



Yuba County, California



BOARD MEETING AGENDA

**Reclamation District 784
1594 Broadway Street
Arboga, CA 95961-8821**

Meeting Description:

Reclamation District No. 784 Board of Trustee's Board Meeting

Date: June 4, 2024 Time: 10:00 a.m. Location: Reclamation District 784 Office

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

1. Call to Order: Welcome to the Reclamation District 784 Board of Trustees Meeting.
Roll Call: Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Tina Moore – RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.
2. Open Session:
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.
Consent Items
4. Approve Meeting Minutes -

5. <i>Approve Checks and Warrants -</i>
6. <i>Authorize the General Manager to Execute a Grant Agreement Awarded to the District to Complete a Risk Analysis and Study Along the Yuba River Urban Levee Near Cenedella Bend -</i>
7. <i>Authorize the General Manager to Execute a Cost Share Grant Agreement Awarded to the District to Rehabilitate Pump Station 7 & 9 Pumps -</i>
Discussion Items
8. <i>Board to Consider the Annual Drainage Impact Fee Inflator for F.Y. 2024-2025 -</i>
9. <i>Board to Receive the 2023-2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2024-06-01 and 2024-06-02 for a New Assessment Rate and Collection of Charges on the County Tax Roll -</i>
10. <i>Board to Select Updated ACWA JPIA Director Representatives -</i>
11. <i>Board to Receive Information About a Check Valve Inspection Needed at Pump Station 3 and Authorize Staff to Award a Contract -</i>
12. <i>Board to Receive the Monthly Budget Snapshot -</i>
13. Closed Session:
<i>Conference with Legal Counsel - Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: Reclamation District 784 v. Caltrans</i>
14. <i>Field Manager's Report -</i>
15. <i>Office Manager's Report -</i>
16. <i>General Manager's Report -</i>
17. <i>Board Reports -</i>
18. <i>Adjournment -</i>
<i>The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.</i>
<i>If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.</i>

Reclamation District 784
Regular Board Meeting Agenda Briefing
June 4, 2024

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:
6. Authorize the General Manager to Execute a Grant Agreement Awarded to the District to Complete a Risk Analysis and Study Along the Yuba River Urban Levee Near Cenedella Bend: Background: The Board received information at the February 6, 2024 Board meeting about an erosion site located along the south bank of the Lower Yuba River near Marysville, approximately 3.5 miles upstream of the Feather River confluence, and approximately 1.5 miles north of the RD784 levee along the Yuba River. The District was awarded a grant in the amount of \$142,000 at the May 7, 2024 YWA Board meeting. Staff requests approval to execute the agreement and receive funds contingent upon review by counsel.
7. Authorize the General Manager to Execute a Cost Share Grant Agreement Awarded to the District to Rehabilitate Pump Station 7 & 9 Pumps: The District was awarded a \$150,000 cost share grant at the May 7, 2024 YWA Board meeting. The District's cost share will be \$15,000 (10%). Staff requests approval to execute the agreement and receive funds contingent upon review by counsel.

Discussion Items:

8. Board to Consider the Annual Drainage Impact Fee Inflator for F.Y. 2024/25: EPS has calculated the annual inflator for the District's Impact fee program. Consistent with the methodology set forth in the 2013 RD784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record. If adopted by the District Board, the technical memo is forwarded to the Yuba County Board of Supervisors for formal adoption. The average increase from May 2023 to May 2024 was 0.35%.
9. Board to Receive the 2023/2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2024-06-01 and 2024-06-02 For a New Assessment Rate and Collection of Charges on the County Tax Roll: Annual Escalation – (Ref: July 10, 2019 LWA Final Engineer's Report for RD784) During the 218 Process, the assessment engineer determined that an appropriate escalation factor is reflective of construction labor and materials used for the services provided. Therefore, in FY 2024/2025, the maximum authorized assessment rate will be subject to an annual inflationary escalator pursuant to Government Code 53739(b) based on the annual change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI with Base Year 1913 = 100, published by the Engineering News-Record (ENR), subject to a minimum of 0 percent and a maximum of 4 percent in any given year. The RD784 Board may elect to levy the assessment up to the maximum authorized assessment rate in any given year, based on an annual budget analysis. Based on the ratio of the ENR 20-City CCI for May 2024 compared to May 2023, LWA has calculated for FY 2024/2025, RD784 could select an escalation rate between 0% and 0.35% plus the additional 1% (0.985) that is needed annually through FY 2025/26 to make up for the approved 4% 2021/2022 escalation that was not applied to the tax roll due to a submission error. (See Handout)
10. Board to Select Updated ACWA JPIA Director Representatives: The Authority is established and composed of one primary representative and at least one alternate representative from each member. (See Handout)
11. Board to Receive Information About a Check Valve Inspection Needed at Pump Station 3 and Authorize Staff to Award a Contract: Pump efficiency testing results revealed that the 36" check valve in pump line 3 is not working properly, although the pump is still in working condition. The rough estimate to pull, inspect, and reinstall the valve is \$39,000.00 but could be more, depending on inspection findings. Staff requests authorization to bid and award the contract to the lowest responsive and responsible bidder contingent upon review by MHM.
12. Board to Receive the Monthly Budget Snapshot:

13. Closed Session: Conference with Legal Counsel – Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: Reclamation District 784 v. Caltrans.

MEMORANDUM

To: Patrick Meagher, Reclamation District 784

From: Russ Powell

Subject: Inflation-Adjusted Reclamation District 784 Drainage Impact Fees; EPS #192072

Date: May 15, 2024

The Economics of Land Use



Reclamation District No. 784 (RD 784) has a drainage impact fee program in place to fund drainage improvements serving new development in Basins A, B, and C. A discrete fee is computed by EPS for each drainage basin based on the drainage improvements required to serve benefitting development in each individual basin. In addition, discrete fees are computed for drainage sub-basins in Basin A (Basin A-1) and Basin C (Basin C-2).

A discrete fee has been collected previously for sub-basin C-1. The Board of Trustees adopted Resolution No. 2022-06-05 on June 7, 2022, which acknowledges that all funds necessary to construct the required improvements within Basin C-1 have been collected. As such, the resolution further stipulates that RD 784 will no longer collect the discrete fee for Basin C-1.

The drainage impact fee program also includes an Advance Funding Charge applicable to Basin C development that provides funding for regional improvements benefitting Basin C. After consulting with the District's staff, engineer, and attorney, the Board found that the Drainage Basin C Advanced Funding Impact Fee could be reduced without jeopardizing future drainage improvements or reimbursements to developers that paid into the Drainage Basin C Advanced Funding Impact Fee Program. According to Resolution No. 2019-07-05, the Drainage Basin C Advanced Funding Impact Fee was therefore reduced to match the fee currently imposed under the current Drainage Basin C Impact Fee, such that no additional funds will be collected pursuant to the Drainage Basin C Advance Funding Impact Fee Program.

The discussion below and attached tables provide the basis for the Drainage Impact Fee program inflation adjustments by drainage basin. This analysis calculates inflated RD 784 drainage fees for the following basins and sub-basins:

Economic & Planning Systems, Inc.
455 Capitol Mall, Suite 701
Sacramento, CA 95814
916 649 8010 tel
916 649 2070 fax

Oakland
Sacramento
Denver
Los Angeles

www.epsys.com

- Drainage Basin A.
- Drainage Basin A-1.
- Drainage Basin B.
- Drainage Basin C (also applies to Drainage Basin C Advance Funding Charge).
- Drainage Basin C-2.

Consistent with the methodology set forth in the 2013 RD 784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record.

The table below summarizes the basis for the improvement cost estimate adjustment from May 2023 to May 2024.

Construction Cost Index Adjustment Factor for 2024 Update

Construction Cost Index	May 2023	May 2024	Adjustment Factor
20-City Average	13,288	13,532	1.84%
San Francisco	15,595	15,418	-1.14%
Average % Increase			0.35%

cci_24

Source: Engineering News Record.

Table 1 through **Table 4** provide the updated fees for each basin, sub-basin, and the Drainage Basin C Advance Funding Charge.

Please contact Russ Powell at (916) 649-8010 with questions or comments regarding this memorandum.

Table 1
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin A and A-1 (2024\$)

Basin A

Land Use Category	2023 Cost per Acre	2024 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		0.35% [1]	3%	1%	
DRAINAGE BASIN A [2]					
Residential Land Uses					
Low Density Residential	\$8,045	\$8,073	\$242	\$81	\$8,396
Medium Density Residential	\$10,056	\$10,091	\$303	\$101	\$10,495
Medium/High Density Residential	\$12,068	\$12,110	\$363	\$121	\$12,594
High Density Residential	\$13,073	\$13,119	\$394	\$131	\$13,644
Nonresidential Land Uses					
Business Park	\$18,101	\$18,164	\$545	\$182	\$18,891
Commercial	\$18,101	\$18,164	\$545	\$182	\$18,891
Industrial	\$16,090	\$16,146	\$484	\$161	\$16,791
Agricultural Building [3]	\$14,461	\$14,512	\$435	\$145	\$15,092
Public/Other Land Uses					
School	\$11,062	\$11,101	\$333	\$111	\$11,545
Other [4]	\$16,090	\$16,146	\$484	\$161	\$16,791
DRAINAGE BASIN A-1 [2]					
Residential Land Uses					
Low Density Residential	\$14,461	\$14,512	\$435	\$145	\$15,092
Medium Density Residential	\$18,077	\$18,140	\$544	\$181	\$18,865
Medium/High Density Residential	\$21,691	\$21,767	\$653	\$218	\$22,638
High Density Residential	\$23,499	\$23,581	\$707	\$236	\$24,524
Nonresidential Land Uses					
Business Park	\$32,538	\$32,652	\$980	\$327	\$33,959
Commercial	\$32,538	\$32,652	\$980	\$327	\$33,959
Industrial	\$28,922	\$29,023	\$871	\$290	\$30,184
Agricultural Building [3]	\$14,461	\$14,512	\$435	\$145	\$15,092
Public/Other Land Uses					
School	\$19,885	\$19,955	\$599	\$200	\$20,754
Other [4]	\$28,922	\$29,023	\$871	\$290	\$30,184

fee_sum_23

- [1] CCI average adjustment factor of San Francisco and 20-City average for May 2023 to May 2024.
- [2] Basin A fee rates would apply to Sawyer's Landing and Bear River only. Drainage Basin A-1 rates would apply to all other Basin A development. Note that the fees for each basin are mutually exclusive and not additive.
- [3] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods. Nonresidential, agricultural projects anywhere within Basin A will be assessed at the Basin A-1 agricultural rate.
- [4] Excludes parks, which are exempt from the fee.

Table 2
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin B (2024\$)

Basin B

Land Use Category	2023 Cost per Acre	2024 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		0.35% [1]	3%	1%	
Residential Land Uses					
Low Density Residential	\$12,181	\$12,224	\$367	\$122	\$12,713
Medium Density Residential	\$15,227	\$15,280	\$458	\$153	\$15,891
Medium/High Density Residential	\$18,271	\$18,335	\$550	\$183	\$19,068
High Density Residential	\$19,793	\$19,862	\$596	\$199	\$20,657
Nonresidential Land Uses					
Business Park	\$27,407	\$27,503	\$825	\$275	\$28,603
Commercial	\$27,407	\$27,503	\$825	\$275	\$28,603
Industrial	\$24,361	\$24,446	\$733	\$244	\$25,423
Agricultural Building [2]	\$12,181	\$12,224	\$367	\$122	\$12,713
Public/Other Land Uses					
School	\$16,747	\$16,806	\$504	\$168	\$17,478
Open Space	\$0	\$0	\$0	\$0	\$0
Park	\$0	\$0	\$0	\$0	\$0
Major Roads	\$0	\$0	\$0	\$0	\$0
RD 784	\$0	\$0	\$0	\$0	\$0
Other [3]	\$24,361	\$24,446	\$733	\$244	\$25,423

fee_sum_24

- [1] CCI average adjustment factor of San Francisco and 20-City average for May 2023 to May 2024.
- [2] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.
- [3] Excludes parks, which are exempt from the fee.

Table 3
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin C (2024\$)

Basin C

Land Use Category	2023 Cost per Acre	2024 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		0.35% [1]	3%	1%	
	DRAINAGE BASIN C [2]				
Residential Land Uses					
Low Density Residential	\$20,460	\$20,532	\$616	\$205	\$21,353
Medium Density Residential	\$25,575	\$25,665	\$770	\$257	\$26,692
Medium/High Density Residential	\$30,689	\$30,796	\$924	\$308	\$32,028
High Density Residential	\$33,248	\$33,364	\$1,001	\$334	\$34,699
Commercial					
Business Park	\$46,036	\$46,197	\$1,386	\$462	\$48,045
Commercial	\$46,036	\$46,197	\$1,386	\$462	\$48,045
Industrial	\$40,920	\$41,063	\$1,232	\$411	\$42,706
Agricultural Building [3]	\$20,460	\$20,532	\$616	\$205	\$21,353
Other					
School	\$28,133	\$28,232	\$847	\$282	\$29,361
Other [4]	\$40,920	\$41,063	\$1,232	\$411	\$42,706

fee_sum_24

- [1] CCI average adjustment factor of San Francisco and 20-City average for May 2023 to May 2024.
- [2] Applies to all Basin C development, including outside sub-basin C-2, as well as Drainage Basin C Advanced Funding Charge.
- [3] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.
- [4] Excludes parks, which are exempt from the fee.

Table 4
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin C-2 (2024\$)

Basin C-2 Development

Land Use Category	2023 Cost per Acre	2024 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		0.35% [1]	3%	1%	
DRAINAGE BASIN C FEE					
Residential Land Uses					
Low Density Residential	\$20,460	\$20,532	\$616	\$205	\$21,353
Medium Density Residential	\$25,575	\$25,665	\$770	\$257	\$26,692
Medium/High Density Residential	\$30,689	\$30,796	\$924	\$308	\$32,028
High Density Residential	\$33,248	\$33,364	\$1,001	\$334	\$34,699
Commercial					
Business Park	\$46,036	\$46,197	\$1,386	\$462	\$48,045
Commercial	\$46,036	\$46,197	\$1,386	\$462	\$48,045
Industrial	\$40,920	\$41,063	\$1,232	\$411	\$42,706
Agricultural Building [2]	\$20,460	\$20,532	\$616	\$205	\$21,353
Other					
School	\$28,133	\$28,232	\$847	\$282	\$29,361
Other [3]	\$40,920	\$41,063	\$1,232	\$411	\$42,706
DRAINAGE BASIN C-2 SURCHARGE					
Residential Land Uses					
Low Density Residential	\$8,509	\$8,539	\$256	\$85	\$8,880
Medium Density Residential	\$10,636	\$10,673	\$320	\$107	\$11,100
Medium/High Density Residential	\$12,764	\$12,809	\$384	\$128	\$13,321
High Density Residential	\$13,828	\$13,876	\$416	\$139	\$14,431
Commercial					
Business Park	\$19,146	\$19,213	\$576	\$192	\$19,981
Commercial	\$19,146	\$19,213	\$576	\$192	\$19,981
Industrial	\$17,018	\$17,078	\$512	\$171	\$17,761
Agricultural Building [2]	\$8,509	\$8,539	\$256	\$85	\$8,880
Other					
School	\$11,701	\$11,742	\$352	\$117	\$12,211
Other [3]	\$17,018	\$17,078	\$512	\$171	\$17,761

Table 4
Reclamation District 784
Drainage Impact Fee Update
Summary of Drainage Impact Fees - Basin C-2 (2024\$)

**Basin C-2
Development**

Land Use Category	2023 Cost per Acre	2024 Cost per Acre	Plus RD 784 Administration	Plus Yuba County Administration	Total Fee per Acre
		0.35% [1]	3%	1%	
TOTAL DRAINAGE BASIN C-2 FEE					
Residential Land Uses					
Low Density Residential	\$28,969	\$29,071	\$872	\$290	\$30,233
Medium Density Residential	\$36,211	\$36,338	\$1,090	\$364	\$37,792
Medium/High Density Residential	\$43,453	\$43,605	\$1,308	\$436	\$45,349
High Density Residential	\$47,076	\$47,240	\$1,417	\$473	\$49,130
Commercial					
Business Park	\$65,182	\$65,410	\$1,962	\$654	\$68,026
Commercial	\$65,182	\$65,410	\$1,962	\$654	\$68,026
Industrial	\$57,938	\$58,141	\$1,744	\$582	\$60,467
Agricultural Building [2]	\$28,969	\$29,071	\$872	\$290	\$30,233
Other					
School	\$39,834	\$39,974	\$1,199	\$399	\$41,572
Other [3]	\$57,938	\$58,141	\$1,744	\$582	\$60,467

c2_2024

[1] CCI average adjustment factor of San Francisco and 20-City average for May 2023 to May 2024.

[2] Agricultural building rate established by the RD 784 Board of Trustees policy, effective June 6, 2018. Agricultural building fee rate applies to infill projects on individual parcels or small development projects of four (4) parcels or fewer and if these structures are located outside of established residential neighborhoods.

[3] Excludes parks, which are exempt from the fee.

RESOLUTION NO. 2024-06-01
REQUESTING ADOPTING ASSESSMENT RATE
FOR THE 2024-2025 FISCAL YEAR

Whereas, RECLAMATION DISTRICT NO. 784 presented the proposed assessment rate for the 2024-2025 fiscal year, and

Whereas, the following resolution was adopted,

Now therefore, be it resolved, that the assessment rate of Reclamation District No. 784 for the 2024-2025 fiscal year be set at \$ _____ per Total Benefit Unit (TBU).

ADOPTED, this 4th day of June 2024 by the following vote:

AYES _____

NOES _____

ABSENT _____

Sarbdeep Atwal, President of the Board of Trustees

ATTEST:

Secretary of the Board

Attachments: Reclamation District 784 Levee and Internal Drainage O&M Assessment Fiscal Year 2024/2025 Assessment Escalation Evaluation

**Reclamation District 784
Levee and Internal Drainage O&M Assessment
Fiscal Year 2024/2025 Assessment Escalation Evaluation**

		<i>Formula</i>
FY 2023/2024 Maximum Allowable TBU Rate	\$0.001603	A
FY 2023/2024 Assessment Revenue	\$3,729,307.63	B
FY 2023/2024 Forecasted Assessment Collection [1]	\$3,658,509.13	C
<hr/>		
Escalation Factor [2]	0.35%	D
Escalation Rate Cap	4.00%	
FY 2024/2025 Escalation [3]	0.35%	$E = D$
1/4 of Missed FY 2021/2022 Escalation [4]	0.99%	F
Allowable FY 2024/2025 Escalation	1.34%	$G = (1 + E) \times (1 + F) - 1$
FY 2024/2025 Maximum Allowable TBU Rate [5]	\$0.001609	$H = A \times (1 + E)$
<hr/>		
FY 2023/2024 Board Approved TBU Rate	\$0.001572	J
FY 2024/2025 Total Proposed Escalation	1.34%	K = G
FY 2024/2025 Proposed TBU Rate	\$0.001593	$L = J \times (1 + K)$
FY 2024/2025 Maximum Assessment Revenue [6]	\$3,779,235.20	$M = B \times (1 + K)$
FY 2024/2025 Forecasted Assessment Collection [7]	\$3,707,488.86	$N = C \times (1 + K)$

[1] FY 2023/2024 Assessment Revenue less unpaid current assessments on direct bills, as of 05/01/2023.

[2] Based on the average of the ENR May 2023 San Francisco CCI (15595.35) and 20-City CCI (13288.27) compared to the May 2024 San Francisco CCI (15418.02) and 20-City CCI (13532.44) report. The Escalation Factor is rounded to four significant digits.

[3] The calculated Escalation Factor does not exceed the Escalation Rate Cap; therefore, FY 2023/2024 Escalation is equivalent to the Escalation Factor.

[4] The FY 2021/2022 board approved escalation of 4% was not applied to FY 2021/2022 assessments due to an error during the assessment roll preparation. The delayed FY 2021/2022 Escalation will continue to be applied incrementally, beginning in FY 2022/2023 and ending after FY 2025/2026.

[5] Tracks the Maximum Allowable TBU Rate had the FY 2021/2022 board approved rate been applied correctly to FY 2021/2022 assessments.

[6] Based on FY 2023/2024 parcel data. Assessment revenues may increase/decrease based on parcel data updates.

[7] Reduced collection assumes the amount of unpaid direct bills for FY 2024/2025 will be similar to FY 2023/2024.

RESOLUTION NO. 2024-06-02

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the RECLAMATION DISTRICT NO. 784, (hereinafter "District") requests the County of Yuba collect on the County tax rolls certain charges which have been imposed pursuant to Government codes section 29304 by the District, attached hereto, and

Whereas, the County has requested as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, therefore, be it hereby resolved by the Board of District that:

1. The Auditor-Controller of Yuba County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Yuba County comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.
4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its offices, agents, and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for responses.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by District this 4th day of June 2024, by the following vote on roll call:

AYES _____

NOES _____

ABSENT _____

Sarbdeep Atwal, President of the Board of Trustees

ATTEST:

Secretary of the Board

JPIA Board of Directors - Member/Alternate

An excerpt from the JPIA Agreement:

"Article 7 - Board of Directors"

- (a) The Authority shall be governed by the Board of Directors which is hereby established and which shall be composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.
- (b) Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed.
- (c) Each Director representing a Member, or his or her alternate, shall have one vote.

Please have your agency's Board of Directors designate a JPIA Director Representative and Alternate Representative.

Member Agency: Reclamation District No. 784

JPIA Director Representative: _____

Must be a member of the agency's board of directors.

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Assuming office date: _____

JPIA Alternate Representative: _____

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Please mail form to: Attn: Chimene Camacho, ACWA JPIA, PO Box 619082, Roseville, CA

95661-9082 or FAX to: (916) 774-7040

2023-2024 RD784 Budget Update	
REVENUE SOURCES	
RD784 Urban Levee & Internal Drainage Assessment	\$ 3,598,154.38
CSA 66 Drainage Special Tax	\$ 145,000.00
RD784 Horseshoe Levee Assessment	\$ -
DWR FMAP 2023-2024 (Estimated)	\$ 650,000.00
DWR Urban FMAP 2022-2023 Remaining Funds	\$ 642,843.55
DWR Rural FMAP 2022-2023 Remaining Funds	\$ 38,844.20
YWA Grant Boundary Adjustment - Rural	\$ 20,000.00
YWA /IRWM Pump Station Grant- Remaining Funds	\$ 147,013.20
Yuba County Olivehurst PS O&M Contract Services	\$ 15,000.00
Total Revenue	\$ 5,256,855.33
Total Budget	\$ 5,256,855.33
Deficit/Surplus	\$ -

Chart of Accounts	Description	May 2024		
		BUDGET	Actual Expenses	DIFFERENCE
	Direct Expenses Employee Salaries & Fringe			
1498 Payroll Clearing	Net Salary Employees & Board Members & (Payroll Processing Fee)	\$ 600,000.00	\$ 406,062.62	\$ 193,937.38
7020 Payroll Taxes	Payroll Taxes - All Inclusive	\$ 160,000.00	\$ 135,167.02	\$ 24,832.98
1555 Prepaid Expense	State Workers Compensation - PREPAID	\$ 39,840.00	\$ 39,840.00	\$ -
2070 Liab. Acct	Health & (HSA)	\$ 200,000.00	\$ 129,115.73	\$ 70,884.27
2080 Liab. Acct	Dental	\$ 13,000.00	\$ 9,557.83	\$ 3,442.17
2090 Liab. Acct	Vision	\$ 8,000.00	\$ 2,318.48	\$ 5,681.52
2060 Liab. Acct	Pension & Administrative Fees	\$ 75,000.00	\$ 40,266.34	\$ 34,733.66
	Benefit Contingency	\$ 20,000.00	\$ -	\$ 20,000.00
	Direct Expenses Insurance			
1555 Prepaid Expense	Liability, Auto & Flood Insurance - PREPAID	\$ 73,800.00	\$ 73,800.00	\$ -
	Insurance Deductibles/Losses	\$ 7,500.00	\$ 2,706.25	\$ 4,793.75
	Professional Fees			
7084	FMAP 2023-2024 Urban	\$ 600,000.00	\$ 28,359.22	\$ 571,640.78
7085	FMAP 2023-2024 Rural	\$ 50,000.00	\$ 9,288.53	\$ 40,711.47
7091	FMAP 2022-2023 Remaining Urban Funds	\$ 642,843.55	\$ 642,843.55	\$ -
7092	FMAP 2022-2023 Remaining Rural Funds	\$ 38,844.20	\$ 38,844.20	\$ -
7087	YWA Grant Boundary Adjustment Rural	\$ 20,000.00	\$ -	\$ 20,000.00
7094	YWA/IRWM Pump Station Grant - Remaining Funds	\$ 147,013.30	\$ 52,856.53	\$ 94,156.77
7040	Accounting Fees	\$ 30,000.00	\$ 18,600.00	\$ 11,400.00
7050	Engineering Fees	\$ 260,000.00	\$ 146,012.63	\$ 113,987.37
7060	Legal Fees - Incl Cal Trans Legal Fees	\$ 100,000.00	\$ 50,010.10	\$ 49,989.90
7065	Assessment Consulting Fees - LWA	\$ 80,000.00	\$ 19,376.96	\$ 60,623.04
7233	Misc. Consulting Fees	\$ 10,000.00	\$ 9,927.31	\$ 72.69
7090	Telecommunications / Computer Software & Hardware	\$ 50,000.00	\$ 39,451.45	\$ 10,548.55
5210 Pump #	PG & E Utility Pumps	\$ 150,000.00	\$ 125,282.67	\$ 24,717.33
5215	PG & E Utility Shop & Office	\$ 10,000.00	\$ 5,908.85	\$ 4,091.15
(7220) (7221)	Garbage & Chemical Dump Service	\$ 5,000.00	\$ 3,561.97	\$ 1,438.03
(7150) (7145)	Office Supplies & Office Exp. Including Postage	\$ 4,000.00	\$ 3,450.87	\$ 549.13
(7230) (7225)	Safety Equipment /Safety Training	\$ 10,000.00	\$ 9,799.62	\$ 200.38
7110	Flood Fight Training	\$ 5,000.00	\$ 1,400.81	\$ 3,599.19
7195	Uniforms	\$ 5,000.00	\$ 3,799.80	\$ 1,200.20

5255/Job #	Security Patrol	\$	45,000.00	\$	27,196.00	\$	17,804.00
5473/Pump #	Sonitrol Security Monitoring	\$	3,200.00	\$	18,972.32	\$	8,027.68
7180	Water Service	\$	3,200.00	\$	3,529.48	\$	(329.48)
7160	Office Repairs	\$	5,000.00	\$	5,253.08	\$	(253.08)
7190	Legal Ads/Notices	\$	5,000.00	\$	2,360.39	\$	2,639.61
7235	Shop Labor	\$	20,000.00	\$	7,477.82	\$	12,522.18
7235	Newspaper Service	\$	200.00	\$	166.24	\$	33.76
7155	Shop Materials, Supplies, Tools, & Misc. Expenses	\$	15,000.00	\$	6,901.97	\$	8,098.03
6001/6002	Vehicle & Equipment Maintenance & Repairs	\$	50,000.00	\$	39,292.60	\$	10,707.40
6003	Vehicle & Equipment Fuel & Oil	\$	50,000.00	\$	38,549.52	\$	11,450.48
Pump Station Maintenance and Repairs							
5270/Pump #	Annual Pump Maint. Contracts & Repairs & SCADA	\$	175,000.00	\$	115,442.99	\$	59,557.01
5272/Pump #	Additional Contract Labor - Leased Labor	\$	30,000.00	\$	6,130.09	\$	23,869.91
5271/Pump #	Pump Fuel and Oil	\$	15,000.00	\$	10,457.66	\$	4,542.34
(5273/Job) (5274/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	4,430.59	\$	10,569.41
5280/Pump #	Chemicals	\$	1,500.00	\$	181.86	\$	1,318.14
5281/Pump #	Pump Station Capital Replacement Fund	\$	94,000.00	\$	-	\$	94,000.00
5282/Pump #	Rental - Back Up Generator	\$	40,000.00	\$	28,127.52	\$	11,872.48
Urban Levee Maintenance and Repair							
5410/Job	Contract Services-Goats	\$	110,000.00	\$	110,000.00	\$	-
5405/Job	County Trapper - Urban	\$	1,500.00	\$	1,500.00	\$	-
(5251/Job) (5470/Job)	Outside Labor Contract - Leased Labor/CDF Labor	\$	60,000.00	\$	50,074.86	\$	9,925.14
(5250/Job) (5426/Job)	Contract Maint. Services / Emerg. Rep./Garbage Runs	\$	44,000.00	\$	4,423.50	\$	39,576.50
5253/Job	Contract Services- Material & Hauling	\$	150,000.00	\$	6,626.61	\$	143,373.39
5420/Job	Piezometer & Inclinator Monitoring - MHM	\$	10,000.00	\$	10,000.00	\$	-
(5254) (5256)	Materials and Supplies & Equipment Rental	\$	70,000.00	\$	40,171.32	\$	29,828.68
5435/Job	Contract Welding Services & Fencing Repairs	\$	15,000.00	\$	2,657.50	\$	12,342.50
5425/Job	Barriers	\$	10,000.00	\$	-	\$	10,000.00
5460	Contract Relief Well Services	\$	55,000.00	\$	-	\$	55,000.00
6020	Equipment Purchases (Including Vehicles)	\$	110,000.00	\$	90,065.70	\$	19,934.30
7111	Flood Fight Equipment & Storage	\$	16,500.00	\$	-	\$	16,500.00
5291/Job	Chemical - Weed and Rodents & Grout	\$	10,000.00	\$	1,590.70	\$	8,409.30
5472/Job	Hazmat Response	\$	20,000.00	\$	-	\$	20,000.00
Rural Levee Maintenance and Repair							
5410/Job	Goats & Sheep Contract (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5406/Job	County Trapper - RURAL	\$	1,500.00	\$	1,500.00	\$	-
(5261/Job) (5470/Job)	Outside Labor - Leased Labor / CDF Labor (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
(5260/Job) (5266/Job)	Contract Maint. Services - Emerg. Rep./Garbage Runs	\$	-	\$	-	\$	-
(5262/Job) (5263/Job)	Materials and Supplies & Equip. Rental (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5264/Job	Chemicals - Weeds & Rodents & Grout (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
	Hazmat Response	\$	-	\$	-	\$	-
Ditches & Canals Maintenance & Repairs							
5410/Job	Goats & Sheep Contract	\$	63,700.00	\$	70,435.00	\$	(6,735.00)
(5481) (5470) (5265) All/J	Outside Labor Contract - Leased Labor / CDF and Supplies	\$	25,000.00	\$	44,656.19	\$	(19,656.19)
(5480/Job) (5484/Job)	Contract Maint. Services & Emerg.Rep./Garbage Runs	\$	7,000.00	\$	3,028.76	\$	3,971.24
(5483/Job) (5482/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	19,582.27	\$	(4,582.27)
5485/Job	Concrete Lined Ditch Replacement	\$	50,000.00	\$	-	\$	50,000.00
5275/Job	Chemicals-Weeds & Rodents & Grout	\$	5,000.00	\$	2,574.15	\$	2,425.85

5487/Job	Ditches & Canals Capital Replacement Fund	\$ 20,000.00	\$ -	\$ 20,000.00
	District Support			
7120	Chemical Training	\$ 2,000.00	\$ 400.00	\$ 1,600.00
7100	Training Seminars	\$ 37,000.00	\$ 1,503.10	\$ 35,496.90
7130	Trustee Expenses/Gen Election Costs	\$ 20,000.00	\$ -	\$ 20,000.00
(7061-Gen) (5061/Job)	Licenses & Permits	\$ 10,000.00	\$ 6,456.13	\$ 3,543.87
7140	Emp Screening and Drug Testing/Physicals	\$ 2,000.00	\$ 791.00	\$ 1,209.00
7999	Misc. Reimb. & Expenses - Mileage, Meals & Emp App.	\$ 5,414.28	\$ 3,756.99	\$ 1,657.29
7200	Membership Dues & Assc.	\$ 25,000.00	\$ 21,377.63	\$ 3,622.37
5510	Building/Shop Replacement	\$ 24,000.00	\$ -	\$ 24,000.00
	Overhead Contingency	\$ 6,500.00	\$ -	\$ 6,500.00
7240	TRUA Allocations	\$ 250,000.00	\$ 120,164.54	\$ 129,835.46
	TOTAL	\$5,256,855.33	\$2,975,415.42	\$ 2,281,439.91

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Mow levee crown and ramps.
3. Debris removal.

Unit 2A

1. Vegetation abatement around gate structures.
2. Mow levee crown, ramps, and service road.

Unit 2B

1. Pump Station # 2 backup generators exercised 5/13, & 5/28.
2. Vegetation abatement around gate structures.
3. Trim back brush W/S (CDF).
4. Mow levee crown and ramps.
5. Spray levee crown L/M 12.00 - 12.76.

Unit 3A

1. Pump Station #6 Backup generators exercised on 5/13, & 5/28.
2. Mow crown and ramps.
3. Vegetation abatement around gate structures.
4. Vegetation abatement around pump station 6.
5. Remove Elderberry stems less than 1" diam. L/S - L/M 2.60.

Unit 4

1. Vegetation abatement around gate structures.
2. Mow Crown, ramps, and L/S service road.
3. Spray L/S service road L/M 3.50 - 6.00.
4. Dragon Demolition repaired four minor erosion sites W/S-L/M 4.85 - 5.62.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.

Unit 7

1. Vegetation abatement around gate structures.

Unit 8

1. Monitor sink hole L/S service road L/M 1.75

2. Mow crown and ramps.

Unit 9

1. Pump Station #3 Backup generator exercised on 5/13, & 5/28.
2. Vegetation abatement along pipe fence L/M 5.70 - 5.76.
3. Mow levee crown, ramps, and L/S flat.
4. Vegetation abatement around pump station 3.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Debris removal.

Drainage Laterals and Detention Basins.

1. Vegetation abatement lateral 13 N.
2. Vegetation abatement lateral 15 S.
3. Vegetation abatement lateral 15 N (Bingham Canal).
4. Vegetation abatement lateral 15/17 crossing.
5. Vegetation abatement Cal-Trans Basin.
6. Vegetation abatement Ella Basin block line.
7. Vegetation abatement Wheeler Basin.
8. Vegetation abatement pond 8.
9. Mow Chestnut basin.
10. Monitor pond 16 & 20 for beaver activity.
11. Spray South end of pond 20 service road.
12. Spray lateral 5 service road.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 5/13, & 5/28.
2. Clean and exercise equipment weekly.
3. Replaced serpentine belt on New Holland tractor.

Safety / Training

1. Administered weekly safety meetings: Code of Safe Practices, Welding and Torch Cutting & RD784 Drug Awareness Program, SDS training on Giant Destroyer, Gopher Getter & Rat X.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Hired two new Rd784 employees Shane Toon & Anthony Hammett.
3. Pump Station 6 replaced water pump (Valley Power).
4. Annual ATS maintenance at pumps 2,3, & 6.

Office Manager's Monthly Report

June 4, 2024

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving & Entering Benefit Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents –Jennifer Jensen.

Clerical/Office:

1. Impact Fees & Plan Check Fees
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 5&7
 - B. Lennar – Rio Del Oro 17-19
 - C. Cresleigh Homes – Plumas Ranch Village 6
 - D. Richmond Homes – Plumas Lake Phase 8A & 8B
 - E. MHP Builders – Willow-Creek Phase 5 Village 2
3. Cal-Trans Delinquent Assessments – Tracking & Billing.
4. Maintains and Updates District Website Regularly

Human Resources:

1. New Hire Paperwork, Insurance Benefits, and Payroll Enrollment – 2 New Employees
2. HSA Account Update and New Employee Enrollment

Contract Management:

1. YWA/DWR IRWMP Grant – Received Final Payment of \$40,803.03
2. YWA Boundary Grant - Grant Extended
3. TRLIA Goldfields – Maintenance Billing - On-Going
4. Olivehurst Pump Station – Maintenance Billing – On-Going
5. Chestnut Pond Watershed Improvements – Billing – On-Going
6. FSRP Grant – On-Going
7. 2024 FMAP Grant – On-Going
8. YWA Grant – Pump Station 10 River Outfall – On-Going
9. YWA Grant Levee Storm Drain Replacement Unit 5 – On-Going
10. Levee Patrol Rehabilitation Grant – On-Going

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – On-Going
2. Lincoln Financial Updating& Managing Retirement Accounts

Contacts:

Veronica Ludwig @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, Jonathan @ Alliant

Networking, Jennifer Jensen @ Jensen Smith, Kyle Close – Permit Runner, Veronica Cobian – ACWA,
and Veronica Gonzalez – KB Homes.

Administration:

1. Meetings: 05/07 YWA, RD784, & TRLIA Board meetings, 05/13 FR RFMP Steering Committee, 05/15 Quarterly IRWM, 05/28 CVFPBCC, 05/29 Flood Fight Supplies MOU discussion at Yuba College, and Rotary.
2. YWA grant application - Cenedella Bend Erosion Site Risk Analysis Study: Awarded on 05/07
3. YWA grant application – Pump Rehabilitations (Pump Stations 7 and 9): Awarded on 05/07
4. Plan Reviews/Impact Fee Program:
 - A. TRLIA Climate Resiliency Levee Designs (65% - 90% Design Package)
 - B. Application Routing – Early Consultation for Motoresst Auto Dealership at 5848 Lindhurst Avenue.
 - C. Trull RV & Boat Storage – 4131 Hazel St. – After 5th review, owner's calculations for proposed retention pond now meet RD784 standards. The owner has been directed to begin the county grading permit application process. RD784 will require a final review after the county review is complete.

Projects:

1. Yuba College Flood Fight Materials Staging MOU.
2. Pump Station 10 outfall – *In design stages*
3. Horseshoe Levee pipe replacements – *In design stages*
4. Urban levee boundary adjustments: Resolutions 2024-01 and 2024-02 were adopted at the April 3, 2024 LAFCO Public Hearing amending the District's Sphere of Influence and Annexing approximately 740 acres into the District. (*Pending LAFCO Certificate of Completion*)
5. Relief Well #11 repairs in Unit 8: - In plan review stages with the CVFPB.
6. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. Week Safety Meetings.
2. 05/24 Heat Illness Webinar (GSRMA)
3. Monthly spray use report submitted to County.

Announcements:

1. General Manager will be on vacation during the week of June 16.

BOARD MEETING MINUTES	RECLAMATION DISTRICT 784
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1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting
Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person

Date: May 7, 2024 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:50am	50 Min.

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Absent.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

5. Approve Checks and Warrants –

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Board to Consider Participating in the 2024-2025 DWR FMAP Program and Adopting Resolution 2025-05-01 Authorizing a Proposal for Funding –

DWR is accepting Plan Solicitation Packages from LMA’s to participate in the next funding program. Although funding is contingent upon state budget approval, DWR assumes that FMAP will continue to be funded. The program will fund various maintenance activities and improvements throughout the Urban and Rural levee systems including vegetation management, rodent control, patrol road rehabilitation, repairs, and miscellaneous engineering reports. The funding amount is still T.B.D. Staff recommends

participating in the program and authorizing the GM to execute the funding agreement when it becomes available.

Brent Hastey moved to approve the participation in the 2024-2025 DWR FMAP Program and the Resolution 2025-05-01 authorizing a proposal for funding. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. Board to Consider Authorizing the GM to Sign and Submit a Notice of Exemption for Routine Maintenance of District Levees –

The 2025 DWR FMAP program requires the filing of a Notice of Exemption with the State Office of Planning and Research to satisfy CEQA requirements

Brent Hastey moved to approve the filing of a Notice of Exemption with the State Office of Planning and Research to satisfy the CEQA requirements. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 President of the Board
2. David Read – RD784 Vice-President of the Board
3. Joe Danna – RD784 Board Trustee
4. Jared Hastey – RD784 Board Trustee
5. Brent Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Tina Moore – RD784 Field Superintendent
9. Jesse Barton – RD784 Attorney
10. Scott Brown – LWA

Items for Discussion and Possible Actions:

8. Board to Consider Approving an LWA Agreement for Assessment Roll Administration Services for FY 2024-2025 –

LWA proposes to continue assessment roll administration services on behalf of RD784 beginning July 1, 2024 – June 30, 2025. The scope of services will include landowner inquiries, TRLIA payment administration, direct bill tracking, delinquency notices, direct bill preparation, and assessment roll updates and preparation. Brent Hastey moved to approve the LWA Agreement for Assessment Roll and Administrative Services for FY 2024-2025. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. Board to Consider Authorizing the GM to Award a Contract for Levee Patrol Road Rehabilitation Work to the Lowest Responsive and Responsible Bidder –

Background: The Board adopted resolution 2023-08-01 at the August 1, 2023 Board meeting for accepting funds under cost share provisions (90% DWR/10% RD784) through the DWR Flood Maintenance Assistance Grant Program. The project was publicly advertised with a public bid opening date of May 6, 2024. Staff requests authorization to award a contract to the lowest responsive and responsible bidder, contingent upon review and recommendation by MHM, and after the 7-day bid protest period has ended. The work will take place in levee units 2A, 7, and 8. Jared Hastey moved to approve the GM to award a Levee Road Rehabilitation Project for Units 2A, 7, and 9 to the lowest responsive and responsible bidder. David Read seconded the motion. Motion Carried.

Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.

10. Board to Consider Awarding a Backup Diesel Generator Maintenance Contract –
The District's current 3-year generator maintenance contract with Valley Power Systems, Inc. will expire this summer. Bids were received for annual backup generator maintenance at pump stations 2, 3, 6, and the shop. David Read moved to award the contract to Valley Power Systems as they came in as the lowest responsive and responsible bidder. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Receive Liability, Property, and Workman's Comp Insurance Estimates and Consider Selecting a Provider –
Background: The District's current liability insurance provider is Golden State Risk Management Authority (GSRMA). Staff received directions at the June 15, 2023 Special Board meeting to request insurance estimates from other providers. A minimum 3-year commitment that will become effective July 1, 2024 is required with the firm that is selected. Brent Hastey moved to select the insurance company ACWA/JPIA as our new provider. The ACWA/JPIA estimate came in as the lowest estimate. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Consider Adopting Resolution 2024-05-02 Consenting to Enter the Joint Protection Programs of the Association of California Water Agencies/Joint Powers Insurance Authority –
Adopting the resolution affirms that the District elects to join the Liability, Property, and Worker's Compensation programs sponsored by ACWA JPIA. Jared Hastey moved to adopt the Resolution 2025-05-02 consenting to enter the Joint Protection Programs of the Association of California Water Agencies/Joint Powers Insurance Authority. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

13. Board to Consider Adopting Resolution 2024-05-03 Authorizing Application to the Director of Industrial Relations for a Certificate of Consent to Self-Insure Worker's Compensation Liabilities –
Adopting the resolution authorizes the application to the Director of Industrial Relations for a certificate of consent to self-insure worker's compensation liabilities. The application is filed by ACWA JPIA on behalf of the District. Brent Hastey moved to adopt Resolution 2025-05-03 authorizing application to the Director of Industrial Relations for a Certificate of Consent to self-insure Worker's Compensation Liabilities. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Consider Approving the Reclassification of the Administrative Assistant Position to Office Manager and Pay Scale –
Background: The non-exempt Office Manager position was reclassified to Administrative Assistant at the December 5, 2017 Board meeting which at the time, was proposed to accurately identify the office position and adjusted hourly pay consistent with local wage scales for similar work. Since then, the responsibilities of the administrative assistant have evolved into more managerial type duties. Staff is requesting the Board to authorize the reclassification of the Administrative Assistant position to the title of Office Manager,

updated job description, and pay scale. Brent Hastey moved to approve the re-classification of the Administrative Assistant position to Office Manager and to approve the new pay scale and 3.8% COLA. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

15. Board to Consider Approving Updated Non-Exempt Field Employee Pay Scales – The current non-exempt field employee pay scales were approved at the May 2, 2023 Board meeting. Staff conducted a wage survey and recommended updating the scales to remain competitive. If approved, the new pay scales will become effective immediately, applicable to new hires and existing staff on their respective anniversary dates. Jared Hastey moved to approve the new updated pay scales and 3.8% COLA for non-exempt field employees. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

16. Board to Receive the Monthly Budget Snapshot – The Board received the monthly budget snapshot through April 30, 2024.

Field Manager's Report:

Field Manager's Report
May 7, 2024

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Grout squirrel holes L/S – L/M 1.20-1.60.
3. Mow L/S Flat L/M 1.33-1.70.
4. Mow levee crown and ramps.
5. Spray levee crown and ramps L/M 0.00-2.00.
6. Paint graffiti on blocks.
7. Debris removal.

Unit 2A

1. Vegetation abatement around gate structures.
2. Mow levee crown, ramps, and L/S service road.
3. Spray levee crown and ramps.
4. Vegetation abatement along L/S block line L/M 0.00-1.00.
5. Grout squirrel holes L/S-L/M 2.50- 3.50.

Unit 2B

1. Pump Station # 2 backup generators exercised 4/1, 4/15 & 4/29.
2. Vegetation abatement around gate structures.
3. Trim back brush W/S - L/M 11.40 -11.75 (CDF).
4. Mow levee crown and ramps.
5. Repaint gates & pipe fence L/M 9.00 & 9.25.
6. Remove fallen tree W/S-L/M 11.50

7. Grout squirrel holes L/S-L/M 10.00-10.50.

Unit 3A

1. Pump Station #6 Backup generators exercised on 4/1, 4/15 & 4.29.
2. Vegetation abatement around gate structures.
3. Vegetation Abatement along pump station 6 service road.
4. Smoke squirrel holes L/S-L/M 2.90-3.00.
5. Remove Elderberry shoots L/S-L/M 2.60.
6. Mow L/S flat L/M 2.78-3.21.

Unit 4

1. Vegetation abatement around gate structures.
2. Mow Crown, ramps, and L/S service road.
3. Erosion repair W/S L/M 6.00
4. Spray L/S slope L/M 0.50-2.50.
5. Vegetation abatement L/S slope L/M 5.93-6.34.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Remove fallen tree Unit 3a W/S -L/M 4.00.
3. Trim low hanging branches 3.23-4.73

Unit 7

1. Vegetation abatement around gate structures.
2. Mow levee crown and ramps L/M 0.00-3.91.
3. Spray levee crown and ramps L/M 0.00-3.50.
4. Vegetation abatement L/S -L/M 0.25-0.75

Unit 8

1. Monitor sink hole L/S service road L/M 1.75

Unit 9

1. Pump Station #3 Backup generator exercised on 4/1, 4/15 & 4.29.
2. Vegetation abatement along pipe fence L/M 5.70-5.76.
3. Mow levee crown and ramps.
4. Fill potholes with AB gravel L/M 0.00-4.00.
5. Grout Squirrel Holes L/S L/M 4.00-4.20.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Spray levee crown and ramps L/M 1.00-2.60.
3. Vegetation abatement around West Pond service road.

4. Debris removal.

Drainage Laterals and Detention Basins.

1. Vegetation abatement lateral 8
2. Vegetation abatement lateral 9.
3. Vegetation abatement lateral 13 S.
4. Vegetation abatement lateral 14.
5. Vegetation abatement lateral 15 S.
6. Vegetation abatement lateral 15 N (Bingham Canal).
7. Vegetation abatement Cal-Trans Basin.
8. Vegetation abatement Ella Basin block line
9. Vegetation abatement Wheeler Basin.
10. Mow Chestnut basin.
11. Monitor pond 16 & 20 for beaver activity.
12. Spray Chestnut basin service road.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 4/1, 4/15 & 4/29.
2. Vegetation abatement around shop yard.
3. Clean and exercise equipment weekly.
4. Replace tires in the Carson dump trailer (Les Schwab).
5. Annual Service on New Holland Tractors & John Deere Backhoe.

Safety / Training

1. Administered weekly safety meetings: Slips, Trips and Falls, Distracted Driving, Arc Flash. SDS training: Aero Dyne-Amic, Agri-Dex.
2. Equipment training for new employees (Backhoe & Tractor).

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Vegetation abatement pump station 1 service road.
3. Replace No Trespassing signs at pump stations.

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
May 7, 2024**

Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients

4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents – Tiffany Shacklett & Jennifer Jensen.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 1275 North Beale Road – Surf Thru, Inc.
 - B. 2299 River Oaks Blvd. – Caleb Huskiens, @ Petrovich Development
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 5&7
 - B. Lennar – Rio Del Oro 17-19
 - C. Cresleigh Homes – Woodside Village 3A
 - D. 5676 North Gledhill -Javier Rios Farias
3. Cal-Trans Delinquent Assessments – Tracking & Billing.

Human Resources:

1. Insurance – ACWA Meeting with Nidia Watkins
2. YWA Meeting with Terri Daley
3. Termination Paperwork for Field Crew Member

Contract Management:

1. 2023 FMAP Grant – Received Reimbursement - \$734,000.00
2. YWA/DWR IRWMP Grant – Submitted Final Billing on 4/10/2024
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. FSRP Grant – Executed 10/26/2023.
8. 2024 FMAP Grant – On-Going
9. YWA Grant – Pump Station 10 River Outfall – On-Going
10. YWA Grant Levee Storm Drain Replacement Unit 5 – On-Going

Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations – On-Going

Contacts:

Veronica Ludwig @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Jensen Smith, Tiffany Shacklett @ HMS, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, Nidia Watkins @ ACWA JPIA, and Ryan Brannon @ GSRMA.

General Manager's Report:

General Manager's Report
May 7, 2024

Administration:

1. Meetings: 04/02/2024 RD784 Board meeting, 04/08 FR RFMP Steering Committee Meeting, 04/11 PG&E Gas Casing Removal Pre-Con meeting, 04/16 Bee Operator Discussion with Landowners and Yuba County Weights and Measures, 04/17 YWA Grant Policy update meeting, 04/18 Insurance Discussion with YWA AGM, 04/19 YWA/UC CITRUS Site Visit, 04/25 PG&E/ATT Pole Relocation Meeting (Riverside Drive/Garden Ave.) - CVFPB Case #15573, 04/30 YWA POD Committee, and Rotary.
2. YWA grant application submitted on 3/14 - Cenedella Bend Erosion Site Risk Analysis Study
3. YWA grant application submitted on 3/14 – Pump Rehabilitations (Pump Stations 7 and 9)
4. Liability and Workman's Comp Insurance applications.
5. Plan Reviews/Impact Fee Program:
 - A. TRLIA Climate Resiliency Levee Designs (65% - 90% Design Package)
 - B. County Application Routing – Early Consultation request for Tentative Parcel Map subdivide at 5837 Grove Avenue, Linda.
 - C. New Residence – 5676 North Gledhill Avenue.
 - D. Trull RV & Boat Storage – 4131 Hazel St. – After 5th review, owner's calculations for proposed retention pond now meet RD784 standards. The owner has been directed to begin the county grading permit application process. RD784 will require a final review after the county review is complete.

Projects:

1. Yuba College Flood Fight Materials Staging MOU.
2. Pump Station 10 outfall – *In design stages*
3. Horseshoe Levee pipe replacements – *In design stages*
4. Urban levee boundary adjustments: Resolutions 2024-01 and 2024-02 were adopted at the April 3, 2024 LAFCO Public Hearing amending the District's Sphere of Influence and Annexing approximately 740 acres into the District.
5. Relief Well #11 repairs in Unit 8: - In plan review stages with the CVFPB.
6. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. Week Safety Meetings.

2. Brown Act, Best Board Practices and Fair Political Practices Commission Training completed. (*Sponsored by YWA on 03/27*)
3. Monthly spray use report submitted to County.

Board Reports:

Brent Hastey mentioned that ACWA would be contacting us to schedule an appointment to meet with us and go over the new Liability and Workman's Compensation Program.

Meeting Adjourned:

The Meeting was adjourned at 10:50am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary