

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: August 3, 2021 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:05am	10:50am	45Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Late Arrival.					
2. Public Communication:					
<p><i>Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</i></p>					
Consent Items:					
3. Approve Board Meeting Minutes – Sarbdeep Atwal moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
4. Approve Checks and Warrants – Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Sarbdeep Atwal – RD784 Board Trustee					
4. Joe Danna – RD784 Board Trustee					
5. Jared Hastey – RD784 Board Trustee					
6. Patrick Meagher – RD784 Secretary of the Board					

7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney
<i>Items for Discussion and Possible Actions:</i>
<p>5. Board to Consider Endorsing a CVFPB Application for 2 Gauging Stations in Levee Unit 4 and Issuing an RD784 Encroachment Permit –</p> <p>Background: YWA presented and received Board support at the January 13, 2021, Special Board meeting for a water gauging station to be constructed in Levee Unit 4. YWA proposes to install two water level sensors and associated infrastructure along the WPIC (Levee Unit 4) at approx. LM 0.01 and LM 2.60. The District engineer has reviewed the CVFPB permit application package and recommends endorsement with conditions. Staff also recommends issuing an RD784 encroachment permit to allow access and future O&M. Sarbdeep Atwal moved to approve the endorsement of a CVFPB Application and issuing an RD784 Encroachment Permit. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>6. Board to Consider Adopting Resolution No. 2021-08-01 to Accept 0.48 Acres of land from the County of Yuba and Signing the Certificate of Acceptance –</p> <p>As discussed at the July 7 Special Board Meeting, the County is in the process of dividing up the former Linear Parkway land strip along the west side of River Oaks Blvd. which was originally created during the large lot mapping phase of Plumas Lake and dedicated to the County. The parkway land strip is no longer needed so the County is requesting RD784 to consider taking approximately 0.48 acres at the southern end where it meets the District owned Linear Pond 18. Jared Hastey moved to adopt the Resolution 2021-08-01. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>7. Board to Consider Awarding a Contract for “Slip Out” Levee Erosion Repairs in Unit 4 at LM 2.45 –</p> <p>Bids were received for the needed slip out repairs discussed during the July 7 Special Board meeting. Sarbdeep Atwal moved to approve the bid from Dragon Demolition in the amount of \$41,650.00. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>8. Board to Consider Approving Updated Coat’s Trucking, Inc., Material rates –</p> <p>A 3-year trucking agreement between RD784 and Coat’s Trucking, Inc. was executed on March 13, 2020, which includes hourly trucking rates and material costs. Contract provision #5 in the current agreement allows the District to consider annual hourly rate and material cost changes if proposed by the contractor. Coats Trucking is requesting a contract amendment to allow new updated sand and aggregate material costs with no change to hourly rates. Sarbdeep Atwal moved to approve the contract amendment to the Coat’s Contract. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>9. Board to Consider Authorizing the General Manager to Negotiate the Sale of Rock Rip Rap Material –</p> <p>The District owns approximately 18,000 cubic yards of rip rap material that is staged near Pump Station 9. Staff is requesting authorization to sell portions of the material at the</p>

going rate to other public agencies or contractors, if ever needed in the event of an emergency. Jared Hastey moved to authorize the selling of portions of the Rock Rip Rap to other agencies or contractors in the event of an emergency. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to Consider June 2021 Final Budget Snapshot (Ending FY 2020-2021) –
The Final Budget Snapshot for the month ending June 30, 2021, was presented to the Board.

11. Board to Consider Adopting the 2021-2022 FY Budget –
Sarbdeep Atwal moved to approve the 2021-2022 FY Budget. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Field Manager's Report:

Field Manager's Report
August 3, 2021

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. Unit 1 Shad Rd. sucker tree cutting.
3. Unit 1 LM 1.5 debris removal.

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. Unit 2a Island RD. entrance A/B (Justin Cotes).
3. Unit 2a south of LCWWTP repair cut pipe fence.
4. Unit 2a W/S L/M 0.5 trash pickup.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 7/12 and 7/26.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Spray for wasps.
1. Unit 2b relief well annual maintenance.
2. Unit 2b tractor mowing flats adjacent to V ditch.

Unit 3A

1. PS #6
 - Backup generators exercised on 7/12 and 7/26.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).

- Spray for wasps.
- 2. Unit 3a LM 2.8 vegetation abatement.
- 3. Unit 3a block line vegetation abatement.
- 4. Unit 3a LM 3.00 mowing of flats.
- 5. Block replacement in front of PS 6.
- 6. Unit 3a L/S vegetation abatement behind wrought iron fence.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. Unit 4 LM W/S slope 4.8-5.6 vegetation abatement and sucker tree cutting.
3. Unit 4 LM 0.0-2.0 vegetation abatement.
4. Unit 4 LM 2.5-0.25 vegetation abatement.
5. Unit 4 LM 4.0-5.5 W/S and L/S slopes and hinges vegetation abatement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 3b tractor mowing W/S service road.
3. Unit 5 goats and sheep grazing.

Unit 7

1. Pre-Storm checks around all urban levee units.
2. Unit 7 LM 0.25 vegetation abatement.
3. Unit 7 LM 0.0- Goldfield's tractor mowing crowns and ramps.
4. Unit 7 Dantoni gate vegetation abatement.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. Unit 8 V ditch cleaning.
3. Unit 8 W/S tractor mowing of ramps and crowns.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 7/12 and 7/26.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Spay for wasps.
2. Unit 9 Country Club gate welding repair. (x5) sheriff's report numbers- T21000302, T21000288, 21-2598
3. Unit 9 W/S LM 4.00 set blocks.
4. Unit 9 L/S LM 1.5-3.0 service road A/B (Justin Cotes).
5. Unit 9 LM 0.25 repair pipe fence.

6. Unit 9 relief wells annual maintenance.
7. Unit 9 L/S and W/S LM 0.50-LM 4.00 sucker tree cutting.
8. Unit 9 LM 0.30 repair pipe fence. (x2) sheriff's report number-T21000287
9. Unit 9 LM 0.50 repair cut pipe fence. (x2)
10. Unit 9 gate structure vegetation abatement.
11. Unit 9 relief well maintenance.
12. Unit 9 V ditch clean up.
13. Unit 9 LM 4.00 A/B replacement in potholes.
14. Unit 9 LM 1.10 repair pipe fence. (pipe expansion)

Drainage Laterals and Detention Basins

1. Chestnut Basin pick up trash.
2. Chestnut basin tractor mowing.
3. Chestnut Basin trash removal.
4. Chestnut Basin low hanging branch trimming.
5. Chestnut Basin sucker tree removal.
6. Cal Trans Basin fire break.
7. Caltrans basin tractor mowing of basin.
8. Pond 18 vegetation abatement.
9. Lateral 5 (E) vegetation abatement.
10. Ella Basin block line vegetation abatement.
11. Lateral 5 (E) vegetation abatement.
12. Olivehurst pump station entrance vegetation abatement.
13. Later 15/17 ditch vegetation abatement.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 7/12 and 7/26.

1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
2. Bills electric for dump trailer repair (electric jack).
3. Change Rhino flex mower skid plates.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Trailer hydro repair - Bills Electric.

3. (2016) Spray truck window chip repair.
4. Valley Power PS 6 genset 2 radiator removal, repair, and replacement.

13. Administrative Assistant's Report:

Administrative Assistant Monthly Report August 3, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. 2021-2022 RD784 Budget – with Patrick
8. 2020-2021 Current Assessment Payments and Tracking – With Megan Jonsson
9. Reconciliations with LWA – Assessment Tracking
10. All Basins Funds - RECONCILIATION
11. County of Yuba Requesting – Proposed Budget for 2021-2022

Clerical/Office:

1. Impact Fees
 - A. Hallwood Phase 3
 - B. Manjit Dulai – 5036 Feather River Boulevard
 - C. Danna Properties – Plumas Lake Leak Properties PHS 8
 - D. Jack Hooper – Arcano Avenue, Olivehurst
2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – Riverside Meadows
 - B. Meritage Homes – River Oaks South Village 2
 - C. Lennar – Sonoma Ranch
 - D. DR Horton – Riverside Meadows
 - E. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
3. Basin Fund Reconciliations – A, A-1, B, C, C-1, C-2- Tiffany Shacklett
4. River Oaks Projects Drainage Impact Fee Reconciliations

Human Resources:

1. Field Crew Worker's – Rush Personnel - 2 New Leased Labor Employee's
2. EDD Audit Preparation – Researching and Submitting Documents to EDD - Completed

Contract Management:

1. 2019-2020 FMAP OMRR&R Grant Agreement – Submitted 3/15/2021 – Received and Completed
2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
3. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For
4. YWA/DWR IRWMP Grant Preparation – 1st Payment Submittal

5. TRLIA Goldfields – Maintenance Billing - On-going
6. Olivehurst Pump Station – Maintenance Billing – On-going
7. Lennar Reimbursement Agreement & Developer Fees – Completed
8. EPS – Reimbursement Agreements

Regulatory Compliance:

1. Managing PWC 100 projects.
2. EDD SUI Reporting Number – Completed
3. Election Procedures for Upcoming Board Election/Appointment
4. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Naomi Whatley @ GSRMA, Jason Little @ DWR, and Tiffany Shacklett, CPA.

14. General Manager’s Report:

General Manager’s Report
August 3, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings: 7/2 Pump Station 5, 7, & 9 Instrumentation and controls upgrades kick-off meeting, 7/6 NTC follow up meeting with CVFPB, 7/7 RD784 Special Board meeting, 7/6 TRLIA Board meeting, 7/8 TRLIA Land Use/Management, 7/20 TRLIA Board meeting, 7/20 TRLIA NOP EIR for 500 Yr. Levee Project meeting, 7/21 Reimbursement Agreement Tracking Kick-Off meeting, 7/21 CVFPBCC, 7/22 TRLIA Land Use/Management meeting and boundaries discussion, 7/23 CVFPB, Misc. Project Follow-Ups with MHM, Biweekly USACE inspection item follow-ups with TRLIA, Weekly staff meetings, and Rotary
3. Provide correspondence to TRLIA Goldfields Construction Team as necessary.
4. Pump Station 5, 7, & 9 Instrumentation and Control Improvements July progress invoicing.
5. Worked with Kim on the F.Y. 2021/22 Budget.
6. Impact Fee Program / Plan Reviews
 - A. New Residence at 4673 Pacific Avenue in Olivehurst by Burraq Inc.
 - B. New Residence at 5036 Feather River Blvd. by 5 Star Properties
 - C. Arboga Elementary School Expansion
 - D. New carport at 1713 Ash Way

Project Management:

1. USACE Routine Inspection Items – Century Link has applied for a CVFPB Encroachment Permit.

2. Yuba County Local Hazard Mitigation Plan.
3. FMAP Contracts – 2019/2020 (Fully reimbursed) and 2020/2021
4. FMAP 2021/22 Project Solicitation Package (Submitted to DWR, still in review)
5. Tahiti PS 4 South Pump Coupling Repairs
6. Unit 4 LM 2.45 Erosion site – Bids received, pending CVFPB work plan approval.
7. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process started

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Dept. of Toxic Substance Control annual EPA No. Questionnaire completed.
3. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.

15. Meeting Adjourned:

Meeting was adjourned at 10:50am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary