

SPECIAL BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Special Board Meeting					
<b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person</b>					
<b>Date:</b> January 11, 2023 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:03am	11:47am	1Hr 44 Min
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford - Present, Field Superintendent - Jess McLaughlin - Absent, Attorney - Jesse Barton - Present and Engineer - Sean Minard - Absent.</b>					
<b>2. Open Session:</b>					
<b>3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>4. Approve Board Meeting Minutes –</b> Sarbdeep Atwal moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>5. Approve Checks and Warrants –</b> Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Rick Brown – RD784 Board President</b>					
<b>2. David Read – Board Vice-President</b>					
<b>3. Sarbdeep Atwal – RD784 Board Trustee</b>					
<b>4. Joe Danna – RD784 Board Trustee</b>					
<b>5. Jared Hastey – RD784 Board Trustee</b>					
<b>6. Patrick Meagher – RD784 Secretary of the Board</b>					

<b>7. Kimberly Ford – RD784 Deputy Secretary of the Board</b>
<b>8. Jesse Barton – RD784 Attorney</b>
<b>9. Brent Hastey – Member of the Public</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>6. Board to Consider Approving an OMRR&amp;R Agreement Between the CVFPB, RD784, and TRLIA for the Goldfields 200-Year Levee and Adopting Resolution 2023-01-01 Authorizing the GM to Execute the Agreement –</b></p> <p>The parties of this proposed agreement previously entered into an OMRR&amp;R (Operation, Maintenance, Repair, Replacement, and Rehabilitation) agreement dated August 26, 2011, for the Urban Levee system, which remains in effect. This agreement addresses only the Goldfields 200-year project. Entering into the agreement provides assurance that RD784 will fulfill all OMRR&amp;R responsibilities. Sarbdeep Atwal moved to approve the OMRR&amp;R Agreement between CVFPB, RD784, and TRLIA pertaining to the Goldfields 200-Year project. Jared Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>7. Board to Consider Authorizing a Pesticide QAC Incentive Program –</b></p> <p>At the December 6, 2022 Board meeting, staff proposed an incentive program to encourage and motivate non-certificate holders to study for and obtain certifications. At the direction of the Board, staff went back to the GSRMA labor attorney specialist Patricia Eyres who provided input and assisted with drafting a program. Jared Hastey moved to approve the Pesticide QAC Incentive Program. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>8. Board to Receive an Update on Unauthorized Site Improvements at 1120 Murphy Road –</b></p> <p>At the September 6, 2022 Board meeting, landowner Kyle Trull provided an update on how he would like to resolve the issue of covering 3 acres of land with rock without paying drainage impact fees. Mr. Trull informed the Board he would be submitting plans with a proposed on-site retention basin. On September 26, 2022, the District received the updated plans and plan check fee. On December 20, MHM provided a technical memorandum response and redlined plan comments which were forwarded to the owner. The technical memorandum includes several comments which explain how the designs as submitted do not meet all RD784 standards and that the property owner will need to revise calculations to address all comments. Staff provided the Board an email update from the owner’s engineer received on January 10, 2023 which stated he anticipates on responding to comments by the end of this month.</p>
<p><b>9. Board to Receive the 2022 DWR Fall Levee Inspection Results –</b></p> <p>The District received an acceptable “A” rating for all urban and rural levee units.</p>
<p><b>10. Board to Discuss the Forthcoming Retirement of Trustee Rick Brown –</b></p> <p>Rick Brown has informed staff that he would like to retire from the Board this year. Mr. Brown decided to retire effective immediately at the end of today’s Board meeting.</p>
<p><b>11. Board to Select Board Officers (Chair and Vice-Chair) –</b></p> <p>Jared Hastey nominated Sarbdeep Atwal as the new RD784 Board President. Rick Brown seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b> Jared Hastey nominated David Read as the</p>

new RD784 Vice-President. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

**12. Board to Receive the Monthly Budget Snapshot –**  
The Board received the Monthly Budget Snapshot for the month of December 2022.

**13. Field Manager's Report:**

Field Manager's Report  
January 11, 2023

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. LM 1.00- 1.10 Paint gates and blocks throughout the unit.

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. LM 0.20 tree cutting and removal.
3. LM 1.50 set blocks.

Unit 2B

1. Pump Station #2
  - Backup generator exercised on 12/12 and 12/26. Emergency run time on 12/30 and 12/31 during power outage.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Trash rack debris removal.
  - Replace no trespassing signage.
2. Pre-Storm checks around all urban levee units.
3. V ditch debris removal and vegetation abatement.

Unit 3A

1. PS #6
  - Backup generators exercised on 12/12 and 12/26. Emergency run time on 12/30 and 12/31.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Trash rack debris removal.
  - Replace no trespassing signage.
2. Pre-Storm checks around all urban levee units.
3. Inspect and replace signage throughout unit.

Unit 4

1. Pre-Storm checks around all urban levee units.

#### Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Trash rack debris removal throughout unit at each crossing location.

#### Unit 7

1. Pre-Storm checks around all urban levee units.

#### Unit 8

1. Pre-Storm checks around all urban levee units.
2. Pothole/ sheep depression repair throughout.
3. PS 8 replace no trespassing signage.

#### Unit 9

1. Pump Station #3
  - The backup diesel generator was exercised on 12/12 and 12/26.
    - Vegetation abatement inside and surrounding the pump station.
    - Trash rack debris removal.
    - Replace no trespassing signage.
    - Sucker tree cutting at outfall.
2. Pre-Storm checks around all urban levee units.
3. Repair potholes/ sheep depressions throughout unit.
4. Set blocks LM 0.10.
5. L/S ditch vegetation abatement and sucker tree cutting around all bridge crossings.
6. V ditch vegetation cleanout.
7. LM 0.80 set blocks.

#### Drainage Laterals and Detention Basins

1. Mall ditch cleanup and debris removal.
2. Ella basin sign placement (no trespassing).
3. Burn pond 18 burn pile.
4. Lateral 23 debris removal.
5. Pond 16 south beaver dam removal (x4).
6. Pond 20 culver cleaning adjacent to pond 16 south.
7. Lateral 16, River Oaks Dr. all culverts checked, prepped and debris removed (#3).
8. Lateral 5 vegetation abatement and debris removal.
9. Lateral 14 tree cutting and removal.

#### Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 12/12 and 12/26.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid-19.

2. Flex 15 mower front corner skid replacement.

#### Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. Covid cleaning Protocol.
3. Annual Flood Fight Training Completed.

#### Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. VRF #2 2022 document close out.
3. Jorgenson Company fire extinguisher annual service.
4. Replace no trespassing signage at PS 4, 5, 7, 9 and OPS.
5. Levee patrol 12/31 11:30-3:30
6. Wright one College Conex new circuit addition for Sonitrol.

#### ***14. Administrative Assistant's Report:***

### **Administrative Assistant Monthly Report January 11, 2023**

#### **Accounting:**

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing
10. Audit Preparation and Meetings with Accountant and Calls with Auditor.

#### **Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. 1113 Murphy Road – Jessica Paez
  - B. 1668 Beale Road – Mr. Kaur
  - C. 3456 Warehouse Rd. – AT&T Monopine Project
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 1&2
  - B. KB Homes – Cobblestone Phase 4 and Phase 7
  - C. Cresleigh Homes – Woodside Village 2A
3. Submitted for Publishing Notice of Hearing on Resolution of Application –

LAFCO

#### **Human Resources:**

1. GSRMA Application – RMAP Program – Research, Compile and Submit in Feb 2023
2. ACWA/JPIA Health Insurance – Received Permanent Cards for the 2023 Year.

**Contract Management:**

1. 2021-2022 FMAP Grant
2. 2022-2023 FMAP Grant
3. YWA District Boundary Grant – On-Going
4. YWA/DWR IRWMP Grant – On-Going
5. TRLIA Goldfields – Maintenance Billing - On-Going
6. Olivehurst Pump Station – Maintenance Billing – On-Going
7. Chestnut Pond Watershed Improvements – Billing – On-Going

**Regulatory Compliance:**

1. Managing PWC 100 projects
2. US Census Survey

**Contacts:**

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Brian Edinger & Ryan Schimke @ GSRMA, Patrick Soper @ LWA, Eric & Jacob @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Megan Jonsson @ LWA.

**15. General Manager's Report:**

General Manager's Report  
January 11, 2023

**Administration:**

1. Meetings: 11/28 500-yr. levee design meeting (WPIC Riparian Wind Wave Buffer), 12/1 DWR LMA coordination meeting, 12/2 Yuba-LAFCO urban boundary adjustments pre-application meeting, 12/6 RD784 and TRLIA Board meetings, 12/7 YSEDC, 12/08 USACE PL 84-99 Rulemaking Outreach, Project Follow-Ups with MHM, 12/14 CCVFCA meeting, 12/15 FR RFMP Steering Committee, CVFPB Coordinating Committee, Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Semiannual staff performance evaluations
4. Plan Reviews/Impact Fee Program:
  - A. Tentative Parcel Map subdivide at 3774 Feather River Blvd (*Feather River Cold Storage*)
  - B. *Northpointe Village 1 (Lennar) – Grading Plans*
  - C. Avondale Self-Storage - 5958 Avondale Avenue
  - D. Costco Wholesale – 6000 Lindhurst Avenue.
  - E. New Residence – 1113 Murphy Rd.

- F. Mini Mart Canopy Relocation – 1668 Beale Rd.
- G. 5000 SQ’ accessory dwelling unit at 5036 Feather River Blvd.
- H. Trull RV & Boat Storage – 4131 Hazel St.

**Projects:**

- 1. 2022-23 DWR Flood Maintenance Assistance Program (FMAP) Grant Application – *Funding approved, pending executed agreement.*
- 2. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
- 3. Sonitrol Security upgrades
- 4. Unit 5, Levee Mile 1.86 Pipe Replacement – Completed.
- 5. Urban levee boundary adjustments – MHM/Yuba LAFCO

**Regulatory Compliance:**

- 1. Monthly pesticide spray use report submitted on-line to the County.
- 2. 11/30 DWR Regional Flood Fight Training Day at Plumas Lake Golf Course/Pump Station 2.
- 3. Management Semiannual review of all District compliance programs (i.e., IIPP, Heat Illness, Emergency Action Plan, Hazard Communication, COVID-19 Prevention, etc.)
- 4. Daytime levee patrols around the entire urban and rural levee systems on 12/31.
- 5. Weekly Safety Meetings.

**Announcements/Updates:**

- 1. Staff continues to work-day and evening hours as necessary to keep up with recent storm activity.

***16. Meeting Adjourned:***

***The Meeting was adjourned at 11:47am***

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Rick Brown, President

Kimberly Ford, Deputy Board Secretary