

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: March 7, 2023 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:02am	10:57am	55 Min
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Absent, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
6. Board to Consider Authorizing the GM to be added as a Signator on a YWA Atmospheric River Control Spillway Coalition Support Letter to Governor Newsom – Brent Hastey moved to approve that the GM be added as a Signator on the YWA Atmospheric River Control Spillway Coalition Support Letter to Governor Newsom. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					

7. Board to Consider Authorizing the GM to Sign a Grant Letter of Support for Yuba County to Develop a Climate Adaption – Project Level Capital Improvement Plan –

Brent Hastey moved to approve that the GM be authorized to sign a Grant Letter of Support for Yuba County to develop a Climate Adaption – Project Level Capital Improvement Plan. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 Board President

2. David Read – RD784 Board Vice-President

3. Joe Danna – RD784 Board Trustee

4. Jared Hastey – RD784 Board Trustee

5. Brent Hastey – RD784 Board Trustee

6. Patrick Meagher – RD784 Board Secretary

7. Kimberly Ford – RD784 Board Deputy Secretary

8. Jesse Barton – RD784 Attorney

9. Sean Minard - RD784 Engineer

10. Rick Brown – Retired Board President

Items for Discussion and Possible Actions:

8. Board to Recognize Rick Brown for his Many Years of Service on the Board –

The Board honored Mr. Rick Brown for his over 21 years of dedication and service with a plaque presented by the General Manager, Patrick Meagher.

9. Board to Consider Approving an MHM, Inc., Proposal for Completing a LOMR Study and Modeling Updates –

MHM is working with MBK engineers on an updated LOMR (Letter of Map Revision) for interior drainage basins A, B, and C as part of a FEMA accreditation project which will be mostly funded by TRLIA through a DWR grant. The RD784 2011 Nexus Study allocates up to \$265,000 (in 2011 dollars) for all 3 drainage basins combined to cover this expense. The District’s share of cost out of a total project budget of \$105,000 is \$53,540 and will be covered by expending collected impact fees from each of the 3 basin funds in the prescribed manner as outlined in the Nexus Study. Jared Hastey moved to approve the proposal. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to Receive Information on a Letter of Support Provided to the City of Yuba City for a Grant Application –

On February 2, 2023, staff from the City of Yuba City requested a letter of support from the District for a Cal Recycle Illegal Disposal Site Abatement grant application. If awarded, the grant will provide clean-up activities along the east side of the Feather River adjacent to the City of Yuba City owned sewer disposal ponds, which are within the Sutter County boundaries. With the consent of Sarbdeep Atwal, staff provided the letter in order to meet timeline needs of the City.

11. Board to Consider Authorizing the GM to Award a Pipe Repair Contract for Pump Station No. 3 –

Background: Staff explained at the April 5, 2022 Board meeting that the 2020 urban pipe inspection report revealed one major defect in discharge line #3 at pump station #3. The defect was identified as a *joint separation medium* and should be repaired as soon as practical. Regardless of the discovery, the pump station has continued to remain in full operation. At the September 6, 2022 Board meeting, a technical memo from MHM was presented to the Board which included a recommendation to slip line the pipe to resolve the defect rather than excavating and removing a section of pipe from the levee. An authorization letter to proceed with the repairs was also received from the CVFPB. Sealed bids will be received at the RD784 office by 2:30 PM on Friday, March 17th when bids will be publicly-opened and read aloud. The engineer's estimated cost is approximately \$215,000 and will be funded by the 2022-23 DWR Flood Maintenance Assistance Program (FMAP) grant program. Staff requests authorization to award a contract to the lowest responsible bidder for up to the maximum \$218,900 budget amount allocated in the FMAP grant for this item, contingent upon review and recommendation of the District engineer, and after the 7-day bid protest period ends. Brent Hastey moved to raise an allowable acceptance of bid to \$250K. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Receive Relief Well Pump Testing Bids and Consider Awarding a Contract –

MHM conducted the bid process for Relief Well testing and rehabilitation. DWR and the USACE require that the 78 relief wells located along the Feather River and Bear River Setback levees are tested every five years. Sealed bids were received and publicly read aloud at the District office at 3:00 PM on February 17, 2023. Staff recommends awarding the contract to Nor-Cal Pump and Well Drilling in the amount of \$298,500 as lowest responsible bidder and after the 7-day bid protest period ends. The project will be funded by the DWR 2022-23 FMAP Grant funds. Jared Hastey moved to award Nor-Cal Pump and Well Drilling the contract. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

13. Board to Consider Appointing a Trustee to the TRLIA Board of Directors –

The Directors of the Three Rivers Levee Improvement Authority shall be comprised of 5 trustees including two members of the Yuba County Board of Supervisors, two members of the Governing Board of RD784, and one at-large member. Staff requested the Board to appoint a trustee to fill one vacancy to serve on the TRLIA Board. Jared Hastey moved to adopt Resolution 2023-03-01 designating Brent Hastey as the District-designated member of the Board of Directors of the Authority to fill the vacancy created by the resignation of Rick Brown. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hastey, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Receive the Monthly Budget Snapshot –

The Board was presented with the Monthly Budget Snapshot for February 2023.

15. Public Employee Evaluation and Consider Compensation Increase – General Manager –

The General Manager's 3-year anniversary was on January 1, 2023. The GM requested the Board to evaluate performance. The last compensation increase was awarded at the March 1, 2022 Board meeting. Brent Hastey moved to increase the General Manager's

pay to 132K annually. Jared Hasteley seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, Hasteley, and Hasteley), 0 Nays, 0 Absent, and 0 Abstain.**

Maintenance and Projects CompletedUnit 1

1. Pre-Storm checks around all urban levee units.
2. LM 2.00 crown, sign-post welding.
3. LM 0.5 debris pick up.
4. LM 0.00 L/S slope repair, jute net placed and reseeded. (Due to foot traffic)
5. LM 0.50 tree branch removal and disposal from L/S slope.
6. LM 2.00 painted block line graffiti.
7. LM L/S 0.50 debris removal.

Unit 2A

1. Pre-Storm checks around all urban levee units.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 2/06 and 2/20.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Outfall service road repair of large sinkhole.
2. Pre-Storm checks around all urban levee units.
3. Repair potholes with A/B gravel throughout unit.

Unit 3A

1. PS #6
 - Backup generators exercised on 2/06 and 2/20.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Pre-Storm checks around all urban levee units.
3. Trash rack cleaning.
4. L/S and W/S LM 3.2 UPRR signal poles removed, backfilled, and compacted.
5. L/S LM 3.00 pump station signage updating due to weather.
6. Spraying crowns West of highway and PS 6 turnaround.
7. W/S and L/S placement of no motorized vehicular traffic signs due to motorcycles and/or quads.
8. Deliver and set blocks at PS 6 due to motorcycle tracks on L/S and W/S slopes.
9. LM 3.80 WS – Removed and hauled fallen oak tree.
10. Paddle markers cleaned and/or repaired.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. L/S flats adjacent to Algodon prep work for future block line delivery and placement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 5/ LM 0.00 Unit 3B L/S upper flat removal of fence poles (railroad ties), backfill and compaction of holes.
3. Unit 3B LM 2.90 W/S service rd. repair of rutting.

Unit 7

1. Paddle markers cleaned and/or repaired.
2. LM 3.91 gate tab repair.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. LS service road pothole repair with A/B gravel.
3. Landside ramp rutting due to storm repaired throughout unit.
4. L/S V ditch service rd. spraying of pre-emergent.
5. Paddle markers cleaned and/or repaired.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 02/06 and 02/20.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Pre-Storm checks around all urban levee units.
3. Repair potholes with A/B gravel throughout unit.
4. LM 0.30 block set for cut fence.
5. LM 2.00-2.50 Grouting of squirrel holes.
6. Debris pickup and haul off (Couch).
7. Ella Ave welding repair lock tab on gate.

Goldfields

1. Pre-Storm checks around all urban levee units.
2. Paddle markers cleaned and/or repaired.

Drainage Laterals and Detention Basins

1. Country Cub graffiti painting of blocks.
2. Mall ditch cleanup.
3. Pond 20 manhole inspection for beaver intrusion (good).
4. Lateral 20 tree removal.

5. Pond 16 Mickeys gate (S) beaver dam removal.
6. Ella Ave. detention Basin block line vegetation abatement.
7. Ella Ave. detention Basin (E) gate block setting to prevent illegal dumping. (Approved by Josh Appelt YCPW Superintendent.)
8. Country Club W/S gate welding repair.
9. Lat. 13 cleanup at Plumas Lake Golf Course.
10. Lat. 13-wheeler basin trash rack cleanup.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 02/06 and 02/20.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. Blue dump trailer tire repair at Les Schwab.
 3. David Nakao servicing of both New Holland tractors.
 4. Gridley Ford repair 2017 service. (charcoal canister replacement.)
 5. Sprayer prep, cleaning and test run with water.
 6. Board room toilet replacement.
 7. Front tire on JD backhoe repaired by Les Schwab.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Yuba College Regional Flood Fight Coalition storage area mowing, vegetation abatement, and air exchange.
3. Sonitrol completion of installation of security upgrades PS 10, PS 2 and the College Conex boxes.
4. Office deck grate painting and reseal.
5. Lubricate district locks (All)
6. Valley Power replaced batteries for gensets at the Shop, PS 2 and PS 6.
7. FRAQMD inspection completed. (Pass)
8. A/B gravel placement unit 8 v ditch service road, PS 5 driveway, unit 7 LM 0.00 entrance and lower gate.

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
March 7, 2023**

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing
10. Audit Preparation and Meetings with Accountant and Calls with Auditor.
11. Sage/Master Builder – Payroll Close-out with Andrea Chapman.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Lennar – Northpointe Village 2
 - B. Joaquin Bermudez – 5707 Riverside Ave
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. Cresleigh Homes – Woodside Village 2A
3. Linda Fire Land Lease - Payment Received
4. Retirement Plaque – Rick Brown
5. Email and Payroll Set up for New Trustee – Brent Hastey

Human Resources:

1. GSRMA Application – RMAP Program – Submitted February 2023
2. Lincoln Financial Benefit Contributions

Contract Management:

1. 2021-2022 FMAP Grant – Submitted February 2023
2. 2022-2023 FMAP Grant – On-Going
3. YWA/DWR IRWMP Grant – On-Going
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 projects
2. State Controller's Office – Government Compensation Report – Research & Compile

Contacts:

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Elisa @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC

Treasurer, Jason Little @ DWR, Steve Wood @ GSRMA, Patrick Soper @ LWA, Eric @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Andrea Chapman – Sage/Master Builder.

General Manager's Report:

General Manager's Report

March 7, 2023

Administration:

1. **Meetings:** 02/01 Utility Pole relocation permitting discussion, 02/02 Downey Brand 2023 Employment Law Webinar, 02/07 RD784 and TRLIA Board meetings, 02/09 Goldfields Multi-Benefit Project Charette, 02/09 ACWA Leadership Listening Session, 02/13 RFMP Steering Committee, 02/15 YSEDC meeting, 02/15 IRWMP meeting, Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Plan Reviews/Impact Fee Program:
 - A. Home Addition at 5707 Riverside Avenue
 - B. Avondale Self-Storage - 5958 Avondale Avenue
 - C. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed 2nd review, new comments for outstanding items to address forwarded to owner.
 - D. TRLIA Climate Resiliency Project:
 - 65% Design of Feather/Lower Bear (GEI)
 - 65% Design of WPIC Wind Wave Buffer (GEI)
 - 90% Design of Yuba, WPIC, Upper Bear, and Goldfields (HDR)

Projects:

1. 2022-23 DWR Flood Maintenance Assistance Program (FMAP) Grant - *Executed Agreement Received on 01/31.*
2. Reviewed updated YSEDC Comprehensive Economic Development Strategy draft documents for 2023.
3. 02.22 YWA interview to showcase local levee/reclamation districts including RD784 to increase public awareness on how levees in the region are managed and to highlight work being done to reduce flood risk in Yuba County.
4. Grant application preparation for future Pump Station 7 improvements.
5. TRLIA/RD784 land transfers - Working on Cal-Trans Detention Basin and Bear River Levee North and South Ponds.
6. TRLIA/RD784 pump station 3, 6, & 10 amended reimbursement agreement (Executed).
7. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
8. Sonitrol Security upgrades at Pump Stations (Completed).

9. Urban levee boundary adjustments – MHM/Yuba LAFCO (Application submitted to LAFCO).
10. USACE SWIF – Draft in review with CVFPB staff.
11. Utility encroachment corrections – Item 0070 (Railroad encroachment) removed in Unit 3A.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

Announcements/Updates:

1. Bank of America checking account Signator list to be updated.

Meeting Adjourned:

The meeting was adjourned at 10:57am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary