

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: September 3, 2024 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:47am	47 Min.
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
Persons Attending					
1. Sarbdeep Atwal – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Jared Hastey – RD784 Board Trustee					
5. Brent Hastey – RD784 Board Trustee					
6. Patrick Meagher – RD784 Secretary of the Board					

7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Tina Moore – RD784 Field Superintendent – Late 10:15am
9. Sean Minard – RD784 Engineer – Late 10:07am
10. Jesse Barton – RD784 Attorney
11. Unidentified Attendee via Zoom
<i>Items for Discussion and Possible Actions:</i>
<p>6. Board to Consider Authorizing the GM to Award a Contract for Tree Removal Work on the Horseshoe Levee to the Lowest Responsive and Responsible Bidder</p> <p>–</p> <p>Several trees located in the slopes and toe areas of the horseshoe levee are deemed unacceptable by the USACE and need to be removed. Sealed proposals will be publicly opened and read on September 6, 2024. Staff requests authorization to award a contract to the lowest responsive and responsible bidder, contingent upon review by MHM, and after the 7-day bid protest period has ended. The project, funded by the DWR Flood Maintenance Assistance Program Grant, will take place in rural levee units 3 (east), 5, and 6. Brent Hastey moved to approve the award for the tree removal work on the Horseshoe Levee to the lowest responsive and responsible bidder and to cap the bid at 600,000.00. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>7. Board to Consider Authorizing the GM to Award a Contract for Pump Station 2 Discharge Pipe Repairs to the Lowest Responsive and Responsible Bidder –</p> <p>The 2020 pipe video inspections revealed one minor defect identified as a joint offset in the Pump #1 discharge pipe near the waterside crown, as well as a second joint offset in the Pump #2 discharge pipe further down the waterside slope. Sealed proposals will be publicly opened and read on September 10, 2024. Staff requests authorization to award a contract to the lowest responsive and responsible bidder, contingent upon review by MHM, and after the 7-day bid protest period has ended. The project will be funded by the DWR Flood Maintenance Assistance Program Grant. Staff also informed the Board that it may be necessary to reject all bids if the CVFPB does not issue the letter of authorization for repairs in time before flood season, or if bids exceed budget. Jared Hastey moved to authorize the GM to award the contract for Pump Station 2 Discharge Pipe Repairs to the lowest responsive and responsible bidder. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>8. Board to Receive Rental Backup Diesel Generator Bid Results and Consider Awarding a Contract –</p> <p>The 3-year contract term for emergency rental backup generator services for Pump Stations 5, 7, & 9 will end in November this year. Jared Hastey moved to award the contract for the Rental Backup Diesel Generator to CD & Power. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>9. Board to Consider Approving ACWA JPIA Health Benefit Premiums for 2025 –</p> <p>The ACWA JPIA Executive Committee approved a 10% rate increase for Medical insurance premiums effective January 1, 2025. The District offers its employees a choice of either the Anthem Blue Cross Classic PPO plan or Consumer Driven Health Plan (CDHP) with a Health Savings Account. To comply with IRS requirements for HSA</p>

compatibility in 2025, the Consumer Driven Health Plan (CDHP) deductibles will increase from \$1,600/\$3,200 to \$1,650/\$3,300 for single/family. Rates for the Dental and Vision ancillary benefits will not have an increase. Staff recommends approving the 2025 medical and ancillary benefit rates and increasing monthly HSA payments by \$5 for employee only and \$10 for employee + 1 or family to supplement for the CDHP deductible increases. Brent Hastey moved to approve the ACWA JPIA Health Premium Benefits for 2025 and monthly HSA increases of \$5 for employee only and \$10 for employee +1 or family. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to Consider Authorizing the GM to Host a Public Outreach Meeting to Promote District Volunteer Registrations –

The District has a volunteer program, primarily for purposes of having extra flood fight or levee patrol help if needed during flood season. Staff is requesting authorization to host an outreach meeting in the District Board room sometime in early fall which will include a slide show presentation and short walking tour of the District shop yard. The event would also be advertised on social media through Yuba County OES. Jared Hastey moved to authorize the District to host an outreach meeting in the District board room sometime in the early fall. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Receive Information on an Analytical V Dome Style Security Camera for Pump Station 5 –

The District uses Sonitrol electronic security systems at various locations throughout the District which include the office burglar alarm and motion activated surveillance systems at some of the pump stations which are all monitored by a live dispatcher. Staff is requesting the Board to consider approving a quote in the amount of \$11,391.53 to purchase and install a camera system at Pump Station 5. Brent Hastey moved to approve the purchase and installation of a camera system at Pump Station 5 in the amount of \$11,391.53. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Receive Information on Security Patrol Services –

Staff is seeking direction from the Board regarding security services and consider quotes received. The Board directed staff not to award a security contract at this time.

13. Board to Receive the Monthly Budget Snapshot –

The Board received the monthly budget snapshot through August 31, 2024.

14. Field Manager's Report:

Field Manager's Report
September 3, 2024

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Sheep & Goat grazing.

Unit 2A

1. Vegetation abatement around gate structures.
2. Mow levee crowns and ramps.

Unit 2B

1. Pump Station # 2 backup generators exercised 8/5 & 8/19.
2. Vegetation abatement around gate structures.

Unit 3A

1. Pump Station # 2 backup generators exercised 8/5 & 8/19.
2. Vegetation abatement around gate structures.
3. Sheep & Goat grazing.

Unit 4

1. Vegetation abatement around gate structures.
2. Burn levee slope W/S - L/M 4.00 – 4.85.
3. Sheep & Goat grazing.
4. Vegetation abatement clean up after grazing (skid steer and hand crew).

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Vegetation abatement around flap gate headwalls.
3. Sheep & Goat grazing.
4. Vegetation abatement and sucker tree removal clean up after grazing (hand crew).
5. Unit 5 fill cracking on L/S crown L/M 4.11.

Unit 7

1. Vegetation abatement around gate structures.
2. Vegetation abatement sucker tree removal W/S L/M 3.75 – 3.91.
3. Sheep & Goat grazing.

Unit 8

1. Monitor sink hole L/S service road L/M 1.75.
2. Vegetation abatement concrete V-Ditch.

Unit 9

1. Pump Station #3 Backup generator exercised on 8/5 & 8/19.
2. Vegetation about around gate structures.
3. Mow levee crowns and ramps.
4. Sheep & Goat grazing.
5. Vegetation abatement clean up after grazing (skid steer).

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.

Drainage Laterals and Detention Basins.

1. Vegetation abatement sucker tree removal lateral 5.
2. Vegetation abatement lateral 15 N. (FRB).
3. Sucker tree removal lateral 15 N. (Bingham).
4. Vegetation abatement sucker tree removal lateral 16.
5. Vegetation abatement, sucker tree removal pond 16.
6. Vegetation abatement sucker tree removal pond 18.
7. Vegetation abatement River Oaks detention pond.
8. Vegetation abatement sucker tree removal Chestnut basin (CDF).
9. Mow Wheeler basin.
10. Spray River Oaks Basin.
11. Spray Clark lateral (Olivehurst pump station).
12. Set (8) blocks lateral 13 N. Wheeler basin.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 8/5 & 8/19.
2. Clean and exercise equipment weekly.

Safety / Training

1. Administered weekly safety meetings.
2. Skid Steer training Unit 8 L/S flat & pond 16.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Painted office trailer (Tina, Shane & Jon).
3. Pumps reinstalled pump station 7 (CPM)
4. Renewed Beaver depreciation permit.
5. Renewed Fall VRF permit.

15. Office Manager's Report:

Office Manager's Monthly Report September 3, 2024

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits

6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving & Entering Benefit Assessment Payments.
11. Processing Lien Releases with Patrick Soper & Placer Title on Assessments that have been paid or getting ready to sell.
12. Notarizing Documents when needed.
13. Preparing and Proofing Misc. Letters for Patrick.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Draper Ranch Phase 3
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 5&7
 - B. Lennar – Rio Del Oro 17-19
 - C. Cresleigh Homes – Plumas Ranch Village 6
 - D. Richmond Homes – Plumas Lake Phase 8A & 8B
 - E. MHP Builders/Legacy – Willowcreek/Riverside Meadows Vill 3
3. Cal-Trans Delinquent Assessments – Tracking & Billing.
4. Maintains and Updates District Website Regularly
5. Flood Fight Training Preparation – Working with YWA and Hard Rock Casino

Human Resources:

1. Retirement Updates to accounts.
2. Trustee Benefits with ACWA/JPIA – Class Changes & Prepare for Enrollments
3. Sent out Training Classes for Workplace Violence and Ethics – **Now Completed**
4. Set up CPR & First Aid Classes and Respirator Fit Tests for employees – **Now Completed**
5. Processed Final Closure of Retirement for former employee.

Contract Management:

1. YWA Boundary Grant - Grant Extended
2. TRLIA Goldfields – Maintenance Billing - On-Going
3. Olivehurst Pump Station – Maintenance Billing – On-Going
4. Chestnut Pond Watershed Improvements – Billing – On-Going
5. FSRP Grant – On-Going
6. 2024 FMAP Grant – On-Going
7. YWA Grant – Pump Station 10 River Outfall – On-Going
8. YWA Grant Levee Storm Drain Replacement Unit 5 – On-Going
9. Levee Patrol Rehabilitation Grant – On-Going

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – On-Going.
2. Lincoln Financial Updating & Managing Retirement Accounts
3. Conflict of Interest Report to Yuba County Clerk of the Board of Supervisors.

4. Updating the Employee Handbook with suggestions from ACWA General Liability & Workman's Comp, and Employee Benefits Division. – On-Going

Contacts:

Cassandra Leighty @ Hard Rock, Sami Nall @ YWA, Veronica Ludwig @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, Jonathan @ Alliant Networking, Jennifer Jensen @ Jensen Smith, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, and Kyle Sanchez @ MHM, Inc..

16. General Manager's Report:

General Manager's Report
September 3, 2024

Administration:

1. Meetings: 08/06 RD784 and TRLIA Board Meetings, 08/14 Backup Generator Pre-Bid Site Meeting, 08/21 RD784/YWA Flood Fight Training Pre-Planning Meeting, 08/22 Horseshoe Levee Tree Removal Pre-Bid Site Meeting, 08/23 CVFPB Meeting, and Rotary.
2. Plan Reviews/Impact Fee Program:
 - A. Woodside Village 3B - *Cresleigh Homes*
 - B. Trull RV & Boat Storage – 4131 Hazel St. – After 5th review, owner's calculations for proposed retention pond now meet RD784 standards. The owner has been directed to begin the county grading permit application process. RD784 will require a final review after the county review is complete. Updated plans from owner received on 06.03.2024. Pending grading permit approval from the County.

Projects:

1. Yuba College Flood Fight Materials Staging MOU - *Agreement Fully Executed*
2. Olivehurst Roadway Climate Resiliency Project
3. Pump Station 10 outfall – *In design stages*
4. Horseshoe Levee pipe replacements – *Plans in review with the CVFPB*
5. Horseshoe Tree Removals (Unacceptable USACE inspection items) – *Out to Bid*
6. Relief Well #11 repairs in Unit 8: - *In plan review stages with the CVFPB.*
7. USACE Utility encroachment correction coordination continues.
8. Pump station 7 and 9 Rehabilitations - *Underway*
9. Cenedella Bend Erosion Site Risk Analysis Study - *MHM developing the RFQ*
10. SCADA System Communications – *Radio communications restored.*
11. West Linda Watershed Drainage Improvements (*County of Yuba*)
12. Office Trailer HVAC system replaced.

Regulatory Compliance:

1. Weekly Safety Meetings.
2. Monthly spray use report submitted to County.
3. Completed Department of Toxic Substance control annual questionnaire.

Announcements:

1. October 10, 2024 Yuba County Be Prepared Fair at 1000 Lindhurst Avenue from 3:30 pm – 7:00 pm. The District will participate with an information table.
2. November 19, 2024 Regional DWR Flood Fight Training Day – (Hosted by YWA and RD784).

17. Board Reports:

Brent Hastey reminded the Board that ACWA/JPIA would be having there annual conference the first week of December 2024.

18. Meeting Adjourned:

The Meeting was adjourned at 10:47am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary