$18,077	\$542	\$181	\$18,800
Medium/High Density Residential	\$21,273	\$21,691	\$651	\$217	\$22,559
High Density Residential	\$23,046	\$23,499	\$705	\$235	\$24,439
Nonresidential Land Uses					
Business Park	\$31,910	\$32,538	\$976	\$325	\$33,839
Commercial	\$31,910	\$32,538	\$976	\$325	\$33,839
Industrial	\$28,364	\$28,922	\$868	\$289	\$30,079
Agricultural Building [3]	\$14,182	\$14,461	\$434	\$145	\$15,040
Public/Other Land Uses					
School	\$19,501	\$19,885	\$597	\$199	\$20,681
Other [4]	\$28,364	\$28,922	\$868	\$289	\$30,079

fee_sum_23

- [1] CCI average adjustment factor of San Francisco and 20-City average for May 2022 to May 2023.
- [2] Basin A fee rates would apply to Sawyer's Landing and Bear River only. Drainage Basin A-1 rates would apply to all other Basin A development. Note that the fees for each basin are mutually exclusive and not additive.
- [3] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods. Nonresidential, agricultural projects anywhere within Basin A will be assessed at the Basin A-1 agricultural rate.
- [4] Excludes parks, which are exempt from the fee.

Table 2
 Reclamation District 784
 Drainage Impact Fee Update
 Summary of Drainage Impact Fees - Basin B (2023\$)

Basin B

Land Use Category	2022 Cost per Acre	2023 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		1.97% [1]	3%	1%	
Residential Land Uses					
Low Density Residential	\$11,946	\$12,181	\$365	\$122	\$12,668
Medium Density Residential	\$14,933	\$15,227	\$457	\$152	\$15,836
Medium/High Density Residential	\$17,919	\$18,271	\$548	\$183	\$19,002
High Density Residential	\$19,411	\$19,793	\$594	\$198	\$20,585
Nonresidential Land Uses					
Business Park	\$26,878	\$27,407	\$822	\$274	\$28,503
Commercial	\$26,878	\$27,407	\$822	\$274	\$28,503
Industrial	\$23,891	\$24,361	\$731	\$244	\$25,336
Agricultural Building [2]	\$11,946	\$12,181	\$365	\$122	\$12,668
Public/Other Land Uses					
School	\$16,424	\$16,747	\$502	\$167	\$17,416
Open Space	\$0	\$0	\$0	\$0	\$0
Park	\$0	\$0	\$0	\$0	\$0
Major Roads	\$0	\$0	\$0	\$0	\$0
RD 784	\$0	\$0	\$0	\$0	\$0
Other [3]	\$23,891	\$24,361	\$731	\$244	\$25,336

fee_sum_23

[1] CCI average adjustment factor of San Francisco and 20-City average for May 2022 to May 2023.

[2] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.

[3] Excludes parks, which are exempt from the fee.

Table 3
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin C (2023\$)

Basin C

Land Use Category	2022 Cost per Acre	2023 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		1.97% [1]	3%	1%	
	DRAINAGE BASIN C [2]				
Residential Land Uses					
Low Density Residential	\$20,065	\$20,460	\$614	\$205	\$21,279
Medium Density Residential	\$25,082	\$25,575	\$767	\$256	\$26,598
Medium/High Density Residential	\$30,097	\$30,689	\$921	\$307	\$31,917
High Density Residential	\$32,607	\$33,248	\$997	\$332	\$34,577
Commercial					
Business Park	\$45,148	\$46,036	\$1,381	\$460	\$47,877
Commercial	\$45,148	\$46,036	\$1,381	\$460	\$47,877
Industrial	\$40,131	\$40,920	\$1,228	\$409	\$42,557
Agricultural Building [3]	\$20,065	\$20,460	\$614	\$205	\$21,279
Other					
School	\$27,590	\$28,133	\$844	\$281	\$29,258
Other [4]	\$40,131	\$40,920	\$1,228	\$409	\$42,557

fee_sum_23

- [1] CCI average adjustment factor of San Francisco and 20-City average for May 2022 to May 2023.
- [2] Applies to all Basin C development, including outside sub-basin C-2, as well as Drainage Basin C Advanced Funding Charge.
- [3] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.
- [4] Excludes parks, which are exempt from the fee.

Table 4
 Reclamation District 784
 Drainage Impact Fee Update
 Summary of Drainage Impact Fees - Basin C-2 (2023\$)

Basin C-2
Development

Land Use Category	2022 Cost per Acre	2023 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		1.97% [1]	3%	1%	
	DRAINAGE BASIN C FEE				
Residential Land Uses					
Low Density Residential	\$20,065	\$20,460	\$614	\$205	\$21,279
Medium Density Residential	\$25,082	\$25,575	\$767	\$256	\$26,598
Medium/High Density Residential	\$30,097	\$30,689	\$921	\$307	\$31,917
High Density Residential	\$32,607	\$33,248	\$997	\$332	\$34,577
Commercial					
Business Park	\$45,148	\$46,036	\$1,381	\$460	\$47,877
Commercial	\$45,148	\$46,036	\$1,381	\$460	\$47,877
Industrial	\$40,131	\$40,920	\$1,228	\$409	\$42,557
Agricultural Building [2]	\$20,065	\$20,460	\$614	\$205	\$21,279
Other					
School	\$27,590	\$28,133	\$844	\$281	\$29,258
Other [3]	\$40,131	\$40,920	\$1,228	\$409	\$42,557
	DRAINAGE BASIN C-2 SURCHARGE				
Residential Land Uses					
Low Density Residential	\$8,345	\$8,509	\$255	\$85	\$8,849
Medium Density Residential	\$10,431	\$10,636	\$319	\$106	\$11,061
Medium/High Density Residential	\$12,518	\$12,764	\$383	\$128	\$13,275
High Density Residential	\$13,561	\$13,828	\$415	\$138	\$14,381
Commercial					
Business Park	\$18,777	\$19,146	\$574	\$191	\$19,911
Commercial	\$18,777	\$19,146	\$574	\$191	\$19,911
Industrial	\$16,690	\$17,018	\$511	\$170	\$17,699
Agricultural Building [2]	\$8,345	\$8,509	\$255	\$85	\$8,849
Other					
School	\$11,475	\$11,701	\$351	\$117	\$12,169
Other [3]	\$16,690	\$17,018	\$511	\$170	\$17,699

Table 4
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin C-2 (2023\$)

Basin C-2 Development

Land Use Category	2022 Cost per Acre	2023 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		1.97% [1]	3%	1%	
TOTAL DRAINAGE BASIN C-2 FEE					
Residential Land Uses					
Low Density Residential	\$28,410	\$28,969	\$869	\$290	\$30,128
Medium Density Residential	\$35,513	\$36,211	\$1,086	\$362	\$37,659
Medium/High Density Residential	\$42,615	\$43,453	\$1,304	\$435	\$45,192
High Density Residential	\$46,168	\$47,076	\$1,412	\$470	\$48,958
Commercial					
Business Park	\$63,925	\$65,182	\$1,955	\$651	\$67,788
Commercial	\$63,925	\$65,182	\$1,955	\$651	\$67,788
Industrial	\$56,821	\$57,938	\$1,739	\$579	\$60,256
Agricultural Building [2]	\$28,410	\$28,969	\$869	\$290	\$30,128
Other					
School	\$39,065	\$39,834	\$1,195	\$398	\$41,427
Other [3]	\$56,821	\$57,938	\$1,739	\$579	\$60,256

c2_2023

[1] CCI average adjustment factor of San Francisco and 20-City average for May 2022 to May 2023.
 [2] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.
 [3] Excludes parks, which are exempt from the fee.

Maintenance and Projects CompletedUnit 1

1. Cleaned up trash throughout unit.
2. Weedeated along waterside concrete block barriers.

Unit 2A

1. Mowed levee crown from LM 0.00 – 1.00.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 5/15.
 - Sprayed inside and around operation yard.
2. Mowed levee crowns and ramps.

Unit 3A

1. PS #6
 - Backup generators exercised on 5/15.
2. Mowed levee crown and ramps.

Unit 4

1. Sprayed levee crown from LM 5.93 – 6.34.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Sprayed all levee crowns, ramps, and around structures in Units 3b, 5, and 6.

Unit 7

1. Mowed levee crown and ramps.

Unit 8

1. Placed new layer of AB gravel on landside service road and ramps at LM 0.50.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 5/15.
 - Pump Efficiency Testing on pumps 1, 2, 4, and 5.
2. Mowed and weedeated land and waterside fence lines at LM 0.50.

3. Mowed landside toe, service roads, and ramps.
4. Repaired cut pipe fence on landside toe at Star Bend, LM 5.50.
5. Replaced piezometer paddle marker at LM 5.50.

Goldfields 200-year Levee

1. Mowed levee crown from LM 1.00 – 2.70.

Drainage Laterals and Detention Basins

1. Mowed and weedeated along Lateral 5.
2. Mowed and weedeated along Lateral 14 (Feather River Blvd.)
3. Mowed and weedeated along the Linear Pond 18 service roads.
4. Mowed Lateral 15 (S) behind homes in Plumas Lake.
5. Mowed Lateral 15 (N)/17 service roads.
6. Mowed service roads around River Oaks Detention Basin.
7. Mowed Linear Pond 20 service roads.
8. Weedeated Lateral 16 service road along River Oaks Blvd.
9. Mowed Linear Pond 16 service roads.
10. Mowed Ella Basin North Service Roads.
11. Mowed/weedeated along Lateral 15 (N) near Woody's PS #1.
12. Weedeated firebreak on east side of Island Rd. Detention Basin against backyard fences.
13. Changed blades on Rhino Flex 15 mower.
14. Cleared beaver dam obstructions out of Lateral 16 and 20.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 5/15.
2. Dump trailer repainted.
3. Repaired valve fittings on 2017 spray rig.
4. Repaired hydraulic valve on New Holland Tractor (w/out loader).
5. Serviced the John Deere Backhoe.

Safety / Training

1. Administered weekly safety meetings.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Post Earthquake inspection on 5/12/2023 - all levee units, no issues.
3. Flood fight supplies staged at Yuba College checked weekly.
4. Checked the Olivehurst Pump Station, Pump Station 1, 4, 5, 7, and 9 weekly.
5. Weedeated inside and outside of the Olivehurst Pump Station operations yard.

Administrative Assistant Monthly Report

June 6, 2023

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Audit Preparation and Meetings with Accountant and Calls with Auditor- Pending
11. Tri- Counties Bank Credit Card Online Access Portal Training

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Lennar – Northpointe Village 2
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. KB Homes – Cobblestone Phase 7
 - C. Linda Fire Department Admin Building Expansion – 1296 Scales Avenue
 - D. Generation Communities – Draper Ranch 2

Human Resources:

1. GSRMA Application – RMAP Program – Awarded **\$9,314.30** for excellence in Risk Management
2. Resignation Paperwork – Jess McLaughlin – Field Superintendent – May 26, 2023
3. New Hire Paperwork– Jordan Hammett – Field Crew Worker – May 30, 2023

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Contract Renewal - Pending
6. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 Projects
2. GSRMA – Actual Payroll Questionnaire for Insurance Estimates.
3. County of Yuba – Proposed Budget Request for 2023-2024

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Elisa @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Patrick Soper @ LWA, Eric @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Andrea Chapman – Sage/Master Builder, Veronica Cobian - ACWA

Administration:

1. Meetings: 04/27 Tri-Counties Bank credit card on-line access portal training, 05/02 RD784 Board Meeting, 05/08 FR RFMP Steering Committee, 05/24 CVFPB Coordinating Committee, 05/24 IRWM meeting, Weekly Flood/Weather Awareness Meetings, Staff Meetings, and Rotary.
2. Reviewed employment applications for new Field Worker.
3. Approved employee time off requests and task scheduling.
4. Plan Reviews/Impact Fee Program:
 - A. County Early Routing Consultation - Fernwood Village Subdivision
 - B. Linda Fire Department Admin. Building Expansion – 1296 Scales Ave.
 - C. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3rd review and new comments for outstanding items were forwarded to the owner on May 16, 2023. An invoice to cover a review fee overage plus another deposit to complete a 4th review was also included with the latest comments.
 - D. TRLIA Climate Resiliency Project

Projects:

1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
2. Pump Station #3 Pump Efficiency Testing.
3. TRLIA/RD784 land transfer reviews - Working on Cal-Trans Detention Basin.
4. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
5. Urban levee boundary adjustments – MHM/Yuba LAFCO (Application in review with LAFCO).
6. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

Announcements/Updates:

- A. Jess McLaughlin, Field Superintendent, resigned from his employment with the District on May 26, 2023.
- B. Field worker Tina Moore was appointed by the GM as interim Field Superintendent.
- C. Jordan Hammett began employment with the District as a new field worker on 05.30.2023.
- D. The next RD784 Board meeting will be a Special Meeting on Wednesday, July 12.
- E. The GM will be on vacation on July 5, 6, & 7.

BOARD MEETING MINUTES **RECLAMATION DISTRICT 784**

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting
This Meeting was held Via Teleconference and In Person

Date: May 2, 2023 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:08am	1 Hr 8 Min

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Absent, and Engineer - Sean Minard, Absent.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

5. Approve Checks and Warrants –

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Board to Consider Authorizing TRLIA Reimbursement Repayments –

Brent Hastey moved to authorize TRLIA Reimbursement Repayments. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. Board to Consider Endorsing a Central Valley Flood Protection Board Permit Application for Proposed Levee Exploration Locations –

Brent Hastey moved to endorse a Central Valley Flood Protection Board permit application for proposed levee exploration locations along the southern portion of the Feather River East Levee in unit 2b as part of the TRLIA Climate Resiliency Project

design process after MHM completes the review. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

8. Board to Consider Approving the Olivehurst Pump Station Contract Renewal –
Brent Hastey moved to approve the 3-year Olivehurst Pump Station contract renewal in the amount of \$45,000.00 (\$15,000.00 Annually). Under the agreement, RD784 will continue to operate and maintain the Olivehurst Pump Station on behalf of the County of Yuba. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. Board to Consider Adopting Resolution 2023-05-01 and Authorizing the GM to Sign a Letter of Intent to Participate in the DWR Flood System Repair Project and Receive State Cost-Share Funds –
Brent Hastey moved to adopt Resolution 2023-05-01 and to authorize the GM to sign the letter of intent to participate in the DWR Flood System Repair Project and receive State Cost-Share funding for levee crown and access road rehabilitation projects where needed. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 Board President
2. David Read – RD784 Board Vice-President
3. Joe Danna – RD784 Board Trustee
4. Jared Hastey – RD784 Board Trustee
5. Brent Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. John Mallen – RD784 Engineer
9. Jess McLaughlin – RD784 Field Superintendent
10. Scott Brown – LWA Consultants

Items for Discussion and Possible Actions:

10. Board to Consider Approving an LWA Agreement for Assessment Roll Administration Services for FY 2023-2024 –
Scott Brown from LWA Consultants gave a presentation. LWA proposes to continue assessment roll administration services on behalf of RD784 beginning July 1, 2023 – June 30, 2024. The scope of services will include landowner inquiries, TRLIA payment administration, direct bill tracking, delinquency notices, assessment roll updates, and preparation, direct bill preparation, and a contingency fund. Jared Hastey moved to approve the LWA Agreement for a period of performance starting July 1, 2023 – June 30, 2024. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Receive Information on 2023 ACWA Elections and Consider Nominating a Candidate –
The Region 2 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 2 for the 2024-'25 term, which is comprised of Chair, Vice Chair, and up to five Board member positions. The members of the Region 2 Board determine the direction and focus of regional issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key

role in ACWA's outreach efforts. In a separate but concurrent process, ACWA's election Committee has also announced its call for candidates for ACWA President and Vice President. If a District Trustee is nominated for either Board, staff will prepare the necessary candidate nomination forms and resolution for adoption at the June 6, 2023 regular Board meeting. No nominations were made.

12. Board to Consider Approving Updated Non-Exempt Employee Pay Scales and Amend Language in the Employee Handbook –

The current non-exempt employee pay scale was approved at the July 5, 2022 Board meeting. Staff conducted a wage survey and recommended updating the District's pay scales. Section V, letter J in the employee handbook currently states: "If approved by the Board, cost of living raises will only be granted to employees who are beyond the fifth step of their salary range". Staff recommended amending the language to say: "If approved by the Board, annual cost of living raises may also be granted *in addition* to annual merit/step raises". If approved, the new pay scales would become effective immediately and would apply to new hires and existing staff on their next raise anniversary date. Brent Hastey moved to approve the updated pay scale in addition to the staff recommended 3.75% COLA increase. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

13. Board to Receive an Update on the Pump Station 3 Pipe Repair Project –

Staff presented a proposal received from T & S Construction to complete repairs on the Pump Station 3, line #3 outfall pipe. Since no bids were received during the public bid process that took place during the month of March, direct contracting to T&S Construction was authorized in the amount of \$499,275.00. Brent Hastey moved to authorize the General Manager to proceed with the proposal and repairs. Jared Hastey seconded the motion. Motion Carried. . **Vote: 5 Ayes (Atwal, Read, Danna, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Receive the Monthly Budget Snapshot –

The Board received the Monthly Budget Snapshot for the month ending April 30, 2023.

15. Closed Session:

A. Conference with Real Property Negotiators

Property: APN 016-060-037-000

Negotiating Party: RD784/ General Manager

Under Negotiation: Price and Terms of Sale

No Reportable Action

Field Manager's Report:

Field Manager's Report

May 2, 2023

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. Vegetation Abatement Shad Road entrance.
3. Riverside Avenue gate structures painted.
4. LM 1.60 and 1.80 vegetation abatement.
5. LM 1.90 vegetation abatement.
6. Riverside and Garden Road flats and block line vegetation abatement.
7. LM 1.30, 1.00 and 0.00 vegetation abatement of gate structures.
8. LM 1.60, 1.80 elderberry locations - vegetation abatement.
9. Tractor mowing of crowns, ramps, and service roads.

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. Island Road gate structure painted.
3. LM 1.00 vegetation abatement.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 4/03 and 4/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. Pre-Storm checks around all urban levee units.
3. Spraying in front of PS 2 gates.

Unit 3A

1. PS #6
 - Backup generators exercised on 4/03 and 4/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack cleaning.
2. Pre-Storm checks around all urban levee units.
3. Block line and gate structures painted adjacent to PS 6.
4. Vegetation abatement of L/S elderberry shoots.
5. Weed eat gate structure entrance adjacent to Hwy 70.

Unit 4

1. Pre-Storm checks around all urban levee units.

2. LM 4.00-4.50 mowing of crowns.
3. Spray all crowns throughout the unit.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Units 3b, 5 and 6 mowing of crowns.
3. Remove rock from flap gate in unit 5.

Unit 7

1. Pre-Storm checks around all urban levee units.
2. LM 0.00 debris cleanup.
3. Replace Levee marker LM 0.25.
4. LM 1.20-3.90 Spraying of crowns.
5. LM 0.00-3.90 tractor mowing of crowns and flats.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. Tractor mowing of flats.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 4/03 and 4/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Pre-Storm checks around all urban levee units.
 3. Rich Road gate structure painted.
 4. Star bend entrance ramp rut repair.
 5. Vegetation abatement of wrought iron fence line.
 6. Repair Country club and Anderson gate tabs (reweld)
 7. Tractor mowing of crowns throughout the unit.

Goldfields

1. Pre-Storm checks around all urban levee units.
2. Vegetation abatement of all gate structures.
3. Tractor mowing of ramps, and crowns throughout the unit.
4. Weed eat all gate structures.
5. Vegetation abatement of L/S block line.

Drainage Laterals and Detention Basins

1. Wheeler Basin gate structure painted.
2. Tractor mowing Wheeler Basin flat areas.
3. River Oaks Detention Basin fence line vegetation abatement.

4. Spaying of lateral 15 south.
5. Pond 18 wrought iron gate repair.
6. Lat 15 (S) vegetation abatement of school fence.
7. Wheeler basin entrance vegetation abatement.
8. River Oaks Detention Basin weed eating against CMU block walls (North and South) and wrought iron fencing.
9. Tractor mowing of Woody's service road.
10. Vegetation abatement of Cal Trans Basin.
11. Tractor mowing of Ella basin (North and South) service roads.
12. Ella Basin weed eating of block line (North and South).

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 4/03 and 4/17.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. International water truck picked up from Riverview International.
 3. Repair water truck faucet on south/west corner of shop.
 4. Pickup Billy Goat mower from MJB.
 5. Vegetation abatement of front yard and ditch bank.
 6. Repair south corner shop faucet.
 7. Spray rig maintenance of all filters.
 8. PBM, spray tank change out on 2016 F-350.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. College Conex area mowing, vegetation abatement and air exchange.
3. Lubricate district locks (All)
4. Relief well monitoring units 8, 2b and 9.
5. CDF, lateral 16 removal of sucker trees across from fire station working toward pond 16.
6. Olivehurst PS vegetation abatement inside and outside to include gate structures.
7. Spaying of PS 4, 5, 7, 9 and 10
8. VRF #1 submittal (waiting for approval).
9. Meet with CPM at PS 3 (pump 3).
10. DWR spring inspection.

Administrative Assistant Monthly Report
May 2, 2023

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Audit Preparation and Meetings with Accountant and Calls with Auditor- Pending

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Lennar – Northpointe Village 2
 - B. Five Star Properties – 5564 Arboga Road
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. Cresleigh Homes – Meadows 2
 - C. KB Homes – Cobblestone Phase 7
 - D. Richmond Homes – Thoroughbred Acres
 - E. Generation Communities – Draper Ranch 2

Human Resources:

1. GSRMA Application – RMAP Program – Provided Requested Documents to GSRMA
2. Termination Paperwork – Sam Santillan
3. Field Crew Worker Position – Newspaper Ad and Interview Set-ups.

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Contract Renewal - Pending
6. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 Projects
2. GSRMA – Estimated Payroll Questionnaire for Insurance Estimates.
3. Prepare for Special Board Agenda – Duke's Diner

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Elisa @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Patrick Soper @ LWA, Eric @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Andrea Chapman – Sage/Master Builder.

General Manager's Report:

General Manager's Report

May 2, 2023

Administration:

1. Meetings: 04/04 RD784 Board Meeting, 04/06 TRLIA Climate Resiliency Project design meeting, 04/06 YWA Center for Smart Infrastructure Informational meeting, 04/10 pre-appraisal discussion regarding the District surplus lot at Heartland Dr. and River Oaks Blvd., 4/10 FR RFMP Steering Committee, 04/18 TRLIA Climate Resiliency Project design meeting, 4/20 DWR River gauge discussion, 04/24 CVFPB SWIF review, Weekly Flood/Weather Awareness Meetings, Staff Meetings, and Rotary.
2. Reviewed Field Worker job applications.
3. Approved employee time off requests and task scheduling.
4. Plan Reviews/Impact Fee Program:
 - A. Duplexes at 5564 Arboga Rd. – Five Star Properties
 - B. Northpointe Village II – Lennar
 - C. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed 2nd review, new comments for outstanding items were forwarded to owner on February 22, 2023. The owner provided a response to MHM second comments on April 3, 2023 and were forwarded to MHM for review.
 - D. TRLIA Climate Resiliency Project:
 - 65% Design of Feather/Lower Bear (GEI)
 - 65% Design of WPIC Wind Wave Buffer (GEI)
 - 90% Design of Yuba, WPIC, Upper Bear, and Goldfields (HDR)

Projects:

1. Review draft supplement to standard O&M manual.
2. Pump Station #3, Pump No. 3 motor ramp up time adjusted.
3. TRLIA/RD784 land transfer reviews - Working on Cal-Trans Detention Basin, Bear River Levee North and South Ponds, Brophy Rd detention basin and 1034 detention basin.
4. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
5. Urban levee boundary adjustments – MHM/Yuba LAFCO (Application in review with LAFCO).
6. USACE SWIF – Draft submitted to the CVFPB in February, 2023, first comments received in April.

7. Utility encroachment correction coordination continues.

Regulatory Compliance:

1. CPR/First Aid/AED - GM recertification
2. Monthly pesticide spray use report submitted on-line to the County.
3. Weekly Safety Meetings.

Announcements/Updates:

- A. The GM will be out of state on Thursday, May 4 and Friday, May 5.

Meeting Adjourned:

The Meeting was adjourned at 11:08am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary