

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: March 1, 2022 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:05am	10:55am	50 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Closed Session:					
A. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9. Two Cases. – No Reportable Action B. Public Employee Evaluation – General Manager – No Reportable Action					
3. Open Session:					
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
5. Approve Board Meeting Minutes – Joe Danna moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
6. Approve Checks and Warrants – Joe Danna moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					

<i>Persons Attending</i>
1. Rick Brown – RD784 Board President
2. David Read – RD784 Board Vice-President – Late Arrival 10:20am
3. Joe Danna – RD784 Board Trustee
4. Sarbdeep Atwal – RD784 Board Trustee – Late Arrival 10:18am
5. Jared Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney
11. Kyle Morgado – YWA – Flood Risk Project Manager
<i>Items for Discussion and Possible Actions:</i>
7. Board to Consider a Proposal Letter from the Horseshoe Levee Landowners – No letter has been received as of this March 1, 2022 Board Meeting.
8. Board to Consider Approving a Lot-Line Adjustment along Lateral 13 in Preparation for Future Parcel “B” Acceptance from the County – At the July 7, 2021 Board meeting, staff informed the Board about a section of land between Broadway and Plumas Arboga Rd. that the County initially purchased years ago where a section of the District’s Lateral 13 passes through and how it would be beneficial to own this land for better O&M access. After receiving Board support, staff directed County staff to start the acquisition process. The first step is to consider approving a proposed lot line adjustment. Jared Hastey moved to approve the lot line adjustment and acceptance of the land. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.
9. Board to Consider Beginning the Next Horseshoe Levee Pipe Replacement Project in Unit 5 at LM 1.86 Funded by the DWR FMAP Program – The District received the executed 2022 DWR FMAP agreement which includes approximately \$500,000 earmarked for another pipe replacement at the Horseshoe levee. The next replacement site is in Unit 5 at Levee Mile 1.86 and the encroachment permit from the CVFPB has also been issued. Staff is seeking direction whether or not to begin the bid process and award a contract. DWR informed staff that if the formation of a SMA begins in the middle of a contract award or even construction, the state will still reimburse RD784 for the work, even if the state takes over the area before the project is complete. If the project is not started, funds are allowed to be shifted for use on the urban levee system. Sarbdeep Atwal moved to approve the bid process and award a contract. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.
10. Board to Receive Information on the 2021 Comprehensive Economic Development Strategy (CEDs) Annual performance and Update Report – The District has been involved with the Yuba-Sutter Economic Development Corporation CEDS Committee over the past several years. The annual Performance Report analyzes the Yuba-Sutter region’s current economic conditions and serves as an update on the region’s progress towards reaching regional goals and objectives. Four categories make up the foundation of the report which include <i>Innovation and Economic Development, Workforce and Education, Infrastructure, and Quality of Life and Place.</i> Staff provided

updates in the report related to infrastructure projects including the start of the SCADA improvements at Pump Stations 5, 7, and 9, future construction of the Pump Station 10 discharge pipes, future Bingham Canal improvements, and various other projects recommended in the District Master Drainage Plan. Although the YSEDC is not requesting District approval, the updated report is expected to be presented and adopted by 6 jurisdictions including the Cities of Wheatland, Marysville, Live Oak, and Yuba City, and Yuba and Sutter Counties sometime later this month. The updated report is available for viewing at: <https://www.ysecdc.org/strategy>.

11. Board to Receive Information on a Project and Equipment “Wish List” Requested by TRLIA –

With the Goldfields 200-year levee complete, the District may be given the opportunity to use approximately \$4 million in leftover Prop 1E funds for urban levee improvements and equipment purchases if spent by December 31, 2022. Staff put together a list for TRLIA and DWR to consider.

12. Board to Receive Information on Emergency Slide Gate Repairs at Pump Station 2 –

On Tuesday, 2/22, when field staff attempted to lower the slide gate at Pump Station 2, it was discovered the lowering mechanism would not function. There is still the flap gate on the waterside headwall against the levee that will prevent water from backflowing into the box culvert which connects to Lateral 20 on the landside. However, because the slide gate is considered a flood control feature, staff and MHM determined emergency repairs should commence so the gate can be put back into operation as soon as possible. Staff authorized T&S Construction to further troubleshoot the problem and possibly make repairs, amount not to exceed \$7,000.00 to start. Repairs have been completed.

13. Board to Receive the Budget Snapshot –

The Board received a Budget Snapshot for the month of February 2022.

14. Board to Consider Compensation Increase – General Manager –

The last compensation increase was awarded at the March 2, 2021 Regular Board meeting. Sarbdeep Atwal moved to approve the General Manager compensation increase to \$116,000.00 annually. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

15. Field Manager’s Report:

Field Manager’s Report
March 1, 2022

Maintenance and Projects Completed

Unit 1

1. LM 1.00 crown gate sign repair and welding.
2. L/S LM 0.00-1.30 vegetation abatement.
3. W/S 2.00-2.01 block line and flat area vegetation abatement.
4. Reset man-hole cover at 70 Bridge into Marysville (old comm vault).

Unit 2A

1. LM 11.60-12.86 Spray crown and ramps.

Unit 2B

1. Pump Station #2

- Backup generator exercised on 1/31 and 2/14.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
- Trash rack debris removal.

2. Grout squirrel holes L/S LM 9.00-11.50

Unit 3A

1. PS #6

- Backup generators exercised on 1/31 and 2/14.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).

1. Vegetation abatement under Hwy 70 bridge, rams, and LM 3.00 black iron fence.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. LM 4.60-5.80 Spray crown and ramps.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Spray crowns throughout units 3B, 5 and 6.
3. Unit 3A L/S flats sign placements for no trespassing.
4. Unit 3A LM L/S toe 3.00 haul and set blocks.

Unit 7

1. Pre-Storm checks around all urban levee units.
2. W/S LM 3.60-3.90 rip rap vegetation abatement.
3. LM 3.50 block line vegetation abatement.
4. Tractor mowing crown and ramps.
5. L/S flats LM 0.00-1.30 tractor mowing.
6. L/S LM 1.00-3.5 tractor mowing of flats.
7. L/S LM 1.50 Debris removal.

Unit 8

3. Pre-Storm checks around all urban levee units.
4. LM 0.00-1.00 Spray crown and ramps.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 1/31 and 2/14.

- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. W/S LM 4.00 set blocks to replace torn out barbwire fencing.
 3. LM 4.00 graffiti painting.
 4. LM 0.20 set pipe fence posts and concrete repair.
 5. LM 1.40 set pipe fence posts and concrete repair.
 6. Repair Murphy Rd. gate L/S levee toe. (Gate was cut in half).
 7. LM 5.60 Star bend fence line at entrance vegetation abatement.

Drainage Laterals and Detention Basins

1. Lateral 15 (S) vegetation abatement
2. Lateral 15 (S) Algodon rd. fence line and double gate vegetation abatement.
3. Lateral 15 (S) erosion repair on service rd.
4. Chestnut tree debris cleanup on service rd.
5. River Oaks detention basin vegetation abatement of service rd.
6. Cal Trans basin vegetation abatement.
7. Chestnut vegetation abatement around building and block line.
8. Chestnut basin tractor mowing of flats.
9. Wheeler basin tractor mowing service road and flats.
10. Lateral 15 car in ditch on island (removed by highway patrol).
11. Lateral 16 fire lot vegetation abatement.
12. Pond 18 ATT building and flats vegetation abatement.
13. Spray River Oaks Detention Basin.
14. Lateral 5 AB gravel placement East of River Oaks Blvd.
15. Spray lateral 15 (S) Infront of Chestnut Basin service rd.
16. Lateral 5 vegetation abatement West and East side of River Oaks.
17. Mall ditch vegetation abatement.
18. Lateral 15 (N) vegetation abatement.
19. Riverside block line debris removal.
20. Lateral 15 (S) replace signage.
21. Lateral 15 (N) vegetation abatement.
22. Ella (N) vegetation abatement of block line.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 1/31 and 2/14.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. Spray shop and yard.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.

2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. 2014 service truck smog at Bills electric.
3. First Aid inventory taken and ordered through Cintas.
4. Tesco communication survey for Scada upgrade.
5. Solar light installation at PS 10 Conex box
6. Paddle marker cleaning and number replacement as needed.

16. Administrative Assistant's Report:

Administrative Assistant Monthly Report March 1, 2022

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. 2021-2022 Reconciliations, Assessment Payments and Tracking – With Megan Jonsson.
9. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
10. Audit Preparation – 2020-2021 – Uploading Documents and Reports

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Generation Communities Draper Ranch North Phase III, Feather Glen Phase 1C & 1D
 - B. KB Homes Cobblestone Phase 5
 - C. Milestone & Associates - 4529 Arboga Rd
 - D. 2315 River Oaks Blvd. – Abi Jara
2. Permit Clearance Request Sign Offs
 - A. Meritage Homes – River Oaks South Village 2
 - B. Lennar – River Oaks North Village 1 and 2
 - C. DR Horton – River Oaks South Village 1
 - D. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
 - E. Generation Communities – North Draper Ranch PHS 2
 - F. Cresleigh Homes – Meadows 2

Human Resources:

1. Payroll Quarterlies

2. Termination Paperwork on Employee
3. GSRMA RMAP Program Submittal Packet.

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Billing Contract Received
3. YWA/DWR IRWMP Grant Preparation – Billing has not started
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going

Regulatory Compliance:

1. Managing PWC 100 projects
2. Streamline Website Updating
3. Ethics Training
4. 2021 Governmental Compensation Report – State Controller’s Office

Contacts: Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Russ Powell @ EPS, and Tiffany Shacklett, CPA.

17. General Manager’s Report:

General Manager’s Report
March 1, 2022

Administration:

1. Meetings: 01/25 Goldfields 200-yr. project completion site walk, 01/26 FR RFMP, 01/26 CVFPB Coordinating Committee, 1/28 CVFPB, 02/01 RD784 and TRLIA Board meetings, 02/02 TRLIA Management Meeting, 02.08.2022 TRLIA Draft EIR Report Public Outreach, 02/10 TRLIA Management Meeting, 02/11 CVFPB Workshop, 02/14 Feather River RFMP Steering Committee, 02/15 Levee Tour with Kyle Morgado of YWA/TRLIA, 02/15 YSEDC CEDS update meeting, Misc. Project Follow-Ups with MHM, Weekly Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Plan Reviews/Impact Fee Program:
 - A. Plumas Ranch Phase 8A and 8B
 - B. Sub-divide parcel split at 4529 Arboga Rd.
 - C. Home Addition at 5957 Garden Ave.
 - D. New residence at 1458 Buttercup Lane.
 - E. New Fuel Station/Convenience Store at 2315 River Oaks Blvd.
 - F. New Carwash at 831 Chalice Creek Dr.

Projects:

1. TRLIA ULDC levee certification process - Provided O&M documentation and levee access to consultants.
2. Goldfields 200-yr. Project closeout inspections and paperwork.
3. USACE Routine Inspection Items – Follow up work with CVFPB regarding NTC’s and Gas Pipeline Insp. Records.
4. Curtis Avenue Culvert (Lateral 14) - Will submit grant application in March.
5. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues, radio survey completed.
6. Completed YWA questionnaire and interview to provide input on a planning study to develop short and long-term strategies to reduce flood risk to communities served by the Yuba Water Agency.
7. YSEDC Comprehensive Economic Development Strategy (CEDS) plan updates.
8. 2021-21 DWR FMAP grant billing with Kim.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. District CAFWL Beaver Depredation Permit renewed for 2022.
3. Annual Pesticide training started.
4. Weekly Safety Meetings administered.
5. A reminder to complete the on-line Ethics Training available at <http://localethics.fppc.ca.gov/login.aspx>

Announcements:

1. Field worker Chris Canfield resigned in February. A job announcement will be going out soon to fill the vacant position.

18. Meeting Adjourned:

The meeting was adjourned at 10:55am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary