

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: June 4, 2024 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:40am	40 Min
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – David Read moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – David Read moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
6. Authorize the General Manager to Execute a Grant Agreement Awarded to the District to Complete a Risk Analysis and Study Along the Yuba River Urban Levee Near Cenedella Bend – Background: The Board received information at the February 6, 2024 Board meeting about an erosion site located along the south bank of the Lower Yuba River near Marysville, approximately 3.5 miles upstream of the Feather River confluence, and approximately 1.5 miles north of the RD784 levee along the Yuba River. The District was awarded a grant in the amount of \$142,000 at the May 7, 2024 YWA Board meeting. Staff					

requests approval to execute the agreement and receive funds contingent upon review by counsel. David Read moved to approve the General Manager being authorized to execute a grant agreement. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. *Authorize the General Manager to Execute a Cost Share Grant Agreement Awarded to the District to Rehabilitate Pump Station 7 & 9 Pumps –*

The District was awarded a \$150,000 cost share grant at the May 7, 2024 YWA Board meeting. The District’s cost share will be \$15,000 (10%). Staff requests approval to execute the agreement and receive funds contingent upon review by counsel. David Read moved to approve the General Manager being authorized to execute a cost share grant agreement awarded to the district to rehabilitate pump station 7 & 9 pumps. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

- 1. Sarbdeep Atwal – RD784 Board President**
- 2. David Read – RD784 Board Vice-President**
- 3. Joe Danna – RD784 Board Trustee**
- 4. Jared Hastey – RD784 Board Trustee**
- 5. Brent Hastey – RD784 Board Trustee**
- 6. Patrick Meagher – RD784 Secretary of the Board**
- 7. Kimberly Ford - RD784 Deputy Secretary of the Board**
- 8. Tina Moore – RD784 Field Superintendent**
- 9. Jesse Barton – RD784 Attorney**
- 10. Sean Minard – RD784 Engineer**

Items for Discussion and Possible Actions:

8. *Board to Consider the Annual Drainage Impact Fee Inflation for FY 2024-2025 –*
EPS has calculated the annual inflation for the District’s Impact fee program. Consistent with the methodology set forth in the 2013 RD784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record. If adopted by the District Board, the technical memo is forwarded to the Yuba County Board of Supervisors for formal adoption. The average increase from May 2023 to May 2024 was 0.35%.
Joe Danna moved to approve the Annual Drainage Impact Fee Inflation for FY 2024-2025 not be increased. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. *Board to Receive the 2023-2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2024-06-01 and 2024-06-02 for a New Assessment Rate and Collection of Charges on the County Tax Roll –*
Annual Escalation – (Ref: July 10, 2019 LWA Final Engineer’s Report for RD784)
During the 218 Process, the assessment engineer determined that an appropriate escalation factor is reflective of construction labor and materials used for the services provided. Therefore, in FY 2024/2025, the maximum authorized assessment rate will be subject to an annual inflationary escalator pursuant to Government Code 53739(b) based on the annual change in the San Francisco Construction Cost Index (CCI) and the change

in the 20-City CCI with Base Year 1913 = 100, published by the Engineering News-Record (ENR), subject to a minimum of 0 percent and a maximum of 4 percent in any given year. The RD784 Board may elect to levy the assessment up to the maximum authorized assessment rate in any given year, based on an annual budget analysis. Based on the ratio of the ENR 20-City CCI for May 2024 compared to May 2023, LWA has calculated for FY 2024/2025, RD784 could select an escalation rate between 0% and 0.35% plus the additional 1% (0.985) that is needed annually through FY 2025/26 to make up for the approved 4% 2021/2022 escalation that was not applied to the tax roll due to a submission error. Jared Hastey moved to approve Resolutions 2024-06-01 and Resolution 2024-06-02 for the 1% escalation needed to make up for the approved escalation that was not applied in 2021/2022, and no additional increase. The new assessment rate will be \$0.001587 per Total Benefit Unit (TBU) for the 2024-2025 fiscal year. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to Select Updated ACWA JPIA Director Representatives –
The Authority is established and composed of one primary representative and at least one alternate representative from each member. Jared Hastey moved to nominate Brent Hastey as the Primary Director of Representatives. Sarbdeep Atwal and Jared Hastey will serve as alternates. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Receive Information About a Check Valve Inspection Needed at Pump Station 3 and Authorize Staff to Award a Contract –
Pump efficiency testing results revealed that the 36” check valve in pump line 3 is not working properly, although the pump is still in working condition. The rough estimate to pull, inspect, and reinstall the valve is \$39,000.00 but could be more, depending on inspection findings. Staff requests authorization to bid and award the contract to the lowest responsive and responsible bidder contingent upon review by MHM. Brent Hastey moved authorize staff to bid and award the contract to the lowest responsive and responsible bidder contingent upon review by MHM. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Receive the Monthly Budget Snapshot –
The Board received the monthly budget snapshot through May 31, 2024,

Closed Session:

13. Conference with Legal Counsel – Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: Reclamation District 784 v. Caltrans.
No Reportable Action.

Field Manager’s Report:

Field Manager’s Report
June 4, 2024

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.

2. Mow levee crown and ramps.
3. Debris removal.

Unit 2A

1. Vegetation abatement around gate structures.
2. Mow levee crown, ramps, and service road.

Unit 2B

1. Pump Station # 2 backup generators exercised 5/13, & 5/28.
2. Vegetation abatement around gate structures.
3. Trim back brush W/S (CDF).
4. Mow levee crown and ramps.
5. Spray levee crown L/M 12.00 - 12.76.

Unit 3A

1. Pump Station #6 Backup generators exercised on 5/13, & 5/28.
2. Mow crown and ramps.
3. Vegetation abatement around gate structures.
4. Vegetation abatement around pump station 6.
5. Remove Elderberry stems less than 1" diam. L/S - L/M 2.60.

Unit 4

1. Vegetation abatement around gate structures.
2. Mow Crown, ramps, and L/S service road.
3. Spray L/S service road L/M 3.50 - 6.00.
4. Dragon Demolition repaired four minor erosion sites W/S-L/M 4.85 - 5.62.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.

Unit 7

1. Vegetation abatement around gate structures.

Unit 8

1. Monitor sink hole L/S service road L/M 1.75
2. Mow crown and ramps.

Unit 9

1. Pump Station #3 Backup generator exercised on 5/13, & 5/28.
2. Vegetation abatement along pipe fence L/M 5.70 - 5.76.
3. Mow levee crown, ramps, and L/S flat.
4. Vegetation abatement around pump station 3.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Debris removal.

Drainage Laterals and Detention Basins.

1. Vegetation abatement lateral 13 N.
2. Vegetation abatement lateral 15 S.
3. Vegetation abatement lateral 15 N (Bingham Canal).
4. Vegetation abatement lateral 15/17 crossing.
5. Vegetation abatement Cal-Trans Basin.
6. Vegetation abatement Ella Basin block line.
7. Vegetation abatement Wheeler Basin.
8. Vegetation abatement pond 8.
9. Mow Chestnut basin.
10. Monitor pond 16 & 20 for beaver activity.
11. Spray South end of pond 20 service road.
12. Spray lateral 5 service road.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 5/13, & 5/28.
2. Clean and exercise equipment weekly.
3. Replaced serpentine belt on New Holland tractor.

Safety / Training

1. Administered weekly safety meetings: Code of Safe Practices, Welding and Torch Cutting & RD784 Drug Awareness Program, SDS training on Giant Destroyer, Gopher Getter & Rat X.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Hired two new Rd784 employees Shane Toon & Anthony Hammett.
3. Pump Station 6 replaced water pump (Valley Power).
4. Annual ATS maintenance at pumps 2,3, & 6.

Office Manager's Report:

Office Manager's Monthly Report June 4, 2024

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients

4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving & Entering Benefit Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents – Jennifer Jensen.

Clerical/Office:

1. Impact Fees & Plan Check Fees
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 5&7
 - B. Lennar – Rio Del Oro 17-19
 - C. Cresleigh Homes – Plumas Ranch Village 6
 - D. Richmond Homes – Plumas Lake Phase 8A & 8B
 - E. MHP Builders – Willow-Creek Phase 5 Village 2
3. Cal-Trans Delinquent Assessments – Tracking & Billing.
4. Maintains and Updates District Website Regularly

Human Resources:

1. New Hire Paperwork, Insurance Benefits, and Payroll Enrollment – 2 New Employees
2. HSA Account Update and New Employee Enrollment

Contract Management:

1. YWA/DWR IRWMP Grant – Received Final Payment of \$40,803.03
2. YWA Boundary Grant - Grant Extended
3. TRLIA Goldfields – Maintenance Billing - On-Going
4. Olivehurst Pump Station – Maintenance Billing – On-Going
5. Chestnut Pond Watershed Improvements – Billing – On-Going
6. FSRP Grant – On-Going
7. 2024 FMAP Grant – On-Going
8. YWA Grant – Pump Station 10 River Outfall – On-Going
9. YWA Grant Levee Storm Drain Replacement Unit 5 – On-Going
10. Levee Patrol Rehabilitation Grant – On-Going

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – On-Going
2. Lincoln Financial Updating& Managing Retirement Accounts

Contacts:

Veronica Ludwig @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, Jonathan @ Alliant Networking, Jennifer Jensen @ Jensen

Smith, Kyle Close – Permit Runner, Veronica Cobian – ACWA, and Veronica Gonzalez – KB Homes.

General Manager's Report:

General Manager's Report
June 4, 2024

Administration:

1. Meetings: 05/07 YWA, RD784, & TRLIA Board meetings, 05/13 FR RFMP Steering Committee, 05/15 Quarterly IRWM, 05/28 CVFPBCC, 05/29 Flood Fight Supplies MOU discussion at Yuba College, and Rotary.
2. YWA grant application - Cenedella Bend Erosion Site Risk Analysis Study: Awarded on 05/07
3. YWA grant application – Pump Rehabilitations (Pump Stations 7 and 9): Awarded on 05/07
4. Plan Reviews/Impact Fee Program:
 - A. TRLIA Climate Resiliency Levee Designs (65% - 90% Design Package)
 - B. Application Routing – Early Consultation for Motoresst Auto Dealership at 5848 Lindhurst Avenue.
 - C. Trull RV & Boat Storage – 4131 Hazel St. – After 5th review, owner's calculations for proposed retention pond now meet RD784 standards. The owner has been directed to begin the county grading permit application process. RD784 will require a final review after the county review is complete.

Projects:

1. Yuba College Flood Fight Materials Staging MOU.
2. Pump Station 10 outfall – *In design stages*
3. Horseshoe Levee pipe replacements – *In design stages*
4. Urban levee boundary adjustments: Resolutions 2024-01 and 2024-02 were adopted at the April 3, 2024 LAFCO Public Hearing amending the District's Sphere of Influence and Annexing approximately 740 acres into the District. (*Pending LAFCO Certificate of Completion*)
5. Relief Well #11 repairs in Unit 8: - In plan review stages with the CVFPB.
6. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. Week Safety Meetings.
2. 05/24 Heat Illness Webinar (GSRMA)
3. Monthly spray use report submitted to County.

Announcements:

1. General Manager will be on vacation during the week of June 16, 2024.

Board Reports:

Trustee Brent Hastey reported on attending the ACWA Conference. Mr. Hastey informed the Board about a great speech that was given at the conference on “Water Availability”. He also asked the General Manager to look into District Trustee’s being added to the Healthcare Insurance that the District currently has for its employees.

Meeting Adjourned:

The Meeting was Adjourned at 10:40am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary