



*Yuba County, California*



**BOARD MEETING AGENDA**

**Reclamation District 784  
1594 Broadway Street  
Arboga, CA 95961-8821**

**Meeting Description:**

**Reclamation District No. 784 Board of Trustee’s Board Meeting**

**Date: October 3, 2023 Time: 10:00 a.m. Location: Reclamation District 784 Office**

**This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting**

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

**1. Call to Order:** Welcome to the Reclamation District 784 Board of Trustees Meeting.

**Roll Call:** Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Tina Moore – RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.

**2. Open Session:**

**3. Public Communication:** Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

**Consent Items**

**4. Approve Meeting Minutes –**

5. <i>Approve Checks and Warrants –</i>
6. <i>Board to Consider Authorizing TRLIA Reimbursement Repayments –</i>
7. <i>Board to Consider Accepting a Grant of Easement Over Lot B-2 on the Rio Oso Tract Map No. 2004-0029 Phase 2 and Adopting Resolution No. 2023-10-01 Accepting 0.139 Acres from Lennar Homes of California –</i>
<b>Discussion Items</b>
8. <i>Board to Consider Adopting Resolution No. 2023-10-02 Declaring the District owned Lot F as Exempt Surplus Land, Filing an NOE, and Directing Staff to Proceed to Dispose of the Property –</i>
9. <i>Board to Receive Trustee Election Update –</i>
10. <i>Board to Receive the Monthly Budget Snapshot –</i>
11. <i>Field Manager’s Report –</i>
12. <i>Administrative Assistant’s Report –</i>
13. <i>General Manager’s Report –</i>
14. <i>Board Reports –</i>
15. <i>Adjournment –</i>
<i>The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.</i>
<i>If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.</i>



Reclamation District 784  
Regular Board Meeting Agenda Briefing  
October 3, 2023

**This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting**

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<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:
6. Board to Consider Authorizing TRLIA Reimbursement Repayments: The developer reimbursement agreement program is set up on a "first in, first out" basis. Semi-annual repayments are based on percentages as outlined in each individual reimbursement agreement for drainage impact fees collected every 6 months. TRLIA is eligible at this time to receive repayments for pump stations 3, 6, and 10. (See Handout)
7. Board to Consider Accepting a Grant of Easement Over Lot B-2 on the Rio Del Oro Tract Map No. 2004-0029 Phase 2 and Adopting Resolution No. 2023-10-01 Accepting 0.139 Acres from Lennar Homes of California: The south portion of Rio Del Oro Phase 2 will require a District access easement over Lot B-2 across *areas 1 and 2* from Algodon Rd. to Linear Pond 16 to the south. (See Handout)

Discussion Items:

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8. Board to Consider Adopting Resolution 2023-10-02 Declaring the District owned Lot F as Exempt Surplus Land, Filing an NOE, and Directing Staff to Proceed to Dispose of the Property: At the April 4, 2023 Board Meeting, Resolution 2023-04-02 was adopted declaring the District owned "Lot F" (APN:016-060-3700-000) as surplus land. Since then, staff performed a deeper examination of the property, which

determined that the property is burdened by an open space easement and a drainage easement. These two easements changed the legal analysis associated with this property and as a result, it appears the property is exempt from the Surplus Land Act guidelines, which makes it easier to sell the property. Upon learning that the property is probably exempt, the District submitted this information to the CA Dept. of Housing and Community Development (HCD) for review. HCD reviewed the information, as well as a new draft resolution that declares the property "exempt surplus land," and HCD has confirmed that the new draft resolution (2023-10-02) identifies "exempt" surplus land and that the new resolution complies with Surplus Land Act guidelines. If the Board adopts the new resolution, the District is required to provide the final adopted resolution to HCD at least 30 days prior to disposition of the property. Staff recommends adopting the resolution, filing a Notice of Exemption for the designation of District property not having potential for creating a significant impact on the environment, and authorization to proceed with the disposition of the property. (See Handout)

9. Board to Receive Trustee Election Update: The Board nomination period ended at 5:00 PM on September 14<sup>th</sup>. Two nomination petitions were received for the two open positions. No election is required. Mr. Jared Hastey and Mr. Brent Hastey, are slated to be appointed to four-year terms (2023 through 2027) at the October 10 County Board of Supervisors meeting and will resume office at the December 2023 RD784 Board meeting.

10. Board to Receive the Monthly Budget Snapshot:



**TRLIA Reimbursement Agreement Payments Due**Basin B**TRLIA – Pump Station 3 - Executed 02.19.2013**

*Semi-annual payment due for 34.85% of impact fees collected during the preceding 6 months from January 2023 – June 2023. \*Amended 2023 TRLIA agreement eliminated previous and future escalation.*

Current Balance	\$	70,305.09
<b>Repayment Due</b>	<b>\$</b>	<b>196.79</b>
Ending Balance	\$	70,108.30

Basin C**TRLIA – Pump Station 6 - Executed 12.08.2007**

*Semi-annual payment due for 06.49% of impact fees collected during the preceding 6 months from January 2023 – June 2023. \*Amended 2023 TRLIA agreement eliminated previous and future escalation.*

Current Balance	\$	1,356,857.94
<b>Repayment due</b>	<b>\$</b>	<b>34,933.26</b>
Ending Balance	\$	1,321,924.68

**TRLIA – Pump Station 10 - Executed 01.15.2008**

*Semi-annual payment due for 08.01% of the 23.13% of impact fees collected during the preceding 6 months from January 2023 – June 2023. \*Amended 2023 TRLIA agreement eliminated previous and future escalation.*

Current Balance	\$	97,536.09
<b>Repayment due</b>	<b>\$</b>	<b>9,957.87</b>
Ending Balance	\$	87,578.22

**BEFORE THE BOARD OF TRUSTEES  
OF RECLAMATION DISTRICT 784  
Resolution No. 2023 – 10 - 01**

**Resolution of Acceptance of Approximately (0.139) Acres**

WHEREAS, Reclamation District 784 (the “District”) is a California reclamation district organized and existing pursuant to Water Code Sections 50000 et seq.; and,

WHEREAS, Water Code Section 50930 authorizes the District to acquire, by purchase, condemnation, gift, lease or other legal means, such real or personal property as is needed for the purposes of the District; and,

WHEREAS, Government Code Section 27281 requires that public agencies accepting an interest in real property consent to the conveyance by executing a certificate or resolution of acceptance.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of Reclamation District 784 as follows:

1. The Board authorizes its President, Sarbdeep Atwal, to execute any and all agreements necessary to accept approximately 0.139 acres of land from Lennar Homes of California, LLC, a California limited liability company, within Yuba County, also known as 0.139 acres of Lot B2, 100 Maps 41-48, as described in the attached.
2. The Board certifies that the real property conveyed by Lennar Homes of California, LLC, a California limited liability company to Reclamation District 784, a public agency of the State of California, is hereby accepted by the order of the Board of Trustees of Reclamation District 784 and the grantee hereby consents to the recordation thereof by its duly authorized officer.

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

By \_\_\_\_\_  
Sarbdeep Atwal  
President, Reclamation District 784

\* \* \* \* \*

I hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board of Trustees of Reclamation District 784 at a meeting held on \_\_\_\_\_, 20\_\_\_\_, and that this Resolution has not been revoked and is now in full force and effect.

\_\_\_\_\_  
Patrick Meagher  
District’s Secretary

Date: \_\_\_\_\_

Recording requested by and  
when recorded return to:  
Reclamation District 784  
1594 Broadway  
Arboga, CA 95961

## GRANT OF EASEMENT

**FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, LENNAR HOMES OF CALIFORNIA, LLC**, a California Limited Liability company, hereinafter the GRANTOR, grants to RECLAMATION DISTRICT 784 and its successors and assigns, hereinafter the GRANTEE, the perpetual right and easement to survey, construct, reconstruct, pave, grade, maintain, operate, control, use, or remove at any time a road and access route, with all fixtures, devices and appurtenances used or useful in the operation of said road and access route, at any and all points within, through, over and across the following described land situated in the County of Yuba, State of California more particularly described as follows:

See the Attached Exhibits "A" and "A-1"

The grant of easement herein contained shall include the right of egress and ingress, and to enter upon said land to survey, construct, reconstruct, pave, grade, maintain, operate, control, use and remove said road and access route, its fixtures and appurtenances, and to remove objects interfering therewith.

Grantee shall also have the right to trim and cut down and clear away or otherwise control any vegetation or debris within said easement whenever considered necessary for the complete use and enjoyment of the rights hereby granted. Grantor shall not erect or construct any building or other structure within the easement described herein. The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

[Name (s)]

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

*All-purpose notary acknowledgments attached.*



**EXHIBIT "A"**  
**DESCRIPTION OF PROPERTY**  
**RD-784 ACCESS EASEMENT**

All that real property situated in the County of Yuba, State of California located within a part of Sections 5 and 6, Township 13 North, Range 4 East, Mount Diablo Base and Meridian, being portions of Lot B2 as shown and depicted on that certain Final Map titled "Tract Map No. 2004-0029 Rio Del Oro Phase 2 Large Lot Map" filed for record May 19, 2021 in Book 100 of Maps, at Pages 41 through 48, inclusive, Yuba County Records, and more particularly described as follows:

**Area 1**

Beginning at the most northerly corner of said Lot B2; thence from said **POINT OF BEGINNING** for the following seven (7) courses:

1. Along the northeasterly line of said Lot B2, South 34°14'42" East a distance of 91.04 feet to the most easterly corner of said Lot B2;
2. Along the southeasterly line of said Lot B2, South 81°07'50" West a distance of 97.94 feet;
3. Leaving said southeasterly of Lot B2, North 25°06'15" East a distance of 40.69 feet;
4. North 34°25'19" West a distance of 2.18 feet;
5. North 54°01'58" West a distance of 24.06 feet;
6. North 34°14'42" West a distance of 3.50 feet to the southeasterly line of Algodon Road as shown and depicted on said Final Map;
7. Along said southeasterly line of Algodon Road, North 55°45'18" East a distance of 61.63 feet to the **Point of Beginning**.

Containing 4,965 square feet of land, more or less.

**Area 2**

Commencing at a 5/8" rebar with broken cap marking the southwesterly terminus of that certain line shown as [North 45°36'56" East a distance of 126.36'] along the southeasterly line of said Lot B2 on Sheet 8 of 8 Sheets of said Final Map; thence along said line segment, North 45°36'56" East a distance of 7.50' to the most southerly corner of the certain Ingress-Egress Easement (IEE) as shown and so designated on said Final Map and the Point of Beginning; thence from said **POINT OF BEGINNING** for the following nine (9) courses:

1. Leaving said southeasterly line of said Lot B2 along the Southwesterly line of said IEE, North 44°23'04" West a distance of 8.39 feet;
2. Leaving said southwesterly IEE line, North 66°05'58" West a distance of 23.90 feet;
3. North 44°26'42" West a distance of 3.50 feet to the southeasterly line of Algodon Road as shown and depicted on said Final map;
4. Along said Southeasterly line of Algodon Road, North 45°34'49" East a distance of 7.50 feet to a point of curvature;

5. 35.77 feet along the arc of a tangent 473.00 foot radius curve to the right through a central angle of  $04^{\circ}19'59''$ ;
6. Thence leaving said southeasterly line of Algodon Road South  $40^{\circ}05'11''$  East a distance of 3.50 feet;
7. South  $21^{\circ}25'40''$  East a distance of 23.41 feet to the northeasterly line of said IEE;
8. Along said northeasterly IEE line, South  $44^{\circ}23'04''$  East a distance of 7.73 feet to the southeasterly line of said Lot B2;
9. Along said Southeasterly line of Lot B2, South  $45^{\circ}36'56''$  West a distance of 25.00 feet to the **Point of Beginning**.

Containing 1,109 square feet of land, more or less.

*See "Exhibit "A-1" plats to accompany description attached hereto and made a part hereof.*

This legal description was prepared by me or under my supervision pursuant to Section 8729 (2) of the Professional Land Surveyors Act.

## Preliminary

08/22/2023

Pedro Jarquin, PLS 8268

License Expiration Date: December 31, 2023

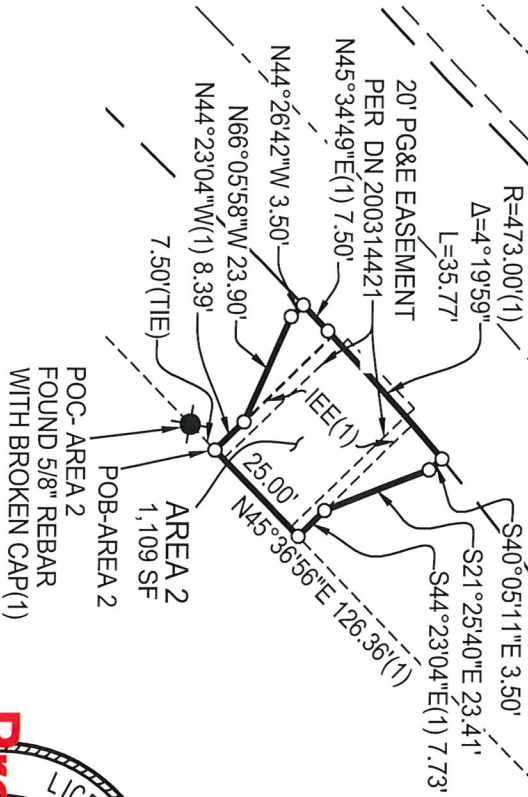
Date: \_\_\_\_\_



Description prepared by:  
**MACKAY & SOMPS CIVIL ENGINEERS, INC**  
1025 Creekside Ridge Dr., Suite 150, Roseville, CA 95678  
P:\7889\SRV\Mapping\Desc\RD 784\DESC ACCESS EASEMENT.docx

2008R-017892

ALGODON ROAD



FOUND 5/8" REBAR WITH BROKEN CAP(1)

LOT H  
75 MAPS 22

LOT B2  
100 MAPS 41

FOUND 5/8" REBAR WITH BROKEN CAP(1)

AREA 1  
4,965 SF

LOT 3-B  
100 MAPS 41

POB-AREA 1

**LEGEND**

- MONUMENT AS NOTED
- DIMENSION POINT
- DOCUMENT NUMBER, OR INGRESS-EGRESS EASEMENT
- PG&E PACIFIC GAS AND ELECTRIC COMPANY
- POB POINT OF BEGINNING
- OR OFFICIAL RECORDS
- SF SQUARE FEET
- RD-784 RECLAMATION DISTRICT NO. 874
- (1) 100 MAPS 41

SHEET 1 OF 1



**EXHIBIT "A-1"**  
**RD-784 ACCESS EASEMENT**  
 RIO DEL ORO PHASE 2  
 LOT B2 - 100 MAPS 41-48  
 PORTION OF SECTIONS 5 AND 6  
 T. 13N., R. 4E., M.D.M.  
 COUNTY OF YUBA  
 STATE OF CALIFORNIA

**MAGKAY & SOMPS**  
 ENGINEERS PLANNERS SURVEYORS

1025 Creekside Ridge Drive, Suite 150, Roseville, CA 95678 (916) 773-1189

PROJECT	SCALE	DATE	JOB NO.
PJ	1" = 40'	08/22/2023	7889
DRAWN BY			

IF A DISCREPANCY EXISTS BETWEEN THIS EXHIBIT AND THE ASSOCIATED DESCRIPTION, THE DESCRIPTION HOLDS. THIS EXHIBIT IS FOR GRAPHIC PURPOSES ONLY.



# Parcel Map Check Report

**Client:** RIO DEL ORO LOT B2  
RD784 ACCESS

**Prepared by:** Pedro Jarquin  
MacKay & Soms

Date: 8/22/2023 11:24:53 AM

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Parcel Name: Site 1 - AREA 1

Description:

Process segment order counterclockwise: False

Enable mapcheck across chord: False

North: 49,617.1977' East: 45,256.8197'

Segment# 1: Line

Course: S34°14'42"E Length: 91.04'  
North: 49,541.9405' East: 45,308.0509'

Segment# 2: Line

Course: S81°07'50"W Length: 97.94'  
North: 49,526.8398' East: 45,211.2820'

Segment# 3: Line

Course: N25°06'15"E Length: 40.69'  
North: 49,563.6861' East: 45,228.5454'

Segment# 4: Line

Course: N34°25'19"W Length: 2.18'  
North: 49,565.4844' East: 45,227.3131'

Segment# 5: Line

Course: N54°01'58"W Length: 24.06'  
North: 49,579.6153' East: 45,207.8401'

Segment# 6: Line

Course: N34°14'42"W Length: 3.50'  
North: 49,582.5086' East: 45,205.8705'

Segment# 7: Line

Course: N55°45'18"E Length: 61.63'  
North: 49,617.1898' East: 45,256.8162'

Perimeter: 321.04'      Area: 4,965.09Sq.Ft.  
Error Closure: 0.0086      Course: S23°46'30"W  
Error North : -0.00788      East: -0.00347

Precision 1: 37,330.23

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Parcel Name: Site 1 - AREA 2

Description:

Process segment order counterclockwise: False

Enable mapcheck across chord: False

North:49,433.1871'      East:45,058.9587'

Segment# 1: Line

Course: N44°23'04"W      Length: 8.39'

North: 49,439.1832'      East: 45,053.0902'

Segment# 2: Line

Course: N66°05'58"W      Length: 23.90'

North: 49,448.8663'      East: 45,031.2396'

Segment# 3: Line

Course: N44°26'42"W      Length: 3.50'

North: 49,451.3650'      East: 45,028.7888'

Segment# 4: Line

Course: N45°34'49"E      Length: 7.50'

North: 49,456.6143'      East: 45,034.1456'

Segment# 5: Curve

Length: 35.77'      Radius: 473.00'

Delta: 4°19'59"      Tangent: 17.89'

Chord: 35.76'      Course: N47°44'49"E

Course In: S44°25'11"E      Course Out: N40°05'11"W

RP North: 49,118.7827'      East: 45,365.2026'

End North: 49,480.6629'      East: 45,060.6181'

Segment# 6: Line

Course: S40°05'11"E      Length: 3.50'

North: 49,477.9851'      East: 45,062.8719'

Segment# 7: Line

Course: S21°25'40"E      Length: 23.41'

North: 49,456.1932'      East: 45,071.4242'

Segment# 8: Line

Course: S44°23'04"E      Length: 7.73'

North: 49,450.6689'      East: 45,076.8311'

Segment# 9: Line

Course: S45°36'56"W      Length: 25.00'

North: 49,433.1822'      East: 45,058.9646'

Perimeter: 138.69'      Area: 1,109.10Sq.Ft.

Error Closure: 0.0077      Course: S49°27'19"E

Error North : -0.00500      East: 0.00584

Precision 1: 18,012.99



# Notice of Exemption

Appendix E

To: Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: Yuba  
915 8th Street, #107  
Marysville, CA 95901

From: (Public Agency): Reclamation District 784  
1594 Broadway  
Arboga, CA 95961

(Address)

Project Title: Reclamation District No. 784

Project Applicant: Reclamation District No. 784

Project Location - Specific:

Southeast corner of Heartland Drive and Rive Oaks Boulevard (APN:016-060-037-000), also known as "Lot F"

Project Location - City: Plumas Lake Project Location - County: Yuba

Description of Nature, Purpose and Beneficiaries of Project:  
Declaration of exempt surplus land and disposition.

Name of Public Agency Approving Project: Reclamation District 784

Name of Person or Agency Carrying Out Project: Reclamation District 784

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: 15378(a), 15312
- Statutory Exemptions. State code number: 21065, 15060(c)(2)(3), 15061(b)(3), 15064(d)(3)

Reasons why project is exempt:

The mere declaration and disposition of the property will have no effect on the property. No construction is planned.

Lead Agency  
Contact Person: Patrick Meagher Area Code/Telephone/Extension: 530-742-0520

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**RECLAMATION DISTRICT NO. 784  
RESOLUTION NO. 2023-10-02**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT 784 DECLARING THE LOT F  
PROPERTY AS EXEMPT SURPLUS LAND AND DIRECTING  
STAFF TO PROCEED TO DISPOSE OF THE PROPERTY**

**WHEREAS**, Reclamation District 784 is the owner in fee simple of that certain real property located at the southeast corner of Heartland Drive and River Oaks Boulevard (APN:016-060-037-000), also known as “Lot F” (the “Property”); and

**WHEREAS**, under the Surplus Property Land Act, Government Code Sections 54220-54233 (“Act”), surplus land is land owned in fee simple by the District for which the Board of Trustees takes formal action in a regular public meeting declaring the land is surplus and not necessary for the District's use. The land must be declared either exempt surplus land or non-exempt surplus land; and

**WHEREAS**, under the Act, land is necessary for the District's use if the land is being used, or is planned to be used pursuant to a written plan adopted by the District for District work or operations; and

**WHEREAS**, the Property is used by the District for drainage purposes and the District has no other current or future intended use; and

**WHEREAS**, District staff has evaluated the Property for its potential to be used by other entities and believes it may be put to use by other entities consistent with its use for drainage purposes; and

**WHEREAS**, Government Code Section 54221 and the definition of “exempt surplus land” includes the following:

(f) (1) Except as provided in paragraph (2), “exempt surplus land” means any of the following: ...

...(K) Real property that is used by a district for agency's use expressly authorized in subdivision (c).

**WHEREAS**, subdivision (c) defines “agency’s use” to include a use that supports district “work or operations, including but not limited to, utility sites...”; and

**WHEREAS**, an agency that determines that property is exempt from the Act shall support such a determination with written findings and shall provide a copy of the written determination to the California Department of Housing and Community Development (“HCD”); and

**WHEREAS**, Mr. Patrick Meagher, General Manager for the District, performed an examination of the Property, which examination determined that the Property is burdened by a drainage

easement in favor of the District, attached hereto as Exhibit A and incorporated herein by reference, which establishes the fact that the Property is being used for District “work or operations, including but not limited to, utility sites...”; and

**WHEREAS**, the District submitted this information to HCD, and subsequently HCD staff confirmed that the Property is exempt surplus land and has advised that after adopting a resolution declaring the Property exempt surplus land pursuant to the applicable exemption in Government Code Section 54221(f)(1)(K), the District may dispose of the Property without any further compliance with the Act; and

**WHEREAS**, the District now desires to declare that the Property is exempt surplus land under the Act and not necessary for District use.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Reclamation District 784 as follows:

1. The above recitals are true and correct and are a substantive part of this Resolution.
2. The Board of Trustees hereby finds and determines, based upon the analysis provided by the General Manager that the Property is burdened by a drainage easement in favor of the District, that the burdened Property is being used for District “work or operations, including but not limited to, utility sites....”
3. Based upon the finding in Section 2, above, the Board of Directors finds and declares that the Property is exempt surplus land pursuant to Government Code Section 54221(f)(1)(K) and that the Property is not necessary for District’s further use as the drainage easement shall remain in place after disposition. The basis for this determination is that the Property is of small size and currently has no reclamation need or purpose for the District, other than the existing easement for drainage.
4. The General Manager has provided a copy of this resolution to the California Department of Housing and Community Development (HCD) documenting the District’s findings and requesting concurrence from HCD at least 30 days before adopting this resolution, consistent with HCD’s regulation 400(e).
5. HCD concurred with the District’s findings on \_\_\_\_\_.
6. The General Manager, officers and staff of the District are hereby authorized jointly and severally, to do all things which they may deem necessary or proper to effectuate the purposes of this Resolution and to dispose of the Property consistent with the open space and drainage easements in place and in compliance with the Act.
7. This Resolution has been reviewed with respect to the applicability of the California Environmental Quality Act (Public Resources Code Section 21000 et seq., “CEQA”). District staff has determined that the designation of this Property as exempt surplus land does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under CEQA pursuant to State CEQA Guidelines Section 15060(c)(3) because it is not a project as defined by the CEQA Guidelines Section 15378. Adoption of the Resolution does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. If and when the Property is sold to a purchaser and that purchaser proposes a use for the Property that requires a discretionary permit and

CEQA review, that future use and project will be analyzed at the appropriate time in accordance with CEQA.

8. District staff is directed to file a Notice of Exemption pursuant to CEQA Guidelines Section 15062.

**PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2023 by the following vote:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Sarbdeep Atwal, President of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Patrick Meagher, Secretary of the Board

Maintenance and Projects CompletedUnit 1

1. Vegetation abatement cleanup on slope after grazing (hand crew)
2. Debris removal.
3. Removed overgrown sucker trees (Richards Tree Service).
4. Graffiti removal on blocks.

Unit 2A

1. Vegetation Abatement cleanup on slope after grazing (hand crew).
2. Clean up slope with Skid Steer after grazing.
3. Vegetation abatement inside & outside of pump station 9.
4. Vegetation abatement around gate structures.

Unit 2B

1. Pump Station # 2 backup generators exercised on 9/5 & 9/18.
2. Vegetation abatement after grazing (hand crew).
3. Annual Generator Service (Valley Power)
4. Debris removal concrete V-ditch.
5. Mowed W/S flat.
6. Mowed Pump Station 2 outfall service road.
7. Vegetation abatement around gate structures.

Unit 3A

1. Pump Station #6 Backup generators exercised on 9/5 & 9/18.
2. Annual Generator maintenance (Valley Power)
3. Vegetation abatement along iron fence.
4. Vegetation abatement around gate structures.

Unit 4

1. Vegetation abatement cleanup on slope after grazing (hand crew).
2. Replace Levee marker 1.50 & 4.50.
3. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Unit 3b trim low hanging branches & cut sucker trees W/S - L/M 3.90 - 4.80.
3. Unit 3b replaced the Levee marker 3.50.
4. Unit 6 trim low hanging branches & cut sucker trees W/S – L/M 0.00 -0.25.
5. Vegetation abatement Unit 5.



## Unit 7

1. Vegetation abatement after grazing (hand crew).
2. Vegetation around gate structures.

## Unit 8

1. Clean up slope with Skid Steer after grazing.
2. Debris removal concrete V-ditch
3. Mowed L/S lot East of County Rd 512.
4. Mowed W/S and L/S flats.

## Unit 9

1. Pump Station #3\_Backup generator exercised on 9/5 & 9/18.
2. Cleanup slopes with Skid Steer after grazing.
3. Annual Generator maintenance (Valley Power).
4. Replace Levee marker 1.50 & 4.50.
5. Mowed W/S & L/S service road.

## Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Debris removal.

## Drainage Laterals and Detention Basins.

1. Vegetation abatement/cut sucker trees & mow Pond 16 (N & S).
2. Vegetation abatement/mow Pond 8 (S).
3. Vegetation abatement/cut sucker trees & mow Chestnut Basin (CDF).
4. Vegetation abatement/cut sucker trees & mow Island Basin.
5. Mow Ella Basin (S).
6. Remove Sucker trees lateral 15 (N).
7. Trim low branches Lateral 15(S).

## Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 9/5, 9/18.
2. Outhouse trailer repainted (Miracle Auto Painting & Body Repair).
3. Serviced the 2017 Spray truck (oil, oil filter, & air filter).
4. Delivery of 2023 Ford F350 Service Truck (Geweke Ford).
5. Delivery of Rhino 4150 Flex-Wing mower (Chico Farm & Orchard) .

## Safety / Training

1. Administered weekly safety meetings, Pesticide (Aero Dyne-Amic) Safety Topic (Covid-19, First Aid, Utility Knife Safety & Skid Steer Training).

## Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Serviced all Pumps at Pump Stations 1,2,3,4,5,6,7,8,9,10 & Olivehurst PS.
3. Annual Emass at Pump Stations 1,2,3,4,5,6,7,8,9,10 & Olivehurst PS (Tesco).
4. Debris removal Pump station 7.
5. Relocate lights Pump station 7
6. Reinstalled south pump at pump station 5 (CPM)
7. Camera adjustments at the shop & Star Bend.
8. Sheep and Goats grazing Units 1,2A,2B,3A,4,7,8 & 9.

# Administrative Assistant Monthly Report

October 3, 2023

## Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments

## Clerical/Office:

1. Impact Fees & Plan Check Fees
  - A. River Oaks Apartments – Pacific Communities -Emails
  - B. Holt Construction – Wendy’s
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 2
  - B. KB Homes – Cobblestone Phase 7
  - C. Cresleigh Homes – Woodside Village 3A
  - D. Richmond Homes – Thoroughbred Acres
  - E. 1776 Driftwood Court – Ken Golightly

## Human Resources:

1. ACWA, SDRMA, and GSRMA – Insurance Applications

## Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Signed Contract Renewal – Received on 8/25/2023
6. Chestnut Pond Watershed Improvements – Billing – On-Going

## Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations
2. RD784 Board Election Petitions – Completed September 14, 2023
3. Flood Fight Training Flyers – Going out 9/30/2023 – Event being held on 11/28/2023

## Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor’s, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, David Glende – GSRMA, and Leon Ellis – Ray Morgan.

**Administration:**

1. Meetings: 09/05 RD784 & TRLIA Board meetings, 08/30 East Plumas Lake Evacuation Planning Meeting, 9/7 ACWA JPIA liability insurance application meeting, 09/11 FR RFMP Steering Committee, 09/14 County Program For Public Information Committee, 09/20 CCFVCA, 09/22 CVFPB, and Rotary.
2. DWR Flood System Repair Program (FSRP) Grant – The District has been awarded \$552,242.00. (Pending countersigned agreement)
3. Approved employee time off requests and task scheduling.
4. Liability and Workman's Comp Insurance Applications submitted (SDRMA and ACWA).
5. Grant Application submitted to YWA (9/19/23) for Pump Station 10 pipe outfall Improvements.
6. YSEDC - Comprehensive Economic Development Strategy (CEDS) document updates.
7. Plan Reviews/Impact Fee Program:
  - A. Mobile Home – 1188 Grand Avenue.
  - B. Final Map Reviews – Rio Del Oro Villages 17-20.
  - C. Wendy's Restaurant – 1152 N. Beale Rd.
  - D. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3<sup>rd</sup> review and provided new comments for outstanding items which were forwarded to the owner on May 16. On June 14, 2023, the owner paid the District a review fee overage plus another deposit to complete a 4<sup>th</sup> review.
  - E. Local DRAFT O & M manual review.

**Projects:**

1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
2. Unit 4 Slip-out repairs.
3. Pump Station 3 Outfall Pipe Repairs.
4. Pump Station 5 North pump rehabilitation.
5. Urban levee boundary adjustments – MHM/Yuba LAFCO.
6. USACE Utility encroachment correction coordination continues.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

**Announcements:**

1. RD784 Regional DWR Flood Fight Training Day at the Plumas Lake Golf Course will be on Tuesday, November 28, 2023.
2. Interim Field Superintendent Tina Moore has been promoted to the regular Field Superintendent position.
3. The District will be participating in 2 upcoming Yuba County OES Be Prepared events:
  - a. Saturday, Oct. 14 - October Fest from 4:00 - 6:00 p.m. at the Rio Del Oro Elementary School in Plumas Lake.
  - b. Thursday, Oct. 19 – Bi-County Be Prepared Fair from 3:30 – 6:30 p.m. at CA-70 and B St, Marysville.



**BOARD MEETING MINUTES****RECLAMATION DISTRICT 784**1594 Broadway Street  
Arboga, CA 95961-8821**Meeting Description:** Reclamation District No. 784 Board of Trustee's Board Meeting  
**Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person****Date:** September 5, 2023 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:07am	11:03am	1 Hr. 4 Min

**1. Call to Order**

**A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, (Interim) Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.**

**2. Open Session:**

**3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.**

**Consent Items:****4. Approve Board Meeting Minutes –**

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Danna, J. Hastey and B. Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

**5. Approve Checks and Warrants –**

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Danna, J. Hastey and B. Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

**6. Board to Consider Authorizing the Purchase of a New Rhino Flex-15 Mower –**

The District's Rhino brand Flex-15 pull behind mower is over 15 years old, requires frequent repairs, and needs to be replaced. Staff requests authorization to purchase a new Rhino 4150 15' Flex-Wing Mower from Chico Farm and Orchard in the amount of \$31,234.94 as low bidder. General Funds are to be used to make the purchase. Brent Hastey moved to approve the purchase of the New Rhino Flex-15 Mower. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Danna, J. Hastey and B. Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**



**7. Board to Consider Authorizing the Purchase of a New Field Service Truck –**  
 Staff requested bids from 4 area dealers for a new Ford F-350 field service truck to replace the 2014 service truck. Staff requests authorization to purchase a new 2023 Ford F-350 4x4 super cab service truck from Geweke Ford in the amount of \$58,830.76 (after trade-in), which was the only complete bid received. General Funds will be used to make the purchase. Brent Hastey moved to approve the purchase of a New Ford F-350. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Danna, J. Hastey and B. Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

***Persons Attending***

1. Sarbdeep Atwal – RD784 President of the Board – Late Arrival 10:10am
2. David Read – RD784 Vice President of the Board
3. Joe Danna – RD784 Board Trustee
4. Jared Hastey – RD784 Board Trustee
5. Brent Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Tina Moore – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – Rd784 Attorney

***Items for Discussion and Possible Actions:***

**8. Board to Receive an Informational Presentation on the RD784 FY 2021-2022 Audit and Consider Adopting the Report –**

Jennifer Jensen of Jensen- Smith CPA presented the Board with the draft audit of the FY 2021-2022. Jared Hastey moved to adopt and final the Audit Report for FY 2021-2022. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

**9. Board to Consider Approving ACWA JPIA Health Benefit Premiums for 2024 –**

The ACWA JPIA health benefit premiums for 2024 were received by the Board. Staff explained that medical insurance premiums will increase by 12% and if the District remains with the Division 3007 maximum \$2,000 annual benefit Dental plan, there will be no rate increase. Staff also recommended approval of a new ACWA JPIA 5004 Dental plan that offers a new maximum \$3,000 annual benefit for a rate increase of 4%. Vision benefit rates will not have an increase. Brent Hastey moved to adopt the new 2024 rates including the recommended monthly increase of monthly HSA payments to \$160.00 (for employee only) and \$320.00 (for employee + 1 or more) for employees who choose the Anthem Blue Cross Consumer Driven Health Plan (High Deductible Plan) over the Classic PPO Plan, also offered to employees, and to approve the new Dental plan with a maximum \$3,000.00 annual benefit. Joe Danna seconded the motion. Motion Carried.

**Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

**10. Board to Consider Entering into a Reimbursement Agreement Between RD784 and JAS Land Fund 5 LLC to Complete Regional Detention Basin/Ella Avenue Frontage Improvements –**

The Basin B and C Facility Cost Estimates in the 2011 RD784 Nexus Study include the allocation of funding for the completion of off-site road improvements adjacent to the RD784 Regional Detention Basin. The improvements will include approximately 1,300'



of road and curb improvements on the north side of Ella Avenue. MHM recommends moving forward with these improvements using drainage basin B and C funds that have been collected through the District's impact fee program. The project would be constructed by the same developer who is constructing the Wheeler Ranch Phase II subdivision. Staff recommends moving forward with the project and also requests authorization to execute an agreement between RD784 and JAS Land Fund 5 LLC to complete the improvements, contingent upon review and approval of General Counsel. The engineer's estimate for the project is \$243,000 plus design costs. Jared Hastey moved to approve the execution of an agreement to complete the improvements. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

**11. Board to Consider Awarding a Contract for Erosion "Slip Out Repairs" Needed in Urban Levee Unit 4 –**

There are 6 waterside areas along the WPIC (Unit 4) in need of minor earth repairs due to erosion. Bids were publicly-opened and read aloud at the District office on August 28, 2023. Staff recommended awarding a contract to Coleman Construction LLC as low bidder in the amount of \$71,316.75. The project will be funded using 2023 DWR FMAP grant funds. Jared Hastey moved to approve the contract for the Unit 4 Slip Out Repairs to Coleman Construction, LLC. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

**12. Board to Receive Information Regarding a Letter of Support for SBFCA and River Partners' Advancing Climate Resilience Synergy in the Lower Feather River Grant Proposal –**

The District is a member agency of the Feather River Regional Working Group (RWG). The Sutter Butte Flood Control Agency (SBFCA) recently made a request for all member agencies to provide a letter of support for *SBFCA's and River Partners' Advancing Climate Resilience Synergy in the Lower Feather River Grant Proposal*. If awarded, the grant will help advance climate resilience projects that have been identified by the RWG such as habitat restoration and flood protection projects. With the consent of the Board Chair, staff provided the letter to meet timeline needs.

**13. Board to Receive the Monthly Budget Snapshot –**

The Board was presented with the Monthly Budget Snapshot for expenses through August 31, 2023.

**14. Field Manager's Report:**

Field Manager's Report September 5, 2023

Maintenance and Projects Completed

Unit 1

1. Vegetation Abatement around gate structures.
2. Painted over graffiti on blocks.
3. Debris removal.

Unit 2A

1. Vegetation Abatement around gate structures.
2. Vegetation Abatement at PS #9.

3. Cut Sucker Trees L/M 0.00-1.80.

Unit 2B

1. Pump Station # 2 backup generators exercised on 8/7 & 8/21.
2. Vegetation Abatement around gate structures.
3. Vegetation Abatement at Pump Station #2 & Pump Station #2 Outfall.

Unit 3A

1. Pump Station #6 Backup generators exercised on 8/7 & 8/21.
2. Vegetation Abatement around gate structures.
3. Vegetation Abatement Trim Low Hanging Branches at Pump Station #6.
4. Vegetation Abatement /Cut Sucker Trees at Pump Station #6 Outfall (CDF)
5. Debris Removal V-Ditch.

Unit 4

1. Vegetation Abatement L/M 0.00-2.75 & 4.00-5.58.
2. Vegetation Abatement around gate structures.
3. Set Blocks L S - L/M 3.62-3.70.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked Flap Gates Weekly.
2. Vegetation Abatement around all Head Walls.
3. Cut Sucker Trees & Trimmed Low Hanging Branches Unit 3b L/M 3.50-4.00.
4. Vegetation Abatement / Cut Suckers Unit 5 W/S L/M 0.50.

Unit 7

1. Vegetation Abatement around gate structures.
2. Vegetation Abatement / Cut Suckers L/M 3.90.

2

Unit 8

1. Vegetation Abatement around gate structures.
2. Debris Removal V- Ditch.

Unit 9

1. Pump Station #3 Backup generator exercised on 8/7 & 8/21.
2. Vegetation Abatement around gate structures.
3. Vegetation Abatement at Pump Station #3 & Pump Station #3 Outfall.
4. Set Blocks L/M 0.20, 0.75 & 4.10
5. Debris Removal V-Ditch.
6. Vegetation Abatement along Star Bend Pipe Fence and Entrance.

Goldfields 200-year Levee

1. Vegetation Abatement around gate structures.
2. Vegetation Abatement/ Cut Sucker Trees.

Drainage Laterals and Detention Basins.

1. Vegetation Abatement 15 (S) Service Road (Pump Station 1)

2. Vegetation Abatement / Cut Sucker Trees Pond 16 (CDF)
3. Vegetation Abatement / Cut Sucker Trees Chestnut Basin (CDF)
4. Vegetation Abatement / Cut Sucker Trees River Oaks Basin.
5. Vegetation Abatement / Cut Suckers Ella Basin (CDF)
6. Vegetation Abatement / Trim Low Hanging Branches Pond 18.
7. Vegetation Abatement / Trim Low Hanging Branches Lateral 5.
8. Vegetation Abatement / Cut Sucker Trees Pond 8 (N).
9. Vegetation Abatement /Cut sucker Trees Pond 20.
10. Sprayed Pond 20 (N) Service Road & Slope.
11. Sprayed River Oaks Basin Service Road.
12. Sprayed Chestnut Basin Slopes.
13. Sprayed Lateral 5.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 8/7 & 8/21.
2. Fusion Electric Repaired Light Fixture at the Shop.
3. Replaced AC Blower in the 2017 F350 Spray Truck.

3

Safety / Training

1. Administered weekly safety meetings, Pesticide (Gopher-Tox, Victor Quick Strike & CRC Wasp Spray) Safety. Topics (Protection from Wildfire Smoke, Defensive Driving & Lockout, Block out and Tagout)
2. Implemented new First Aid Safety and Defensive Driving Training.
3. New Hire Orientation/Training (Vincent Sepulveda & Dakota Asher)

Miscellaneous

1. Regularly check the District, all Pump Stations and Yuba College Flood Fight Coalition storage site for damage or issues.
2. Vegetation Abatement Pump Station's 4,5,7, & 10.
3. Tesco Replaced Contactor for South Pump at Pump Station #9.
4. Submitted VRF #2 for Approval to Fish and Wildlife.
5. Pump #7 Sump Clean out (Badger)
6. Pump Stations #5 & 7 Transmitter Adjustments (Tesco)
7. Tree Removal at Pump Station #5 (Richards Tree Service)

**15. Administrative Assistant's Report:**

**Administrative Assistant Monthly Report  
September 5, 2023**

**Accounting:**

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance



8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Audit Preparation, Meetings with Accountant and Calls with Auditor - Completed

**Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. Lennar – Rio Del Oro Village 17-20 – Map Review
  - B. 5946 Grove Ave. – Florin Todorean
  - C. 5841 Garden Ave. – Nan Lin
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 2
  - B. KB Homes – Cobblestone Phase 5 & 7
  - C. Cresleigh Homes – Plumas Lake Village 2, and Meadows
  - D. Richmond Homes – Thoroughbred Acres

**Human Resources:**

1. Signed New Field Crew Workers up for Benefits and Insurance
2. ACWA and SDRMA – Insurance Applications

**Contract Management:**

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Signed Contract Renewal – Received on 8/25/2023
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. Ray Morgan – Copier/Fax Contract Lease – Implementation Completed on 08/14/2023

**Regulatory Compliance:**

1. Managing PWC 100 Projects online with Department of Industrial Relations
  - A. New Job - Commercial Pump & Mechanical – PS 5
  - B. New Job - Madsen Roofing – PS7
2. Started Accepting RD784 Board Election Petitions on 8/24/2023
3. GSRMA Actual Payroll Questionnaire - Completed
4. GSRMA – Annual Financials Questionnaire - Completed

**Contacts:**

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, David Glende – GSRMA, and Leon Ellis – Ray Morgan.

***16. General Manager's Report:***



General Manager's Report  
September 5, 2023

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**Administration:**

1. Meetings: 08/01 RD784 & TRLIA Board meetings, 08/07 FRRFMP Steering Committee, 08/07 Yuba Co. Plumas Lake Interchange Planning, 08/14 Unit 4 Pre-Bid meeting, and Rotary.
2. DWR Flood System Repair Program (FSRP) Grant – The District has been awarded \$552,242.00.
3. Approved employee time off requests and task scheduling.
4. Liability and Workman's Comp Insurance Applications (SDRMA and ACWA).
5. RFP for New Fleet Service Truck.
6. Documents to apply the FY 2023-24 assessment to the Yuba County Tax Roll submitted to the County Auditor's office on August 9.
7. IRWM project submission form submitted for future Pump Station 10 pipe outfall project.
8. IRWM project submission form submitted for Unit 4 slip out repairs.
9. RD784 Encroachment Permit 08-14-2023 issued to the City of Yuba City for hauling K-Rails to sewer ponds in Unit 2A.
10. Plan Reviews/Impact Fee Program:
  - A. New residence at 5946 Grove Avenue.
  - B. Final Map review – 5841 Garden Avenue.
  - C. Final Map and access easement review – Rio Del Oro Villages 17 – 20.
  - D. Commercial Project (Restaurant) – 1152 N. Beale Rd.
  - E. PG & E Gas Casing removal project at Island Avenue, Levee Unit 2A.
  - F. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3<sup>rd</sup> review and provided new comments for outstanding items which were forwarded to the owner on May 16. On June 14, 2023, the owner paid the District a review fee overage plus another deposit to complete a 4<sup>th</sup> review.
  - G. Plumas Lake Interchange.
  - H. City of Marysville sewer force main pressure test – RD784 Levee Unit 1 – *Completed on 7/31/2023*
  - I. Local DRAFT O & M manual review.

**Projects:**

1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
2. Yuba LAFCO – Urban Boundary Adjustments – RD784 Application package still in review.
3. Unit 4 Slip-out repairs – Bid process.

4. Pump Station 3 Outfall Pipe Repairs. At the March 7 Board meeting, the Board authorized the G.M. to award a pipe repair contract to the lowest responsible bidder. Because no bids were received, direct contracting was authorized. T&S Construction has been awarded a contract in the amount of \$199,750.00 (\$18,000 under budget). The work is authorized under CVFPB authorization letter WA2022138.
5. Pump Station 5 South pump rehabilitation.
6. Urban levee boundary adjustments – MHM/Yuba LAFCO.
7. USACE Utility encroachment correction coordination continues.

**Regulatory Compliance:**

1. Annual EPA ID Verification Questionnaire – Submitted to CA Dept. of Toxic Substance Control
2. Monthly pesticide spray use report submitted on-line to the County.
3. Weekly Safety Meetings.

**Announcements:**

1. 2 New Field Maintenance Workers Hired: Dakota Asher and Vincent Sepulveda.

**17. Board Reports:**

Brent Hastey reported that he will be attending the ACWA Annual Conference in November 2023.

**18. Meeting Adjourned:**

The Meeting was adjourned at 11:08am

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary