

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting <b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person</b>					
<b>Date:</b> November 7, 2023 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:34am	34 Min.
<b>1. Call to Order</b>					
A. <b>Roll Call:</b> Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, <del>(Interim)</del> Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton - Present and Engineer - Sean Minard - Present.					
<b>2. Open Session:</b>					
3. <b>Public Communication:</b> Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
<b>Consent Items:</b>					
4. <b>Approve Board Meeting Minutes –</b> Brent Hastey moved to approve the Board Meeting Minutes, David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
5. <b>Approve Checks and Warrants –</b> Brent Hastey moved to approve the Checks and Warrants, David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
6. <b>Board to Consider Adopting an Updated Cal OES Form 130 Designation of Applicant's Agent Resolution for DR-4308 –</b> Brent Hastey moved to approve adoption of the Updated Cal OES Form 130 Designation of Applicant's Agent Resolution for DR-4308. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>Persons Attending</b>					
1. Sarbdeep Atwal – RD784 President of the Board					

Commented [PM1]: Remove "Interim"

2. David Read – RD784 Vice-President of the Board
3. Joe Danna – RD784 Board Trustee
4. Jared Hastey – RD784 Board Trustee
5. Brent Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Tina Moore – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney
11. Becky Money – MBK Engineers
12. Brian Manning – DNLC Attorneys
13. David Gibb - Landowner
<b>Items for Discussion and Possible Actions:</b>
<p><b>7. Board to Consider Sending a Letter to the Central Valley Flood Protection Board Regarding the Progress and Status of Forming a State Maintenance Area for the Horseshoe Levee –</b></p> <p>The DWR Statement of Necessary Work for the RD784 portion of the Horseshoe Levee was approved by the CVFPB on September 23, 2022. At the recent October 27, 2023 CVFPB meeting, an action agenda item was included for possible adoption of an amended SONW that would add RD817 to the state maintenance area formation process. The CVFPB decided to postpone the action because of two letters from landowner representatives that were sent to the Board in advance of the meeting. Brian Manning, attorney <del>representing</del> one of the landowners stated that “It <del>is</del> was not <u>because of the 2 letters from the landowners’<sup>2</sup> that caused</u> owner’s fault <del>for</del> the delay”.</p> <p>Brent Hastey moved to have the Board send a letter to the CVFPB regarding the progress and status on the transfer of the Horseshoe Levee from RD784 to the CVFPB. David Read seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>8. Board to Consider Endorsing Central Valley Flood Protection Board Permit Applications for the TRLIA Climate Resiliency Levee Improvements Project –</b></p> <p>Becky Money of MBK Engineers gave a presentation on the TRLIA Climate Resiliency Levee Improvements Project. The project will contribute to bringing the urban portion of the RD784 levee system up to a 500-year performance level. Levee raising, minor areas of strengthening, and other improvements are proposed on Yuba River South Levee, Feather River Levee, Bear River North Levee, and Western Pacific Interceptor Canal (WPIC) West Levee. Design plans are currently in the 65% - 90% stages. Brent Hastey moved to endorse approximately (4) CVFPB permit applications for the WPIC West Levee, Yuba River South Levee, Feather River East Levee, &amp; Bear River North Levee, contingent upon review and approval by the District engineer. Jared Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>9. Board to Receive the Monthly Budget Snapshot –</b></p> <p>The Board was presented with the Monthly Budget Snapshot through the month of October 2023.</p>
<b>10. Closed Session:</b>

*Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9. One Case.*

This item was postponed.

**11. Field Manager's Report:**

Field Manager's Report  
November 7, 2023

Maintenance and Projects Completed

Unit 1

1. Mow crowns & W/S flats.
2. Graffiti removal on blocks.
3. Vegetation abatement clean up on slope after grazing (hand crew).
4. Rodent control (smoke squirrel holes W/S - L/M 0.48-0.50, 1.30-1.32 & 1.60-1.69).
5. Debris removal.

Unit 2A

1. Vegetation abatement inside & outside of pump station 9.
2. Vegetation abatement around gate structures.
3. Rodent control (grout squirrel holes L/S – L/M 2.49).

Unit 2B

1. Pump Station # 2 backup generators exercised on 10/2, 10/18 & 10/31.
2. Vegetation abatement after grazing (hand crew).
3. Vegetation abatement around gate structures.
4. Rodent control (grout & smoke squirrel holes L/S – L/M 9.05-9.25, 10.08-10.35).

Unit 3A

1. Pump Station #6 Backup generators exercised on 10/2, 10/18 & 10/31.
2. Mow crown & L/S flats.
3. Vegetation abatement around gate structures.
4. Rodent control (smoke squirrel holes L/S – L/M 2.43-2.50 & 2.75-2.80).

Unit 4

1. Vegetation abatement cleanup on slope after grazing (skid steer & hand crew)
2. Mow crown and L/S service road.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Sheep & goat grazing.
3. Vegetation abatement clean up on slope after grazing (hand crew).

Unit 7

1. Sheep and goat grazing.
2. Vegetation abatement after grazing (hand crew).
3. Rodent control (smoke squirrel holes L/S - L/M 1.30 - 1.36, 1.79 - 1.85).

#### Unit 8

1. Vegetation abatement along concrete V-Ditch.
2. Rodent control (smoke squirrel holes L/S - L/M 1. 1.90-1.95).

#### Unit 9

1. Pump Station #3 Backup generator exercised on 10/2, 10/18 & 10/31.
2. Vegetation abatement on slopes after grazing (skid steer & hand crew).
3. Mow crown, W/S & L/S flats.
4. Rodent control (grout & smoke squirrel holes L/S - L/M 1.55-1.57, 2.40-2.53, 3.71-3.73, 4.00-4.12 & 4.26-4.50).

#### Goldfields 200-year Levee

1. Sheep & goat grazing.
2. Vegetation abatement clean up on slope after grazing (hand crew).
3. Debris removal.

#### Drainage Laterals and Detention Basins.

1. Vegetation abatement around trash rack headwalls.
2. Vegetation abatement lateral 14.

#### Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 10/2, 10/18 & 10/31.

#### Safety / Training

1. Administered weekly safety meetings: Code of Safe Practices, Light Tower, Slips, Trips, & Falls

#### Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Installed lights Pump station 7.
3. County backup generator connected and tested at the Olivehurst Pump Station on 11/1.
4. DWR Fall Levee Inspection completed on 10/31/2023.

#### **12. Administrative Assistant's Report:**

### **Administrative Assistant Monthly Report November 7, 2023**

#### **Accounting:**

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments

**Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. 1750 Hammonton Smartsville Rd- Eugenio Gonzalez
  - B. 2299 River Oaks Blvd – Petrovich Development – Caleb Huskiens
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 2
  - B. KB Homes – Cobblestone Phase 7
  - C. Cresleigh Homes – Woodside Village 3A
3. Cal-Trans Delinquent Assessments – Tracking

**Human Resources:**

1. Workman’s Compensation Claim Paperwork– Robert Avila
2. Med-Cor Reports and Emails

**Contract Management:**

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. FSRP Grant – Executed 10/26/2023

**Regulatory Compliance:**

1. Managing PWC 100 Projects online with Department of Industrial Relations
2. RD784 Board Trustee’s Appointed on 10/23/2023.
3. Flood Fight Training Event being held on 11/28/2023
4. FEMA DR-4308 – Updated Resolution

**Contacts:**

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, Jaheesha @ GSRMA, and Tracey @ GSRMA.

**13. General Manager’s Report:**

General Manager's Report  
November 7, 2023

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**Administration:**

1. **Meetings:** 10/3 RD784 Board meetings, 10/09 FR RFMP, 10/16 Supplement to Standard O&M Manual meeting, 10/18 DWR Pre-Season Flood Coordination, 10/23 RD784 Lot F Pre-Listing discussion, 10/24 County Board of Supervisors, 10/27 CVFPB, and Rotary.
2. DWR Flood System Repair Program (FSRP) Grant – The District has been awarded \$552,242.00. (Agreement has been fully executed)
3. Approved employee time off requests and task scheduling.
4. Liability and Workman's Comp Insurance.
5. Grant Application submitted to YWA (9/19/23) for Pump Station 10 pipe outfall Improvements. (Pending outcome)
6. Grant Application submitted to YWA (Date) for 6 pipe replacements in the rural (Horseshoe) Levee. (Pending outcome)
7. YSEDC - Comprehensive Economic Development Strategy (CEDS) document updates.
8. Plan Reviews/Impact Fee Program:
  - A. Shoei Foods Addition – 1900 Feather River Blvd.
  - B. ADU – 1750 Hammonton-Smartsville Rd.
  - C. TRLIA Climate Resiliency CVFPB Encroachment Permit Applications.
  - D. Lateral 14 Culvert Crossing (Applicant: P. Loek, APN 014-300-087)
  - E. Trull RV & Boat Storage – 4131 Hazel St. – Owner submitted revised plan on 10/3/23. MHM completed 4<sup>th</sup> review on 10/4. All technical concerns have been addressed but some logistical concerns remain and the owner has been notified to address.
  - F. Local DRAFT O & M manual review.

**Projects:**

1. Unit 4 Slip-out repairs - Completed
2. Pump Station 3 Outfall Pipe Repairs.
3. Pump Station 5 North pump rehabilitation.
4. Urban levee boundary adjustments – MHM/Yuba LAFCO.
5. USACE Utility encroachment correction coordination continues.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.
3. 10/31 DWR Fall Levee Inspection Completed.

**Announcements:**

1. RD784 Regional DWR Flood Fight Training Day at the Plumas Lake Golf Course will be on Tuesday, November 28, 2023.
2. The District office will be closed on November 10 in observance of Veteran's Day and November 23 and 24 for Thanksgiving.

**14. Board Reports:**

Brent Hastey commented that he would not be able to attend the RD784 Flood Fight Training Class due to the fact he would be attending the 2023 ACWA Conference that week.

**15. Meeting Adjourned:**

The Board Meeting was adjourned at 10:34am.

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary