



BOARD MEETING AGENDA

**Reclamation District 784
1594 Broadway Street
Arboga, CA 95961-8821**

Meeting Description:

Reclamation District No. 784 Board of Trustee's Board Meeting

Date: February 6, 2024 Time: 10:00 a.m. Location: Reclamation District 784 Office

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

1. Call to Order: Welcome to the Reclamation District 784 Board of Trustees Meeting.

Roll Call: Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Tina Moore – RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items

4. Approve Meeting Minutes -

5. *Approve Checks and Warrants -*
6. *Board to Consider Authorizing Staff to File Six (6) CEQA Notice of Exemptions for Horseshoe Levee Pipe Replacements –*

Discussion Items

7. *Board to Receive Information about the Wilbur Ranch Erosion Site and Consider Authorizing the GM to Submit a Grant Application to Complete a Risk Analysis –*
8. *Board to Receive the Monthly Budget Snapshot –*
9. *Field Manager’s Report -*
10. *Administrative Assistant’s Report -*
11. *General Manager’s Report -*
12. *Board Reports -*
13. *Adjournment -*

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Reclamation District 784
Regular Board Meeting Agenda Briefing
February 6, 2024

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<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

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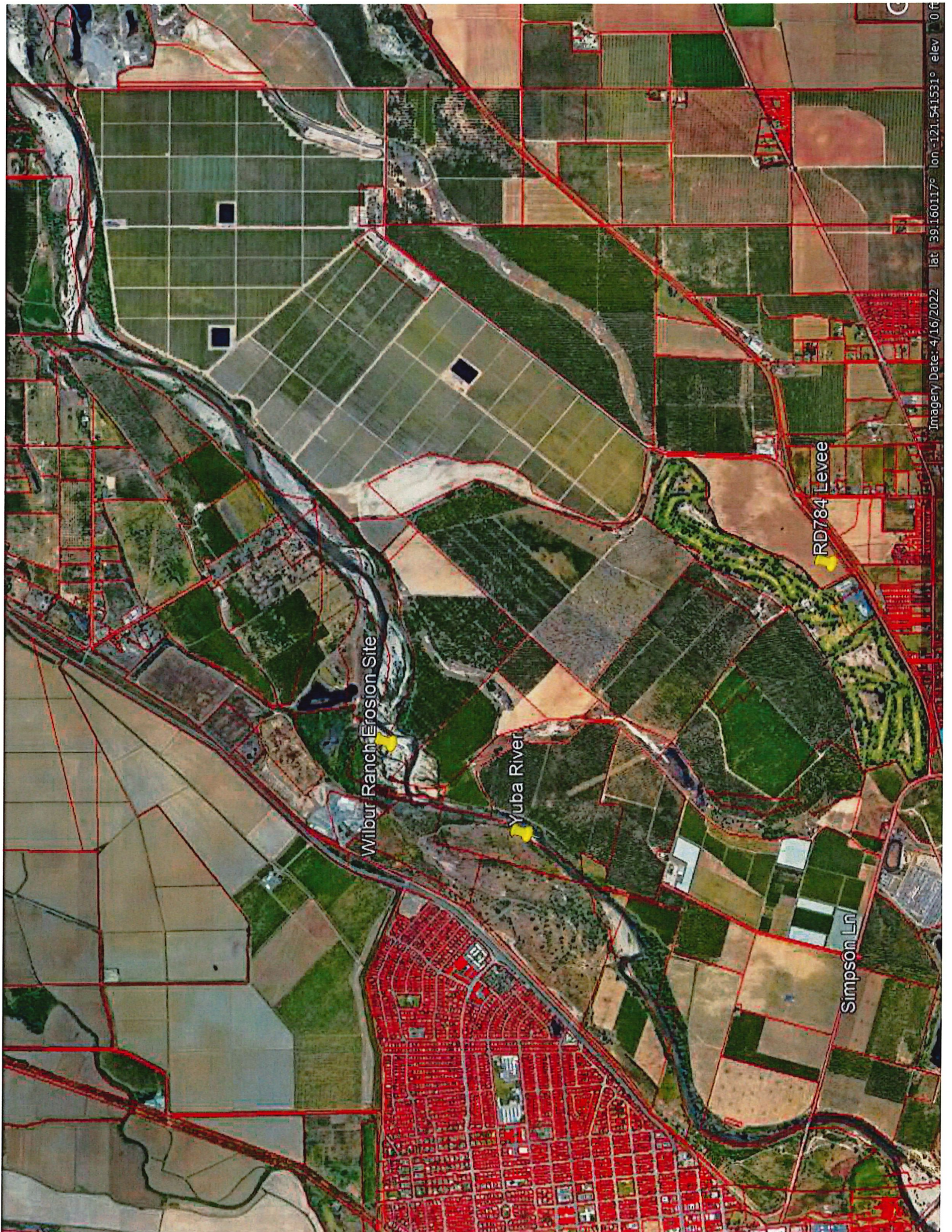
1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:
6. Board to Consider Authorizing Staff to File Six (6) CEQA Notice of Exemptions for Horseshoe Levee Pipe Replacements: In preparation for pipe replacement projects in rural units 3b, 5, and 6, a Notice of Exemption from CEQA requirements for each location is required. The locations are: Unit 3b at levee mile 3.52, Unit 5 at levee miles 0.12, 0.84, 3.06, and 3.23, and Unit 6, at levee mile 0.06. Staff is requesting authorization to file NOI's with the County of Yuba and the State Office of Planning and Research.

Discussion Items:

7. Board to Receive Information about the Wilbur Ranch Erosion Site and Consider Authorizing the GM to Submit a Grant Application to Complete a Risk Analysis: The Wilbur Ranch Erosion site is located along the south bank of the Lower Yuba River near Marysville, approximately 3.5 miles upstream of the Feather River confluence, and approximately 1.5 miles north of the RD784 levee along the Yuba River. Flooding over the years has caused several feet of accelerated bank erosion and several acres of land loss at the Wilbur Ranch site. There is concern that continued erosion could eventually shift flooding patterns into a relict sand channel to the south and endanger local infrastructure, including the RD784 levee along the south side of the Yuba River. Presentation by Dr. Greg Pasternack with Wilbur Ranch (Est. time 45 Minutes).
8. Board to Receive the Monthly Budget Snapshot:



Wilbur Ranch Erosion Site

Yuba River

RD784 Levee

Simpson Ln

Imagery Date: 4/16/2022 lat: 39.160117° lon: -121.541531° elev: 0 ft

2023-2024 RD784 Budget Update	
REVENUE SOURCES	
RD784 Urban Levee & Internal Drainage Assessment	\$ 3,598,154.38
CSA 66 Drainage Special Tax	\$ 145,000.00
RD784 Horseshoe Levee Assessment	-
DWR FMAP 2023-2024 (Estimated)	\$ 650,000.00
DWR Urban FMAP 2022-2023 Remaining Funds	\$ 642,843.55
DWR Rural FMAP 2022-2023 Remaining Funds	\$ 38,844.20
YWA Grant Boundary Adjustment - Rural	\$ 20,000.00
YWA /IRWM Pump Station Grant- Remaining Funds	\$ 147,013.20
Yuba County Olivehurst PS O&M Contract Services	\$ 15,000.00
Total Revenue	\$ 5,256,855.33
Total Budget	\$5,256,855.33
Deficit/Surplus	\$ -

Chart of Accounts	Description	BUDGET	January 2024	
			Actual Expenses	DIFFERENCE
	Direct Expenses Employee Salaries & Fringe			
1498 Payroll Clearing	Net Salary Employees & Board Members & (Payroll Processing Fee)	\$ 600,000.00	\$ 270,606.82	\$ 329,393.18
7020 Payroll Taxes	Payroll Taxes - All Inclusive	\$ 160,000.00	\$ 81,033.47	\$ 78,966.53
1555 Prepaid Expense	State Workers Compensation - PREPAID	\$ 39,840.00	\$ 39,840.00	\$ -
2070 Liab. Acct	Health & (HSA)	\$ 200,000.00	\$ 82,512.96	\$ 117,487.04
2080 Liab. Acct	Dental	\$ 13,000.00	\$ 6,150.34	\$ 6,849.66
2090 Liab. Acct	Vision	\$ 8,000.00	\$ 1,845.28	\$ 6,154.72
2060 Liab. Acct	Pension & Administrative Fees	\$ 75,000.00	\$ 26,314.79	\$ 48,685.21
	Benefit Contingency	\$ 20,000.00	\$ -	\$ 20,000.00
	Direct Expenses Insurance			
1555 Prepaid Expense	Liability, Auto & Flood Insurance - PREPAID	\$ 73,800.00	\$ 73,800.00	\$ -
	Insurance Deductibles/Losses	\$ 7,500.00	\$ 2,706.25	\$ 4,793.75
	Professional Fees			
7084	FMAP 2023-2024 Urban	\$ 600,000.00	\$ -	\$ 600,000.00
7085	FMAP 2023-2024 Rural	\$ 50,000.00	\$ -	\$ 50,000.00
7091	FMAP 2022-2023 Remaining Urban Funds	\$ 642,843.55	\$ 634,110.02	\$ 8,733.53
7092	FMAP 2022-2023 Remaining Rural Funds	\$ 38,844.20	\$ 20,489.46	\$ 18,354.74
7087	YWA Grant Boundary Adjustment Rural	\$ 20,000.00	\$ -	\$ 20,000.00
7094	YWA/IRWM Pump Station Grant - Remaining Funds	\$ 147,013.30	\$ 52,856.53	\$ 94,156.77
7040	Accounting Fees	\$ 30,000.00	\$ 9,000.00	\$ 21,000.00
7050	Engineering Fees	\$ 260,000.00	\$ 82,376.92	\$ 177,623.08
7060	Legal Fees	\$ 100,000.00	\$ 10,359.40	\$ 89,640.60
7065	Assessment Consulting Fees - LWA	\$ 80,000.00	\$ 18,871.96	\$ 61,128.04
7233	Misc. Consulting Fees	\$ 10,000.00	\$ 850.00	\$ 9,150.00
7090	Telecommunications / Computer Software & Hardware	\$ 50,000.00	\$ 21,833.28	\$ 28,166.72
5210 Pump #	PG & E Utility Pumps	\$ 150,000.00	\$ 44,323.36	\$ 105,676.64
5215	PG & E Utility Shop & Office	\$ 10,000.00	\$ 3,732.59	\$ 6,267.41
(7220) (7221)	Garbage & Chemical Dump Service	\$ 5,000.00	\$ 2,351.17	\$ 2,648.83
(7150) (7145)	Office Supplies & Office Exp. Including Postage	\$ 4,000.00	\$ 2,652.85	\$ 1,347.15
(7230) (7225)	Safety Equipment /Safety Training	\$ 10,000.00	\$ 6,077.50	\$ 3,922.50
7110	Flood Fight Training	\$ 5,000.00	\$ 1,170.30	\$ 3,829.70
7195	Uniforms	\$ 5,000.00	\$ 1,720.24	\$ 3,279.76

5255 Job #	Security Patrol	\$	45,000.00	\$	17,758.00	\$	27,242.00
5473 Pump #	Sonitrol Security Monitoring	\$	27,000.00	\$	10,806.49	\$	16,193.51
7180	Water Service	\$	3,200.00	\$	2,563.54	\$	636.46
7160	Office Repairs	\$	5,000.00	\$	5,253.08	\$	(253.08)
7190	Legal Ads/Notices	\$	5,000.00	\$	2,360.39	\$	2,639.61
7235	Shop Labor	\$	20,000.00	\$	5,775.37	\$	14,224.63
7155	Newspaper Service	\$	200.00	\$	166.24	\$	33.76
6001 6002	Shop Materials, Supplies, Tools, & Misc. Expenses	\$	15,000.00	\$	3,969.94	\$	11,030.06
6003	Vehicle & Equipment Maintenance & Repairs	\$	50,000.00	\$	25,542.03	\$	24,457.97
	Vehicle & Equipment Fuel & Oil	\$	50,000.00	\$	24,692.90	\$	25,307.10
	Pump Station Maintenance and Repairs						
5270/Pump #	Annual Pump Maint. Contracts & Repairs & SCADA	\$	175,000.00	\$	109,442.04	\$	65,557.96
5272/Pump #	Additional Contract Labor - Leased Labor	\$	30,000.00	\$	4,990.67	\$	25,009.33
5271/Pump #	Pump Fuel and Oil	\$	15,000.00	\$	8,788.78	\$	6,211.22
(5273/Job) (5274/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	1,580.51	\$	13,419.49
5280/Pump #	Chemicals	\$	1,500.00	\$	-	\$	1,500.00
5281/Pump #	Pump Station Capital Replacement Fund	\$	94,000.00	\$	-	\$	94,000.00
5282/Pump #	Rental - Back Up Generator	\$	40,000.00	\$	-	\$	40,000.00
	Urban Levee Maintenance and Repair						
5410/Job	Contract Services-Goats	\$	110,000.00	\$	61,210.00	\$	48,790.00
5405/Job	County Trapper - Urban	\$	1,500.00	\$	1,500.00	\$	-
(5251/Job) (5470/Job)	Outside Labor Contract - Leased Labor/CDF Labor	\$	60,000.00	\$	42,146.60	\$	17,853.40
(5250/Job) (5426/Job)	Contract Maint. Services / Emerg. Rep. /Garbage Runs	\$	44,000.00	\$	4,423.50	\$	39,576.50
5253/Job	Contract Services- Material & Hauling	\$	150,000.00	\$	4,366.14	\$	145,633.86
5420/Job	Piezometer & Inclinator Monitoring - MHM	\$	10,000.00	\$	-	\$	10,000.00
(5254) (5256)	Materials and Supplies & Equipment Rental	\$	70,000.00	\$	34,400.42	\$	35,599.58
5435/Job	Contract Welding Services & Fencing Repairs	\$	15,000.00	\$	2,657.50	\$	12,342.50
5425/Job	Barriers	\$	10,000.00	\$	-	\$	10,000.00
5460	Contract Relief Well Services	\$	55,000.00	\$	-	\$	55,000.00
6020	Equipment Purchases (Including Vehicles)	\$	110,000.00	\$	90,065.70	\$	19,934.30
7111	Flood Fight Equipment & Storage	\$	16,500.00	\$	-	\$	16,500.00
5291/Job	Chemical - Weed and Rodents & Grout	\$	10,000.00	\$	977.64	\$	9,022.36
5472/Job	Hazmat Response	\$	20,000.00	\$	-	\$	20,000.00
	Rural Levee Maintenance and Repair						
5410/Job	Goats & Sheep Contract (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5406/Job	County Trapper - RURAL	\$	1,500.00	\$	1,500.00	\$	-
(5261/Job) (5470/Job)	Outside Labor - Leased Labor / CDF Labor (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
(5260/Job) (5266/Job)	Contract Maint. Services - Emerg. Rep./Garbage Runs	\$	-	\$	-	\$	-
(5262/Job) (5263/Job)	Materials and Supplies & Equip. Rental (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5264/Job	Chemicals - Weeds & Rodents & Grout (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
	Hazmat Response	\$	-	\$	-	\$	-
	Ditches & Canals Maintenance & Repairs						
5410/Job	Goats & Sheep Contract	\$	63,700.00	\$	32,450.00	\$	31,250.00
(5481)(5470)(5265) All/J	Outside Labor Contract - Leased Labor / CDF and Supplies	\$	25,000.00	\$	31,264.60	\$	(6,264.60)
(5480/Job) (5484/Job)	Contract Maint. Services & Emerg.Rep./Garbage Runs	\$	7,000.00	\$	3,028.76	\$	3,971.24
(5483/Job) (5482/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	15,343.00	\$	(343.00)
5485/Job	Concrete Lined Ditch Replacement	\$	50,000.00	\$	-	\$	50,000.00
5275/Job	Chemicals-Weeds & Rodents & Grout	\$	5,000.00	\$	2,574.15	\$	2,425.85

5487/Job	Ditches & Canals Capital Replacement Fund	\$	20,000.00	\$	-	\$	20,000.00
	District Support						
7120	Chemical Training	\$	2,000.00	\$	400.00	\$	1,600.00
7100	Training Seminars	\$	37,000.00	\$	1,503.10	\$	35,496.90
7130	Trustee Expenses/Gen Election Costs	\$	20,000.00	\$	-	\$	20,000.00
(7061-Gen) (5061/Job)	Licenses & Permits	\$	10,000.00	\$	3,887.00	\$	6,113.00
7140	Emp Screening and Drug Testing/Physicals	\$	2,000.00	\$	411.00	\$	1,589.00
7999	Misc. Reimb. & Expenses - Mileage, Meals & Emp App.	\$	5,414.28	\$	3,348.49	\$	2,065.79
7200	Membership Dues & Assc.	\$	25,000.00	\$	21,377.63	\$	3,622.37
5510	Building/Shop Replacement	\$	24,000.00	\$	-	\$	24,000.00
	Overhead Contingency	\$	6,500.00	\$	-	\$	6,500.00
7240	TRLIA Allocations	\$	250,000.00	\$	120,164.54	\$	129,835.46
	TOTAL		\$5,256,855.33		\$2,200,275.24		\$ 3,056,580.09

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Graffiti removal on blocks.
3. Debris removal.

Unit 2A

1. Vegetation abatement inside & outside of pump station 9.
2. Vegetation abatement around gate structures.
3. Smoke Squirrel holes L/S – L/M 2.25.

Unit 2B

1. Pump Station # 2 backup generators exercised on 1/8 & 1/23.
2. Clear debris pump station 2 trash rack.
3. Vegetation abatement around gate structures.
4. Clear beaver obstruction P.S. 2 outfall.
5. Fill potholes with A/B gravel L/S service road.

Unit 3A

1. Pump Station #6 Backup generators exercised on 1/8 & 1/23.
2. Vegetation abatement around gate structures.
3. Repair erosion with clay dirt W/S – L/M 2.65.
4. New coolant was added to generators at pump station 6 (Valley Power).
5. Spray pump station 6 inlet service road (west side).
6. Spray crown and ramps L/M 2.43 -2.67.

Unit 4

1. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Unit 5 L/M 2.43 clear beaver debris from trash rack.

Unit 7

1. Vegetation abatement around gate structures.
2. Debris Removal.
3. Paint graffiti on blocks.

Unit 8

1. Vegetation abatement along concrete V-Ditch.
2. Debris removal V-Ditch.
3. Fill potholes with A/B gravel L/S service road.
4. Spray V-Ditch, ramps, and crown L/M 0.00-1.95.
5. Smoke Squirrel holes L/S – L/M 1.85.

Unit 9

1. Pump Station #3 Backup generator exercised on 1/8 & 1/23.
2. Debris removal.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Debris removal.

Drainage Laterals and Detention Basins.

1. Sucker tree removal pond 16 (CDF) & 20 (RD784 Crew).
2. Monitor pond 16 & 20 for beaver activity.
3. Monitor manholes at pond 20.
4. Replace Blocks North end Pond 16 entrance.
5. Vegetation abatement & sucker tree removal Pond 8.
6. New layer AB gravel East side of pond 8 service road.
7. Sucker tree removal Ella Basin (CDF).
8. Spray pesticide Ella basin service road.
9. Ella Basin block line paint graffiti.
10. Vegetation abatement & sucker tree removal Wheeler basin.
11. Monitor and clear debris from culverts and trash racks.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 1/8 & 1/23.
2. Smog certificate on 2017 service truck.

Safety / Training

1. Administered weekly safety meetings: Grass trimmers and Chainsaws, Poisonous snakes, Insect stings and Spider bites. SDS & MSDS Safety training on Pesticide: Clearcast, Quest and Goal 2XL.
2. Anti-Harassment training recertification.
3. Yuba Water Agency crisis exercise.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Daily storm maintenance when weather is forecasted.
3. Paint graffiti pump station 7.
4. Pumped water levels down from the basins to keep up with the storms at pump stations 5,7,9.
5. Replace emergency spill kits signs at pump station 2,3,6 and Olivehurst pump stations.

Administrative Assistant Monthly Report

February 6, 2024

Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents – Tiffany Shacklett & Jennifer Jensen.
12. Closed out the Calendar Year 2023 Payroll. Attended Meeting with Andrea Chapman @ Sage via “Go to Meeting”
13. Financial Statements submitted to the State Controller’s Office – 1-29-2024
14. Sent out and Submitted 1099-NEC forms to Vendors and to the IRS. 1-29-2024

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 1275 North Beale Road – Surf Thru, Inc.
 - B. Lennar – Northpointe Village 2
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 7
 - B. 5792 Rupert Ave – Roberto Cardenas
 - C. 1032 Grand Ave – Esmerelda Huizar
 - D. 2449 Canyon Creek Trail – Curtis Weaver
3. Encroachment Permits
4. Cal-Trans Delinquent Assessments – Tracking

Human Resources:

1. Workman’s Compensation Claim– Robert Avila – On-Going
2. Preparing for ACWA/JPIA Risk Assessment – Emails and gathering documents
3. Interviews for New Field Workers
4. GSRMA RMAP Program Application – Preparing to Submit March 4, 2024

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. FSRP Grant – Executed 10/26/2023.
8. Preparing for 2023-2024 FMAP Grant

Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations – On-Going

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, and Tracey @ GSRMA.

Administration:

1. Meetings: 01/08 RFMP Steering Committee Meeting, 01/10 RD784 Special Board meeting, 01/10 McDonald's Restaurant pre-planning meeting, 01/23 ACWA JPIA site risk assessment, 01/24 Crisis Simulation training preparation meeting, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Drug-Free Awareness Plan Updates.
4. Liability and Workman's Comp Insurance applications.
5. Portable Backup Generator reserved in rental yard - Extended through February (Contract with CD & Power)
6. Responded to Public Records Act Requests received from the Workforce Defense League (Project documents provided for Unit 5 LM 1.59 & LM 1.86 pipe replacements and for Pump Station 3 outfall pipe repairs).
7. Plan Reviews/Impact Fee Program:
 - A. New Residence - New residence at 5792 Rupert Avenue, Linda.
 - B. Early Consultation – Parcel subdivide project – North Beale Commons, Mixed Commercial Use (APN 020-020-086-000)
 - C. New Carwash Facility – 1275 North Beale Rd.
 - D. Trull RV & Boat Storage – 4131 Hazel St. – Owner submitted revised plan and responses to MHM 4th review on 12/28/2023. MHM provided a response on 01/04/2024 and was forwarded to the owner along with invoices from the District for plan check review fees/deposit with a due date of 02/05/2024.
 - E. Joint utility pole replacement in Unit 7 by PG&E. (Pending rearrangements by other neighboring utilities)

Projects:

1. Pump Station 10 outfall – *In design stages*
2. Horseshoe Levee pipe replacements – *In design stages*
3. Urban levee boundary adjustments – MHM/Yuba LAFCO.
4. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. CAFWL annual maintenance reporting completed.
2. 01/31 Crisis Simulation Training Exercise (Joint training with YWA and the County of Yuba)
3. Attended annual Yuba-Sutter Spray Safe continuing education seminar to keep up GM QAC cert.
4. Week Safety Meetings

Miscellaneous Reports/Announcements:

1. The District office will be closed on Monday, February 19 in observance of the President's day holiday.

SPECOIAL BOARD MEETING MINUTES RECLAMATION DISTRICT 784

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No.784 Board of Trustee’s Special Board Meeting.

This Meeting was Accessible to the Public In person and Via Zoom Meeting

NOTICE OF AUXILIARY MEETING LOCATION FOR DIRECTOR BRENT HASTEY

Director Brent Hastey attended remotely from an Auxiliary Meeting Location located at:

15 Orcutt Drive, Pinedale, WY 82941

Date: January 10, 2024 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:02am	10:19am	17 Minutes

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard – Absent.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Joe Danna moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

5. Approve Checks and Warrants –

Joe Danna moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Board to Consider Authorizing the General Manager to Execute a Grant Agreement Between the Yuba Water Agency and RD784 for Levee Storm Drain Pipe Replacements at the Rural Horseshoe Levee –

Joe Danna moved to authorize the RD784 General Manager to execute a Grant Agreement Between the Yuba Water Agency and RD784 for Levee Storm Drain Pipe Replacements at the Rural Horseshoe Levee. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. Board to Consider Authorizing the General Manager to Execute a Cost-Share Grant Agreement Between the Yuba Water Agency and Rd784 for the Pump Station No. 10 River Outfall Project –

Joe Danna moved to authorize the General Manager to execute a Cost-Share Grant Agreement Between the Yuba water Agency and RD784 for the Pump Station No. 10 River Outfall Project. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

8. Board to Consider Endorsing a CVFPB Encroachment Permit for PG&E –

Joe Danna moved to approve the endorsement of a CVFPB Encroachment permit for PG&E. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 President of the Board
2. David Read – RD784 Vice-President of the Board
3. Joe Danna – RD784 Board Trustee
4. Jared Hastey – RD784 Board Trustee
5. Brent Hastey – RD784 Board Trustee – Attended Remotely
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Tina Moore – RD784 Field Superintendent
9. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

9. Board to Receive the 2023 DWR Fall Levee Inspection Results –

The Reclamation District 784 received an acceptable “A” rating for all urban and rural levee units.

10. Board to Receive the Monthly Budget Snapshot –

The Board of Trustees were presented with the Monthly Budget Update Through December 31, 2023.

11. Field Manager’s Report:

Field Manager’s Report
January 10, 2024

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Place clay dirt and Juit net along walk path L/S L/M 1.87.
3. Grout squirrel holes L/S L/M 1.50 - 1.72.
4. Graffiti removal on blocks.
5. Debris removal.

Unit 2A

1. Vegetation abatement inside & outside of pump station 9.
2. Vegetation abatement around gate structures.
3. Trim back low hanging branches on L/S.
4. Grout squirrel holes L/S, L/M 2.34.

Unit 2B

1. Pump Station # 2 backup generators exercised on 12/11 & 12/27.
2. Vegetation abatement inside pump station 2.
3. Vegetation abatement V-Ditch.
4. Vegetation abatement around gate structures.
5. Clear beaver obstruction P.S 2 outfall.

Unit 3A

1. Pump Station #6 Backup generators exercised on 12/1 & 12/27.
2. Vegetation abatement around gate structures.

Unit 4

1. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Unit 5 L/M 2.43 clear beaver debris from trash rack.

Unit 7

1. Vegetation abatement around gate structures.
2. Debris Removal.

Unit 8

1. Vegetation abatement along concrete V-Ditch.

Unit 9

1. Pump Station #3 Backup generator exercised on 12/11 & 12/27.
2. Vegetation abatement inside pump station 3.
3. Debris removal.

Goldfields 200-year Levee

1. Mow basins, and service roads.
2. Vegetation abatement around gate structures.

Drainage Laterals and Detention Basins.

1. Vegetation abatement along laterals 8, 9, 10, 11, 12, 13 (N & S), 14, 15(S), 15/17 crossing 16.
2. Vegetation abatement lateral 13, 15 (S).
3. Mow lateral 15 (S) service road.
4. Vegetation abatement/cut sucker trees lateral 15 (S).
5. Mow River Oaks Detention Basin service road.
6. Vegetation abatement Cal Trans Basin.
7. Remove sucker trees pond 16 & 20.
8. Monitor pond 16 & 20 for beaver activity.
9. Debris removal Wheeler Basin trash rack.
10. Replace cracked manhole lid at pond 20.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 12/11 & 12/27.

Safety / Training

1. Administered weekly safety meetings: Spill Prevention Control, Electric Jackhammer, Woodchipper, DR Brush Mower, Fall Protection, and Safe Digging.
2. Ethics and Anti-Harassment training.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Daily storm maintenance when wet weather is forecasted.
3. Annual Flood Fight Training.
4. Paint graffiti pump station 7.
5. Vegetation abatement pump station 4, 5, 7, 10 and Olivehurst.
6. Pump Station 4 PG&E power outage repair (Lightening Strike).

12. Administrative Assistant's Report:

Administrative Assistant Monthly Report

January 10, 2024

Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing

5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents – Tiffany Shacklett & Jennifer Jensen.
12. Preparing to Close-Out Calendar Year 2023 Payroll. Scheduled Meeting with Andrea Chapman @ Sage.

Clerical/Office:

1. Impact Fees & Plan Check Fees
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 7
 - B. Lennar Homes – Rio Del Oro Villages 17 & 19
3. Encroachment Permits
 - A. 1799 Smartville RD – Encroachment Permit - PGE
3. Cal-Trans Delinquent Assessments – Tracking

Human Resources:

1. Workman’s Compensation Claim– Robert Avila – On-Going
2. Preparing for ACWA/JPIA Risk Assessment Visit scheduled for 01/17/2024.

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. FSRP Grant – Executed 10/26/2023.
8. Preparing for 2023-2024 FMAP Grant

Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations – On-Going
2. Received – Reimbursement form GSRMA for our Flood Fight Training Class Luncheon - \$1,000.00

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor’s, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, and Tracey @ GSRMA

13. General Manager’s Report:

General Manager's Report
January 10, 2024

Administration:

1. Meetings: 12/5 TRLIA Board Meeting, 12/6 RD784 Special Board Meeting, 12/7 DWR LMA Coordination, 12/7 CITRIS Levee Monitoring planning discussion, 12/11 Tour at YWA New BB Dam & Colgate Powerhouse, 12/13 Levee Tour with Yuba-Sutter Homeless Consortium, 12/19 YWA Board Meeting, 12/20 CCVFCA Meeting, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Drug-Free Awareness Plan Updates.
4. Liability and Workman's Comp Insurance applications.
5. 6-month staff performance evaluations completed.
6. Portable Backup Generator reserved in rental yard December - January (Contract with CD & Power)
7. Plan Reviews/Impact Fee Program:
 - A. Tentative Parcel Map Subdivide Project – County Early Routing Consultation (Applicant: P. Loek, APN 014-300-087)
 - B. Erle Rd. Storage Expansion – 5600 Lindhurst Ave.
 - C. Trull RV & Boat Storage – 4131 Hazel St. – Owner submitted revised plan and responses to MHM 4th review on 12/28/2023.
 - D. Joint utility pole replacement in Unit 7.

Projects:

1. Urban levee boundary adjustments – MHM/Yuba LAFCO.
2. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. GM Participated in a random interview session with the Yuba County Grand Jury.
2. Monthly pesticide spray use report submitted on-line to the County. Annual use permit for 2024 renewed.
3. Week Safety Meetings

Announcements:

1. Staff is scheduled to attend a Crisis Communications Exercise hosted by YWA on January 31.

14. Board Reports:

None

15. Meeting Adjourned:

The Meeting was adjourned at 10:17am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboya, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary